

MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY, AND
WINDSOR WATER DISTRICT MEETING

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, April 2, 2008
Regular Session - 6:00 p.m.

1. CALL TO ORDER

Mayor Fudge called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:04 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Allen, Parker, Salmon and Mayor Fudge. Vice Mayor Goble was absent.

3. PLEDGE OF ALLEGIANCE

Community Services Director Legge led the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Proclamation declaring the Month of April 2008 “Child Abuse Prevention Month” in the Town of Windsor

Mayor Fudge presented Maria Zavala, Sonoma County Child Abuse Prevention Coordinator, with a proclamation declaring the Month of April 2008 “Child Abuse Prevention Month.”

Presentation

Steve McCraffey, Director of Government Affairs, Windsor Refuse and Recycling, discussed their involvement in the Town’s Earth Day event that will be held on April 20, 2008 and their sponsorship of Summer Nights on the Green. He also announced the construction of a large north bay center for the environment in Santa Rosa.

5. ANNOUNCEMENTS

Mayor and Councilmembers announced various upcoming events.

- a) One Cool Green Thing:
Mayor Fudge announced the upcoming Earth Day event that will be held on Sunday, April 20, 2008.

Councilmember Parker described the method used by the Windsor Refuse and Recycling Company to recycle materials in the garbage trucks.

6. CONFLICT OF INTEREST DECLARATION – None.

7. CHANGES TO THE AGENDA – None.

8. CITIZEN PUBLIC COMMENT – None.

9. CONSENT CALENDAR

Councilmember Parker moved to adopt the Consent Calendar items as follows. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote on all items (Vice Mayor Goble was absent).

9.1 Approve Check Register No. 382

4/0/1 vote (Vice Mayor Goble was absent). By motion, approved disbursements in the amount of \$662,285.41.

9.2 Approval of Minutes

None submitted.

9.3 Approval of Final Map for Starr Station MJS 06-42, Buildings A & B, a Commercial/Residential Condominium, 9940 Starr Road

4/0/1 vote (Vice Mayor Goble was absent). Adopted Resolution No. 2250-08 approving and accepting the Final Map for Starr Station MJS 06-42, Buildings A & B, a commercial/residential condominium, 9940 Starr Road.

9.4 Award of Construction Contract for the Bell Road Bridge Improvement Project

4/0/1 vote (Vice Mayor Goble was absent). Adopted Resolution No. 2251-08 awarding a contract to Northwest General Engineering for the construction of the Bell Road Bridge Improvement Project in the amount of \$60,689.00 and authorizing the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.

9.5 Acceptance of Public Improvements for the Micro-Vu Addition (7923 Conde Lane)

4/0/1 vote (Vice Mayor Goble was absent). Adopted Resolution No. 2252-08 accepting the public improvements for the Micro-Vu Addition located at 7923 Conde Lane.

9.6 Adopt a Resolution authorizing the Town to apply for Proposition 1C Grant Funding on behalf of Burbank Housing's Windsor Redwoods Project 4/0/1 vote (Vice Mayor Goble was absent). Adopted Resolution No. 2253-08 authorizing the Executive Director of the Redevelopment Agency of the Town of Windsor to apply for a California Department of Housing and Community Development's (HCD) Infill Infrastructure Grant Program for the Windsor Redwoods project located at 6065 Old Redwood Highway.

9.7 Ordinances related to the Prohibition of Smoking Adopted the following Ordinances by a 4/0/1 vote, as Vice Mayor Goble was absent.

- a) Adopted, by title only, Ordinance No. 2008-232 repealing existing Title 3, Chapter 11, "Regulating the Sale of Tobacco and Smoking" in its entirety and adding a new Title 3, Chapter 11, "Regulating the Sale of Tobacco Products and Paraphernalia," to the Municipal Code.
- b) Adopted, by title only, Ordinance No. 2008-233 repealing existing Title 3, Chapter 20, "Prohibition of Smoking" in its entirety and adding a new Title 3, Chapter 20, "Prohibition of Smoking," to the Municipal Code.

9.8 Approve Budget Amendment for Earth Day on the Green 4/0/1 vote (Vice Mayor Goble was absent). Adopted Resolution No. 2254-08 accepting a \$5,000 contribution from Windsor Refuse and Recycling and amending the Fiscal Year 2007-08 Budget, appropriating \$5,000 towards the Earth Day on the Green event on April 20, 2008.

10. PUBLIC HEARING

10.1 Windsor Gateway 2006 Merit Presentation Review

Planning Director Chamberlin and Associate Planner Cangson reported on this item.

Michael Telfer, applicant, Windsor Gateway project, briefly introduced members of his development team who were in attendance to answer questions regarding the revised project. He discussed the history behind this project and the reasons why the project was redesigned.

Ken Chambless, CFO of Telfer Oil, discussed the retail and commercial components of the revised plan.

Steve Cuddy, MCA Architects, discussed the use of parking and the number of parking spaces that are being proposed for the commercial businesses, employees and the residential units.

Mayor Fudge opened the public hearing. There being no public testimony, Mayor Fudge closed the public hearing.

During the discussion that ensued, Councilmembers explained why they were not supportive of the revised Windsor Gateway Merit project. Council also concurred to form a subcommittee composed of two Councilmembers and two Planning Commissioners to work with the applicant and staff and report back to the Town Council and Planning Commission any recommendations for the project. It was noted for the record that Councilmembers Allen and Salmon were appointed to serve on the subcommittee.

(Clerk's Note: Resolution No. 2255-08 was not acted on.)

Council recessed from 8:30 p.m. until 8:47 p.m. and reconvened with all members present except Vice Mayor Goble, as she was absent.

11. REGULAR CALENDAR

11.1 Annual FY 2008-09 Engineer's Report – Landscaping and Lighting Special Assessment District

Assistant Town Engineer Daida reported on this item.

Otto Bertolero, Coastland Engineers, discussed the annual assessment amounts that will be levied and collected in each of the six zones.

Councilmember Allen moved to adopt Resolution No. 2256-08 indicating intention to levy and collect annual assessments, preliminarily approve the Annual Engineer's Report for Fiscal Year 2008-09 for the Windsor Landscaping and Lighting Special Assessment District and set the dates of the public information meeting and public hearing.

Councilmember Salmon seconded the motion for discussion purposes. He asked Council to consider mandating a 20% reduction in street lights in Zone 2 for next year.

Otto Bertolero, Coastland Engineering, responded that staff is currently looking into providing Council with a report on street lighting reductions.

The motion passed by a 4/0/1 vote (Vice Mayor Goble was absent).

11.2 Adoption of Resolutions Approving Amended and Restated Memorandum of Understanding with the Windsor Fire Protection District

Assistant Town Manager Johnson reported on this item.

Mayor Fudge called for comments from the audience.

John Doherty, Board Member of the Windsor Fire Protection District, read an article from the Fire District's Association of California titled "Windsor Builds Eco Friendly Fire Station."

There being no further comments, Mayor Fudge closed the public testimony period.

Councilmember Parker moved to adopt Resolution No. 2257-08 and Resolution No. 2258-08 approving an amended and restated Memorandum of Understanding between the Town of Windsor, the Town of Windsor Redevelopment Agency, and the Windsor Fire Protection District and authorizing the Town Manager to execute it on behalf of the Town and the Redevelopment Agency. Councilmember Salmon seconded the motion. The motion passed by a 4/0/1 (Vice Mayor Goble was absent).

11.3 Approve the Conceptual Financing Plan to fund the Fire Station No. 2 located at 8612, 8606 and 8594 Windsor Road

Accounting Manager Heather Ippoliti reported on this item.

Mark Curran, Managing Director, PiperJaffray, reviewed the contents of the Town's Redevelopment Agency Financing Plan for Windsor Fire Station No. 2 and introduced Assistant Vice President Denise Rabe.

Mayor Fudge called for comments from the audience. None were forthcoming.

Councilmember Parker moved to adopt Resolution No. 2259-08 approving the conceptual financing plan for the Fire Station No. 2 construction and authorizing Town staff to proceed with the financing plan. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote (Vice Mayor Goble was absent).

11.4 Selection of Association of Bay Area Government's (ABAG) Spring General Assembly Delegate and Alternate

Councilmember Allen moved to select Mayor Fudge, as the voting delegate and Vice Mayor Goble, as the alternate for the upcoming ABAG Spring General Assembly and Annual Business meeting that will be held Thursday, April 24, 2008.

Councilmember Parker seconded the motion. The motion passed by a 4/0/1 vote (Vice Mayor Goble was absent).

By Council consensus, Councilmember Allen amended his motion to indicate that in the event that Mayor Fudge and/or Vice Mayor Goble are unable to attend the meeting, the following Councilmembers are hereby designated to vote in the order given:

Councilmembers Steve Allen, Warin Parker and Sam Salmon. Councilmember Parker seconded the amended motion. The motion passed by a 4/0/1 vote (Vice Mayor Goble was absent).

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

Councilmembers briefly reported on items of interest to the Council.

13.2 Reports on Meetings/Conferences

Councilmembers reported on meetings they attended and are of interest to them.

13.3 Requests for Future Council Agenda Items

Councilmember Salmon requested a status report of Hwy 101 Billboards and Freeway Signs in Town.

14. TOWN MANAGER=S REPORT (NO WRITTEN REPORT)

No reports were given.

15. ADJOURNMENT

The meeting adjourned at 9:26 p.m. to a regular Town Council meeting scheduled for Wednesday, April 16, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 16th day of April 2008.

Maria De La O, CMC
Town Clerk