

# **A G E N D A**

## **SPECIAL JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING**

**Wednesday, January 9, 2008  
Closed Session- 5:30 p.m.**

**Windsor Civic Center, Conference Room A  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492**

**Regular Session - 6:00 p.m.**

**Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492**

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

### **CLOSED SESSION- 5:30 p.m.**

#### **1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

#### **2. COUNCIL ROLL CALL**

#### **3. PLEDGE OF ALLEGIANCE**

4. **CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)
5. **ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 5.1 **CONFERENCE WITH LEGAL COUNSEL (Government Code Section 54956.9) Initiation of Litigation (2 potential cases)**
6. **REPORT OUT OF CLOSED SESSION**

**REGULAR SESSION – 6:00 p.m.**

7. **PRESENTATION(S)/PROCLAMATION(S)**
- 7.1 **Presentation: Town Employee of the Quarter Denise Alcala**
8. **ANNOUNCEMENTS**  
Upcoming Town Events.
9. **CONFLICT OF INTEREST DECLARATION**
10. **CHANGES TO THE AGENDA**
11. **CITIZEN PUBLIC COMMENT**  
Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

12. **CONSENT CALENDAR**  
Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.
- 12.1 **[Check Register No. 377](#)**  
By motion, approve disbursements in the amount of \$4,426,538.13.
- 12.2 **[Drive-Through and Drive-In Sales and Services and Gas Service Stations Revised Land Use Policy](#)**  
Adopt a resolution revising and establishing policy on the development of new drive-through and drive-in sales and services as well as gasoline service station operations.
- 12.3 **[No Parking Zone at 10285 Starr Road](#)**

Adopt a resolution authorizing the establishment of a No Parking Zone on Starr Road adjacent to 10285 Starr Road.

**12.4 [Acceptance of Work for the Arata Lane and Hembree Lane Bike Lane Project](#)**

Adopt a resolution accepting the contract work performed by Striping Graphics for the construction of the Arata Lane and Hembree Lane Bicycle Lane Project and directing the Town Clerk to record a Notice of Completion.

**12.5 [Declaration of the End of the Water Shortage Emergency](#)**

Adopt a resolution declaring the end of a water shortage emergency condition within the Town of Windsor.

**12.6 [Windsor Landscaping and Lighting Assessment District Annual Proceedings for Fiscal Year 2008-09](#)**

Adopt a resolution appointing Coastland Civil Engineering as Engineer of Work, directing the preparation and filing of the annual Engineer's Report, and describing potential changes to the Windsor Landscaping and Lighting Assessment District for Fiscal Year 2008-09, in accordance with provisions of the Landscaping and Lighting Act of 1972; and authorizing the Town Manager to execute a Professional Services Agreement with Coastland Civil Engineering for said services in the amount of \$25,000 and authorizing the Administrative Services Director to pay all proper claims for the performance of said services.

**12.7 [Adopt Ordinance Adding Town Clerk as Check Signer](#)**

Adopt, by title only, an ordinance amending Article 7 of Chapter 6 of Title I General Provisions Governmental Organization and Administration of the Town's Municipal Code.

**13. PUBLIC HEARING - NONE.**

**14. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**14.1 [Living Wage Coalition Presentation](#)**

Accept a presentation by the Living Wage Coalition of Sonoma County.

**14.2 [Consider request by Michelle Swaving for Town financial assistance in the amount of \\$25,000 to subsidize the "Concierge Connections" for-profit shuttle transportation business](#)**

Consider a request by Michelle Swaving for Town financial assistance in the amount of \$25,000 to subsidize the "Concierge Connections" for-profit shuttle transportation business.

**14.3 [Consider Funding for Town Green Timeline Walk Improvement](#)**

Consider funding for Town Green Timeline Walk improvement.

**14.4 Approve Sponsorship Program for Summer Nights on the Green**

Adopt a resolution approving the Sponsorship Program for Summer Nights on the Green and authorizing the Town Manager to execute Sponsorship Agreements on behalf of the Town.

**14.5 2008 Town of Windsor Legislative Policy Guidelines**

Adopt the Town of Windsor 2008 Legislative Policy Guidelines and authorize the Mayor and/or Town Manager to submit advocacy letters on behalf of the Town if the proposed State or Federal legislation is within the Town's adopted legislative policy guidelines.

**14.6 Adoption of resolution authorizing the Town Manager to negotiate and execute a short term lease or license agreement with Non-Fiction Research for the use of Town-owned property located at 8594, 8606, and 8612 Windsor Road, adjacent to the Corporation Yard**

Adopt a resolution authorizing the Town Manager to negotiate and execute a short term lease or license agreement with Non-Fiction Research for the use of Town-owned property located at 8594, 8606, and 8612 Windsor Road, adjacent to the Corporation Yard.

**15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**15.1 League of California Cities**

**15.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update**

**16. MAYOR'S & COUNCILMEMBERS' REPORTS**

**16.1 Individual Councilmember Reports and Comments**

**16.2 Reports on Meetings/Conferences**

**16.3 Requests for Future Council Agenda Items**

**17. TOWN MANAGER'S REPORT (NO WRITTEN REPORT)**

**18. ADJOURNMENT**

Adjourn to a regular Town Council meeting scheduled for Wednesday, January 16, 2008 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.