

**MINUTES**  
**JOINT TOWN COUNCIL,**  
**REDEVELOPMENT AGENCY, AND**  
**WINDSOR WATER DISTRICT MEETING**

**Wednesday, December 19, 2007**

**Closed Session- 5:30 p.m.**

Windsor Civic Center, Conference Room A  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**Regular Session - 6:00 p.m.**

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**CLOSED SESSION- 5:30 p.m.**

**1. CALL TO ORDER**

Mayor Pro Tem Goble called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 5:35 p.m.

**2. COUNCIL ROLL CALL**

Present at Roll Call were Councilmembers Allen, Parker, Salmon and Mayor Pro Tem Goble. Mayor Fudge was absent.

**3. PLEDGE OF ALLEGIANCE**

Councilmember Parker led the Pledge of Allegiance.

**4. CITIZEN PUBLIC COMMENT – None.**

**5. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**

Mayor Pro Tem Goble announced the following Closed Session topic and Council adjourned to a Closed Session in Conference Room A at 5:36 p.m.

**5.1 CONFERENCE WITH LEGAL COUNSEL (Government Code Section 54956.9)  
Initiation of Litigation (two potential matters)**

**6. REPORT OUT OF CLOSED SESSION**

The Closed Session adjourned at 6:05 p.m. and the regular meeting reconvened with all members present, except Mayor Fudge, who was absent. No action was taken during Closed Session.

**REGULAR SESSION – 6:00 p.m.**

**7. PRESENTATION(S)/PROCLAMATION(S)**

**7.1 Bond Measure Presentation by Windsor Unified School District (WUSD)**

**Superintendent Steve Herrington**

Steve Herrington, WUSD Superintendent, gave a PowerPoint presentation and explained how the funds from Measure B will address the needs of the growing student population in Windsor schools.

Jeff Harding, WUSD Assistant Superintendent, discussed how each school site will benefit from the passing of Measure B.

**8. ANNOUNCEMENTS**

Councilmembers made various upcoming announcements.

**9. CONFLICT OF INTEREST DECLARATION – None.**

**10. CHANGES TO THE AGENDA**

Councilmember Parker requested that Agenda Item 12.7 be pulled from the Consent Calendar and considered after Item 14.7.

**11. CITIZEN PUBLIC COMMENT**

Michael Brooks, Shakespeare on the Green, announced that this Friday and Saturday were the last days of the Christmas Carol production at Windsor High School.

**12. CONSENT CALENDAR**

Councilmember Salmon moved to adopt the Consent Calendar items, with the exception of Item 12.7 (Public Opinion and Voter Education Consulting Services Agreement), which was considered after Regular Calendar Item 14.7. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote (Mayor Fudge was absent).

**12.1 Check Register Approval**

**4/0/1 vote (Mayor Fudge was absent).** By motion, approved disbursements in the amount of \$2,087,100.08.

**12.2 Approval of Minutes**

**4/0/1 vote (Mayor Fudge was absent).** By motion, approved the minutes of the regular Town Council meeting of December 5, 2007.

- 12.3 Approval of an Amended Agreement for Santa Rosa Plain Groundwater Study 4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2196-07 authorizing the Town Manager to execute the Third Amended Cooperative Agreement to provide funding and support information for the Santa Rosa Plain Groundwater Study and authorizing the payment of \$18,525.00 as the Town of Windsor's contribution for the third year of the study.
- 12.4 Accept the fiscal year 2006-07 Annual Report of Developer Deposits (AB1600 Report) 4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2197-07 accepting the fiscal year 2006-07 annual report of development impact fee activity.
- 12.5 Approve the Annual Housing Activity Report and Agency Audit 4/0/1 vote (Mayor Fudge was absent).** By motion, approved the Annual Housing Activity Report and the Agency Audit and authorized the Executive Director to submit these documents to the Office of the State Controller.
- 12.6 Update Growth Control Ordinance 4/0/1 vote (Mayor Fudge was absent).** Adopted, by title only, Ordinance No. 2007-227 establishing annual allocations for the year 2008.
- 12.7 Approve Public Opinion and Voter Education Consulting Services Agreement**
- This item was considered after Item 14.7.
- (Clerk's Note: Resolution No. 2198-07 was unassigned.)
- 12.8 Approve Amendment No. 3 to the Ground Lease and Development Agreement at the Windsor Community Center 4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2199-07 approving Amendment No. 3 to the Ground Lease and Development Agreement between the Town of Windsor and the Windsor Lions Club and authorizing the Town Manager to execute on behalf of the Town.
- 12.9 Payment for Modifications to Windsor Road Bridge over Windsor Creek 4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2200-07 authorizing the Town Manager to make payment from the Town's Drainage Mitigation Fund to Damada LLC and Azac LLC or their duly authorized successors or assigns in the total amount of \$664,023.67 as full and complete compensation for the completion of required modifications to the Windsor Road Bridge over Windsor Creek; provided, however, that an additional amount of \$183,284.68 shall be eligible for potential future reimbursement in accordance with, and subject to, the provisions of Town Council Resolution No. 914-00 for reimbursement for excess credit.

**12.10 Acceptance of Public Improvements for Ultimo Subdivision  
1262 & 1300 Vintage Greens Drive (05-21)**

**Adopted the following resolution by a 4/0/1 vote, as Mayor Fudge was absent.**

- a) Adopted Resolution No. 2201-07 accepting public improvements for the subdivision known as Ultimo Subdivision, including the acceptance of Luisa Way into the Town street system, and the acceptance of a half-acre neighborhood park site.
- b) Designated Luisa Way as a two legged stop-controlled intersection and authorizing the installation of a stop sign in each direction at this location.

**12.11 Acceptance of Public Improvements for Parcel Map 05-56  
(7686 Bell Road)**

**4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2202-07 accepting the public improvements for the subdivision known as Parcel Map 05-56.

**12.12 Acceptance of Public Improvements for Town Green Village V 168, 180, 190 & 236  
Windsor River Road & 8900 Bell Road**

**4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2203-07 accepting the public improvements for the subdivision known as Town Green Village V, including the acceptance for public use, a portion of Windsor River Road, a portion of Bell Road, and a portion of Johnson Street; and accepting certain dedications made in conjunction with said subdivision.

**12.13 Apportionment of Assessment No. 8 of the Mitchell/Shiloh/Conde Assessment  
District for Parcel Map No. 05-24 - Shiloh Oaks**

**4/0/1 vote (Mayor Fudge was absent).** Adopted Resolution No. 2204-07 approving the appointment of Coastland Engineering as the Engineer of Work, and directed the preparation of the Engineer's Report and amended assessment diagram for the apportionment of Assessment No. 8 of the Mitchell/Shiloh/Conde Assessment District for Parcel Map No. 05-24 - Shiloh Oaks.

**12.14 Authorize Windsor's Support for and Participation in City of Santa Rosa's Grant  
Application to establish a countywide "Solar Sonoma County Program"**

**4/0/1 vote (Mayor Fudge was absent).** By motion, authorized letter of support for and Town's participation in the City of Santa Rosa's grant application to the Department of Energy, to establish a "Solar Sonoma County Program."

**13. PUBLIC HEARING – NONE.**

**14. REGULAR CALENDAR**

**14.1 Introduce Ordinance Adding Town Clerk as Check Signer**

Administrative Services Director McAdler briefly reported on this item.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time. No comments were made.

Councilmember Allen moved to introduce, by title only, an ordinance amending Article 7 of Chapter 6 of Title I General Provisions Governmental Organization and Administration of the Town's Municipal Code. Councilmember Salmon seconded the motion. The motion passed by a 4/0/1 vote, as Mayor Fudge was absent.

#### **14.2 2007 Sonoma County Hot Air Balloon Classic Final Report**

Community Services Director Legge reported on this item.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time.

Steve Hendrickson, SCHABC, thanked Council and Community Services staff for their support in making this event a success. He presented Council with a plaque of appreciation and beneficiary checks to the following organizations: The Windsor Educational Foundation in the amount of \$3,000; Sonoma County Literacy Connection in the amount of \$4,000; and the Town of Windsor non-profit fund in the amount of \$3,000.

There were no further comments from the public.

Council, by consensus, accepted the 2007 Sonoma County Hot Air Balloon Classic Final Report.

#### **14.3 Windsor Town Green Stage Expansion Project**

Community Services Director Legge reported on this item.

Mayor Pro Tem Goble called for comments from the public at this time.

Michael Brooks, Shakespeare on the Green, discussed the importance of moving forward with the construction of the Town Green stage.

There were no further comments from the public.

Councilmember Parker moved to take the following options:

- a) Adopted Resolution No. 2205-07 accepting the bid and awarding the construction contract for the Town of Windsor, Town Green Stage Expansion Project to Carr Construction Services in the amount up to \$172,150 and authorizing the Town Manager to execute the contract and any change orders on behalf of the Town.
- b) Adopted Resolution No. 2206-07 making findings required by Health and Safety Code Section 33445 for the funding of the Town Green Improvements Project by the Redevelopment Agency of the Town of Windsor.

Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote, as Mayor Fudge was absent.

#### **14.4 High School Teen Program Status Report**

Community Services Director Legge introduced Jon Davis, Community Services Supervisor, who will be reporting on this item.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time. No comments were made.

Community Services Supervisor Davis provided Council with a status report on the High School Teen Program. He stated that the goal of these programs is to provide a safe, positive and fun environment for teens to “hang out” and socialize with their peers. He noted that they will return to Town Council in late spring of 2008 to update the Council on the success of these programs.

Council, by consensus, accepted the High School Teen Program status report.

#### **14.5 Esposti Park Ball Field Feasibility Study**

Community Services Director Legge reported on this item.

Jamie Scott-Guthrie, of Royston Hanomoto Alley and Abey (RHAA), reviewed the design solution for Esposti Park and the proposed scope of work that was included in the preparation of the ball field master plan.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time. No comments were made.

Councilmember Salmon moved to approve the proposed Esposti Park Ball Field Analysis for inclusion in the Town’s Parks and Recreation Master Plan update. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote, as Mayor Fudge was absent.

#### **14.6 Consider concept of a Snoopy Sculpture on the Town Green**

Community Services Director Legge reported on this item.

Glenda Castelli, Manager of the Windsor Certified Farmers Market, requested Council approve the concept of the installation of a Snoopy sculpture on the Town Green.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time. No comments were made.

Council, by consensus, approved a request by Windsor Certified Farmers Market Manager Glenda Castelli to approve, in concept, the installation of a Snoopy sculpture on the Town Green.

#### **14.7 Summary of 2007 Summer Nights on the Green**

Community Services Director Legge introduced Patricia Morandi, Community Services Manager who will be reporting on this item.

Community Services Manager Morandi summarized the contents of the 2007 Summer Nights on the Green report.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time.

Glenda Castelli, Manager of the Windsor Certified Farmers Market, responded to Council questions regarding possible solutions to the elimination of bottled water and sodas during Town Green events.

Dave Khan, Windsor High School Boosters Club, commented that biodegradable glass is very costly.

There were no further comments from members of the audience and Council discussion ensued.

Council, by consensus, accepted the 2007 Summer Nights on the Green Summary Report.

Item 12.7 was considered at this time.

**12.7 Approve Public Opinion and Voter Education Consulting Services Agreement**  
Community Services Director McAdler reported on this item.

Mayor Pro Tem Goble offered members of the audience an opportunity to speak at this time. No comments were made.

Councilmember Allen moved to direct staff to work with the Consultant to rescope the Consulting Services Agreement to focus only on an educational element for a Transient Occupancy Tax (TOT) ballot measure raising the TOT to 12% for the November 2008 election and come back at a future meeting with a new agreement for approval. This agreement will not include polling or a ballot measure for the aquatic facility for Keiser Park. Councilmember Parker seconded the motion. The motion passed by 4/0/1 vote, as Mayor Fudge was absent.

**15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**15.1 League of California Cities**

**15.2 Sonoma County Mayors' and Councilmembers' Association  
Legislative Committee Update**

**16. MAYOR'S & COUNCILMEMBERS' REPORTS**

**16.1 Individual Councilmember Reports and Comments**

Councilmembers briefly reported on items of interest to the Council.

**16.2 Reports on Meetings/Conferences**

Councilmembers reported on various meetings they attended.

**16.3 Requests for Future Council Agenda Items**

Councilmember Salmon requested that staff agendaize on a future agenda a discussion on the costs associated with the Keiser Park Master Plan Environmental Impact Report (EIR).

**17. TOWN MANAGER'S REPORT (NO WRITTEN REPORT)**

Town Manager Mullan stated that it has been a pleasure serving the Council and the community throughout this year.

**18. ADJOURNMENT**

The meeting adjourned at 8:14 p.m. to a Special Town Council meeting scheduled for Wednesday, January 9, 2008 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor. Consequently, the regular Town Council Meeting of January 2, 2008 was canceled.

Approved and adopted this 20<sup>th</sup> day of February 2008.

---

Maria De La O, CMC  
Town Clerk