

# MINUTES

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**December 6, 2006**  
**Regular Session- 6:00 p.m.**

**1. CALL TO ORDER**

Mayor Salmon called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:05 p.m.

**2. COUNCIL ROLL CALL**

Present at Roll Call were Councilmembers Allen, Fudge, Morehouse, Mayor Pro Tem Parker and Mayor Salmon.

**3. PLEDGE OF ALLEGIANCE**

Community Services Manager Patti Morandi led the Pledge of Allegiance.

**4. CANVASS OF BALLOTS AND RESULTS OF NOVEMBER 7, 2006, MUNICIPAL ELECTION**

Mayor Pro Tem Parker moved to adopt Resolution No. 1991-06 declaring the results of the November 7, 2006, election for the offices of Member of the Windsor Town Council determining that Sam Salmon, Robin Goble and Steve Allen have been elected to the office of Member of the Windsor Town Council. Councilmember Fudge seconded the motion. The motion passed by a 5/0 vote.

**5. PRESENTATIONS**

**5.1 Presentations to Outgoing Councilmember Morehouse**

Mayor Salmon presented a proclamation to outgoing Councilmember Morehouse honoring her for her 12 years of service to the Town.

The following individuals thanked Councilmember Morehouse for her outstanding services to the Town of Windsor community: David Williams, Judge Arthur Wick, Eric Veteran, George Horwedel, Jim De Priest, Steve Martin, Lois Fisher, and Shannon Johnson.

Council recessed the meeting at 6:32 p.m. to a brief reception in acknowledgement of outgoing Councilmember Morehouse and reconvened at 6:56 p.m.

**6. ADMINISTERING OF OATHS OF OFFICE TO ELECTED COUNCILMEMBERS**

Re-elected Councilmember Allen, Mayor Salmon and newly elected Councilmember Goble were sworn into office by Town Clerk De La O and were presented with Certificates of Election.

**7. REORGANIZATION OF COUNCIL**

**7.1 Selection of Mayor – Warin Parker**

**7.2 Selection of Mayor Pro Tempore – Debora Fudge**

Councilmember Allen nominated Mayor Pro Tem Parker to fill the office of Mayor and Councilmember Fudge to fill the office of the Mayor Pro Tem. The nomination was seconded by Councilmember Goble and passed by a 5/0 vote.

**7.3 Presentation to Outgoing Mayor Salmon –**

Mayor Parker then presented outgoing Mayor Salmon with a gift acknowledging his service to the Town as Mayor.

**8. ANNOUNCEMENTS**

Mayor and Councilmembers made various announcements.

Town Manager Mullan acknowledged the Town's receipt of the "2006 Governor's Environmental and Economic Leadership Award" presented to the Windsor Unified School District and the Town of Windsor.

**9. CONFLICT OF INTEREST DECLARATION – NONE.**

**10. CHANGES TO THE AGENDA**

Adjournment to the Town Council's Special Meeting of December 13, 2006.

**11. CITIZEN PUBLIC APPEARANCES**

Roger Hull, Jacobs Ladder Windsor, introduced representatives from churches and other organizations that support the Town's proposed affordable housing and preschool project and discussed the many opportunities this project will provide to families in the Windsor community.

Mayor Parker asked that this item be agendized on a future agenda.

Katrina VonMoos, President of the Business Improvement District (BID), informed Council that the BID has formally accepted Sadonna Cody's resignation as the BID's Executive Director and briefly discussed the BID's recruitment process efforts to fill this position.

## **12. CONSENT CALENDAR**

Councilmember Allen moved to adopt the Consent Calendar items. Councilmember Goble seconded the motion. The motion passed by a 5/0 vote. Item 12.2 (Approval of Minutes) was adopted by a 4/0/1 vote, as Councilmember Goble abstained and Item 12.12 (2007 Annual Growth Control Ordinance) was adopted by a 4/1 vote, with Councilmember Allen opposing.

### **12.1 Check Register No. 355**

**5/0 vote.** By motion, approved disbursements in the amount of \$2,000,050.27.

### **12.2 Approval of Minutes**

**4/0/1 vote (Councilmember Goble abstained).** By motion, approved the minutes of the meetings of November 1, and November 15, 2006.

### **12.3 Approval of a Settlement Agreement to Enable the City of Healdsburg to Withdraw from the Sonoma County Computer Aided Dispatch-Records Management Law Enforcement Communications System and Authorize the Town Manager to Execute on Behalf of the Town**

**5/0 vote.** Adopted Resolution No. 1992-06 approving a settlement agreement to enable the City of Healdsburg to withdraw from the Sonoma County Computer Aided Dispatch-Records Management Law Enforcement Communications System, and authorize the Town Manager to execute on behalf of the Town.

### **12.4 Treasurer's Quarterly Investment Report**

**5/0 vote.** Received and filed the Treasurer's Quarterly Investment Report for the quarter ended September 30, 2006.

### **12.5 Approval of Final Map (05-19) for Los Amigos Self Help Housing; and Vacating and transferring Excess Right of Way**

**5/0 vote.**

- a) Adopted Resolution No. 1993-06 approving and accepting the Los Amigos Self Help Housing Project Map and accepting certain offers of dedication; and
- b) Authorized the Town Manager to sign a Lighting Agreement; and
- c) Authorized the Town Manager to sign a Subdivision Improvement Agreement in accordance with the Subdivision Map Act and the Town of Windsor Subdivision Ordinance; and
- d) Adopted Resolution No. 1994-06 vacating certain excess right-of-way that is not required for street purposes, and making findings in accordance with Division 9, Part 3, Chapter 4, Articles 1 and 2 commencing with Sections 8330 of the Streets and Highways Code, and authorizing the Town Manager to execute and record a quitclaim deed for the vacated right-of-way.

- 12.6 Purchase of Public Works Electric Vehicles**  
**5/0 vote.** Authorized the Town Manager to purchase two 2007 electric powered vehicles (GEM eL) through the State of California Department of General Services- Procurement Division's GSA Contract from Nadar Chrysler of Martinez, CA for use in the Public Works Department, Wastewater Division at a cost of \$33,309.14.
- 12.7 Bypass Channel Improvements Along Windsor Creek and East Windsor Creek**  
**5/0 vote.** Adopted Resolution No. 1995-06 authorizing the Town Manager to make payment from the Town's Drainage Mitigation Fund to Damada LLC and Azac LLC ("Developer") or their duly authorized successors or assigns in the amount of \$758,049.86 for the design and construction of bypass channel improvements along Windsor Creek and East Windsor Creek, said amount including compensation for the underlying land.
- 12.8 Traffic Signal Battery Backup**  
**5/0 vote.** Adopted Resolution No. 1996-06 awarding a contract to Republic ITS for the installation of the Traffic Signal Battery Backup Improvement Project in the amount of \$29,400 and authorize the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.
- 12.9 Acceptance of Work for the 2006 Pavement Preservation Program**  
**5/0 vote.** Approved Resolution No. 1997-06 accepting the contract work performed by Ghilotti Construction Company for construction of the 2006 Pavement Preservation Program and directed the Town Clerk to record a Notice of Completion.
- 12.10 FY 2005-06 Annual Report of Developer Deposits (AB1600 Report)**  
**5/0 vote.** Accepted the FY 2005-06 annual report of development impact fee activity.
- 12.11 Water Efficiency Standards for New Single-Family Development**  
**5/0 vote.** Authorized a letter to be sent to the Sonoma County Water Agency regarding water efficiency standards for new single-family development.
- 12.12 2007 Growth Control Allocations and Growth Control Ordinance Amendments**  
**4/1 vote (Councilmember Allen opposing)**
- a) Adopted, by title only, Ordinance No. 2006-210 setting Growth Control Allocation for 2007; and
  - b) Adopted, by title only, Ordinance No. 2006-211 amending Sections 16-4-121, 16-4-125 and 16-4-135 of the Growth Control Ordinance; and
  - c) Adopted Resolution No. 1998-06 reserving allocations for 2008-2009; and
  - d) Adopted Resolution No. 1999-06 establishing the process for Merit Presentations; and
  - e) Adopted Resolution No. 2000-06 revising the policy criteria for Section 16-4-125b, Projects of 4 New Units or Less.

**12.13 Approval of the Annual Housing Activity Report and Audit of the Redevelopment Agency**

**5/0 vote.** Approved the Annual Housing Activity Report and the Agency Audit, and authorized the Executive Director to submit these documents to the State Controller.

**12.14 Acceptance of Public Improvements for Town Green Village III**

**5/0 vote.**

- a) Adopted Resolution No. 2001-06 accepting the public improvements for the subdivision known as Town Green Village III, including the acceptance of a portion of Emily Rose Circle and a portion of Windsor Road into the Town street system; and
- b) Accepted certain dedication made in conjunction with said subdivision; and
- c) Designated the intersection of Emily Rose Circle and Windsor Road as a one-leg stop-controlled intersection (Emily Rose Circle leg only) and authorize the installation of a stop sign at this location.

**13. PUBLIC HEARING- NONE.**

**14. REGULAR CALENDAR**

**14.1 KJZY Jazz Concert Summary Report**

Councilmember Salmon moved to adopt Resolution No. 2002-06 amending the Fiscal Year (FY) 2005-07 Budget (Amendment 25-07), appropriating an additional \$1,700 for the 2006 KJZY Jazz Concert on the Town Green. Accepted the KJZY Jazz Concert summary report and directed staff to move forward with a proposal to negotiate a contract with KJZY regarding an annual Jazz Concert event. Mayor Pro Tem Fudge seconded the motion. The motion passed by a 5/0 vote.

**14.2 2006 Sonoma County Hot Air Balloon Classic (SCHABC) Final Report**

Councilmember Goble moved to accept the 2006 Sonoma County Hot Air Balloon Classic Final Report. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

**14.3 Shakespeare on the Green Summary Report**

Councilmember Goble moved to accept the Shakespeare on the Green Summary Report. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

**14.4 Presentation on the Sonoma County Water Agency's Water Policy and Strategic Priorities**

On a motion of Councilmember Allen, seconded by Councilmember Goble, and by a 5/0 vote, the following actions were taken:

- a) Heard a presentation from the Sonoma County Water Agency on their Water Policy and Strategic Priorities; and
- b) Reviewed staff's comments and provided input for a response to the Water Agency on the proposed Water Policy and Strategic Priorities; and

- c) Supported the Sonoma County Water Agency's Mission, Vision and Policy Statements and to limit as primary priorities the following;
  - Fulfill the contractual water supply obligations
  - Protect water quality and improve the reliability of the water transmission system
  - Address impacts on listed salmonid species
  - Lead development of regional sustainability program and water resource partnerships (with strong emphasis)
  - Prepare engineering report for benefit assessment in flood control zones 1A
  - Update hydrology and hydraulic models in flood control zones
- d) Recommended that the SCWA develop goals and objectives for accomplishing these priorities with regular reporting to the Water Advisory Committee in the status of each priority.

**15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**15.1 League of California Cities**

**15.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update**

**16. MAYOR'S & COUNCILMEMBERS' REPORTS**

**16.1 Individual Councilmember Reports and Comments**

Mayor Pro Tem Fudge reported that Windsor would be hosting the Climate Protection Workshop on June 4, 2007 at the Windsor High School.

Councilmember Goble advised that she voted on the Consent Calendar items because she had viewed the videocassette regarding these items and so participated in the action.

Council requested that staff schedule a presentation by Nelson/Nygaard Consulting before the Planning Commission regarding new parking solutions.

**16.2 Reports on Meetings/ Conferences**

Councilmembers briefly reported on meetings they attended.

**17. TOWN MANAGER'S REPORT – None**

**18. ADJOURNMENT**

The meeting adjourned at 8:46 p.m. to a Special Town Council Meeting scheduled for Wednesday, December 13, 2006, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor. (The December 20, 2006 Town Council Meeting has been cancelled.)

Approved and adopted this 17th day of January 2007.

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Maria De La O, Town Clerk