



Human Resources Division  
P. O. Box 100  
9291 Old Redwood Highway  
Windsor, CA 95492  
[www.townofwindsor.com](http://www.townofwindsor.com)

## **Mobile Youth Connection (MYC) Coordinator Recreation Leader**

**Extra Help Position**

**\$13.38 – \$16.49/hour 12-20 hours/week**

**Part-time days**

The Town of Windsor is seeking an experienced and creative Recreation Leader for the Mobile Youth Connection (MYC) Program. The candidate should be able to demonstrate strong leadership and communication skills. This position is ideal for students obtaining a Bachelor's Degree in education, social work, communications or other career paths that involve working with youth. The Recreation Leader in this position should also possess a passion for recreational programming and working with children ages 5 and up.

Under the direction of the Recreation Program Supervisor and with the support of the Recreation Program Coordinator, the Leader will be responsible for implementation and oversight of the Mobile Youth Connection. This program brings the Town's Mobile Recreation Unit to neighborhood parks to offer no-cost games and activities to participants.

### **Duties will include, but are not limited to the following:**

- Positive interaction with youth
- Create and implement activities for participants
- Develop innovative methods of marketing to neighborhood youth
- Foster positive relationships with neighborhood youth and families

### **Qualifications:**

- Some college level education or equivalent experience
- Ability to develop program activities
- Experience in facilitating and supervising group activities
- Ability to effectively communicate with all levels of organizations
- Bilingual Spanish/English is highly desirable

### **License or Certification:**

- Valid California Driver's License is required.
- CPR/First Aid will be required within 45 days of hire

**A completed Town of Windsor application and supplemental questionnaire is required in order to be considered for this position. Applications are on the Town website: [www.townofwindsor.com](http://www.townofwindsor.com) or by calling: (707) 838-1017 or in person at the Windsor Civic Center, 9291 Old Redwood Hwy., Windsor, CA 95492. Resumes will not be accepted without an application and supplemental questionnaire. For further information contact the Recreation Program Supervisor at (707) 838-5980.**