

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, February 20, 2008
Closed Session- 5:30 p.m.

Windsor Civic Center, Conference Room A
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting. As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

CLOSED SESSION- 5:30 p.m.

1. **CALL TO ORDER**
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.
2. **COUNCIL ROLL CALL**
3. **CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)
4. **ANNOUNCEMENT OF CLOSED SESSION TOPIC(S)/ ADJOURNMENT TO CLOSED SESSION**
- 4.1 **Conference with Legal Counsel- Anticipated Litigation (Government Code Section 54956.9(b)) Significant Exposure to Litigation (One potential case)**
5. **REPORT OUT OF CLOSED SESSION**

REGULAR SESSION – 6:00 p.m.

6. **PLEDGE OF ALLEGIANCE**
7. **PRESENTATION(S)/PROCLAMATION(S) – NONE.**
8. **ANNOUNCEMENTS**
Upcoming Town Events.
9. **CONFLICT OF INTEREST DECLARATION**
10. **CHANGES TO THE AGENDA**
11. **CITIZEN PUBLIC COMMENT**
Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.
12. **CONSENT CALENDAR**
Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.
- 12.1 **[Check Register No. 379](#)**
By motion, approve disbursements in the amount of \$1,502,585.69.

12.2 Approval of Minutes

By motion, approve the minutes of the regular Town Council meeting of December 19, 2007, the special meeting of January 9, 2008, and the regular meeting of January 16, 2008.

12.3 Adoption of an Ordinance Amending the Municipal Code Pertaining to Commercial Vehicle Parking Prohibitions

Adopt, by title only, an ordinance amending Section 4-5-600 of the Municipal Code, prohibiting the parking of commercial vehicles.

12.4 Amendment to the Professional Services Agreement for the Los Amigos Road Bridge

Adopt a resolution authorizing the Town Manager to amend the Professional Services Agreement with URS Corporation Americas for bridge review services for the Los Amigos Road Bridge in one or more increments for an additional amount not to exceed \$30,000, provided that payment for any such additional amount is received from the project developer prior to any such amendment.

12.5 Acceptance of Work for the Old Redwood Highway Pavement Preservation Project

Adopt a resolution accepting the contract work performed by North Bay Construction Inc. for the construction of the Old Redwood Highway Pavement Preservation Project and directing the Town Clerk to record a Notice of Completion.

12.6 Re-adoption of Ordinance No. 2008-228 Designating Town Clerk as Check Signer

Re-adopt, by title only, Ordinance No. 2008-228 amending Article 7 of Chapter 6 of Title I General Provisions Governmental Organization and Administration of the Town's Municipal Code.

12.7 Adopt Resolution Approving Amended Monthly Pay Incentive Schedule for Members of Supervisory Employees Group

Adopt a resolution approving the Amended Monthly Pay Incentive Schedule for Certificates earned by members of the Supervisory Employees Group (SEG).

12.8 Zoning Ordinance Amendments

Adopt, by title only, an ordinance amending Section 27.23.040 and the definitions section of the Zoning Ordinance (Affordable Housing Requirements) pertaining to percentage of income devoted to affordable housing mortgage payments from 30% to 38%.

12.9 Change the Title of Mayor Pro Tem to Vice Mayor

By motion, staff recommends that the Town Council change the title of Mayor Pro Tem to Vice Mayor as an unofficial "working title" and/or provide further direction.

12.10 Amendment to Professional Services Agreement for Construction Management and Related Services for the Mitchell Shiloh Conde Assessment District Phase 2 Project

Adopt a resolution authorizing the Town Manager to amend the professional services agreement with PB Americas for construction management and related services for the

Mitchell Shiloh Conde Assessment District Phase 2 Project in an additional amount not to exceed \$110,000.00.

13. PUBLIC HEARING

13.1 Amend the Zoning Ordinance to add Provisions for Compliance with the Growth Control Ordinance

Introduce, by title only, an ordinance amending the Zoning Ordinance to add provisions for compliance with the Growth Control Ordinance.

13.2 2008 Merit Presentations – Forum Date and Evaluation Criteria

Adopt a resolution confirming dates associated with the 2008 Joint Planning Commission/Town Council Forum on Merit Presentations, and re-affirming the Evaluation Criteria Matrix utilized for assessing proposals.

14. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

14.1 Approve New Ten Year Agreement for Law Enforcement Services

Adopt a resolution approving a new Ten Year Agreement for Law Enforcement Services with the County of Sonoma and authorize the Town Manager to execute it on behalf of the Town.

14.2 Storage of Recreational Vehicles, Boats, Travel Trailers, and Utility Trailers on Residential Properties

Provide direction to staff on potential amendment to the Zoning Ordinance to further regulate recreational vehicles, boats, travel trailers, and utility trailers.

14.3 2007-09 Financial Update and Budget Amendments

- a) Receive 2007-09 financial update;
- b) Adopt a resolution amending the 2007-08 budget (Amendment 13-08) for adjustments as part of the mid-year financial update for fiscal year 2007-08, and;
- c) Adopt a resolution amending the 2008-09 budget (Amendment 03-09) to unappropriate funds for the Corporation Yard photovoltaic system.

15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

15.1 League of California Cities

15.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

16. MAYOR'S & COUNCILMEMBERS' REPORTS

- 16.1 Individual Councilmember Reports and Comments**
- 16.2 Reports on Meetings/Conferences**
- 16.3 Requests for Future Council Agenda Items**
- 17. TOWN MANAGER’S REPORT (NO WRITTEN REPORT)**
- 18. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 18.1 Public Employment: Town Manager’s Performance Evaluation** Consideration of Town Manager’s Performance Review pursuant to Government Code Section 54957.
- 19. REPORT OUT OF CLOSED SESSION**
- 20. ADJOURNMENT**
Adjourn to a regular Town Council meeting scheduled for Wednesday, March 5, 2008, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.