

MINUTES

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

July 19, 2006

Regular Session- 6:00 p.m.

1. CALL TO ORDER

Mayor Salmon called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:05 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Allen, Fudge, Morehouse, Mayor Pro Tem Parker and Mayor Salmon.

3. PLEDGE OF ALLEGIANCE

Windsor Police Chief Steve Freitas led the Pledge of Allegiance.

4. PRESENTATION(S)/ PROCLAMATION(S)

4.1 Proclamation- July 2006 as Parks & Recreation Month

Parks and Recreation Commissioners Melissa Trunick and David Khan received a proclamation declaring July 2006 Parks and Recreation Month.

4.2 Presentation: Town of Windsor Employee of the Quarter

Mayor Salmon acknowledged Town employees nominated for the Employee of the Quarter award and presented *Jeannie Mitchell* with the Employee of the Quarter plaque and remarked on her dedication and hard work.

5. ANNOUNCEMENTS

Councilmembers announced various upcoming events.

6. CONFLICT OF INTEREST DECLARATION

Councilmember Morehouse declared that she would abstain on Item 9.2 (Minutes of the June 21, 2006 meeting) because she was absent from the June 21st Town Council meeting.

Councilmember Morehouse declared that she would abstain on Item 9.3 (Mitchell Lane Railroad Grade Crossing Warning System) because her husband's family owns a business, which is part of a cooperative that is part of the Mitchell/Shiloh/Conde Assessment District.

Councilmember Morehouse also declared that she would abstain on item 9.7 (Ordinance Amending Existing Animal Control Regulations) because she was absent from the June 21st Town Council meeting when the ordinance was first introduced.

Town Manager Mullan highlighted revisions to the Budget Amendment Resolution for the Water Reclamation/Rate Study.

7. CHANGES TO THE AGENDA

There were no changes to the agenda.

8. CITIZEN PUBLIC APPEARANCES

There were no public appearances.

9. CONSENT CALENDAR

Councilmember Allen moved to adopt the Consent Calendar items. Councilmember Fudge seconded the motion. The motion passed on a 5/0 vote. Items 9.2, 9.3 and 9.7 were adopted by a 4/0/1 vote, as Councilmember Morehouse abstained because of her absence from the previous meeting.

9.1 Check Register No. 348

5/0 vote. By motion, approved disbursements in the amount of \$2,440,973.03

9.2 Approval of Minutes

4/0/1 vote (Councilmember Morehouse abstained). By motion, approved the minutes of the meeting of June 21, 2006.

9.3 Mitchell Lane Railroad Grade Crossing Warning System

4/0/1 vote (Councilmember Morehouse abstained). Adopted Resolution No. 1919-06 awarding a contract for the construction of the Mitchell Lane Railroad Grade Crossing Warning System to Summit Signal, Inc. in the amount of \$58,682.28 and authorizing the Town Manager to execute said contract and any required construction change orders up to the authorized project budget.

9.4 All-way Stop Signs at the Intersection of Windsor Road and McClelland Drive

5/0 vote. Adopted resolution No. 1920-06 authorizing the permanent installation of stop signs on all approaches to the intersection of Windsor Road and McClelland Drive.

9.5 Approval of Final Maps for Town Green Village Phase 5, Commercial/Residential Condominium Subdivision, Building Q, Building R, Building S; and Vacating and Transferring Excess Right of Way

5/0 vote.

Town Green Village Phase 5, Building Q:

- a) Adopted Resolution No. 1921-06 approving and accepting the Town Green Village Phase 5, Building Q Final Map; and
- b) Authorized the Town Manager to sign a Lighting and Landscape Assessment District Agreement; and
- c) Adopted Resolution No. 1922-06 vacating certain excess right of way that is not required for street purposes and making findings all in accordance with Division 9, Part 3, Chapter 4, Articles 1 and 2 commencing with Sections 8330 of the Streets and Highways Code, and authorizing the Town Manager to execute and record a quitclaim deed for the vacated right of way.

Town Green Village Phase 5, Building R:

- a) Adopted Resolution No. 1923-06 approving and accepting the Town Green Village Phase 5, Building R Final Map; and
- b) Authorized the Town Manager to sign a Lighting and Landscape Assessment District Agreement; and
- c) Adopted Resolution No. 1924-06 vacating certain excess right of way that is not required for street purposes and making findings all in accordance with Division 9, Part 3, Chapter 4, Articles 1 and 2 commencing with Sections 8330 of the Streets and Highways Code, and authorizing the Town Manager to execute and record a quitclaim deed for the vacated right of way.

Town Green Village Phase 5, Building S:

- a) Adopted Resolution No. 1925-06 approving and accepting the Town Green Village Phase 5, Building S Final Map; and
- b) Authorizing the Town Manager to sign a Lighting and Landscape Assessment District Agreement.

9.6 2005-07 Budget Amendment

5/0 vote. Adopted Resolution No. 1926-06 amending the 2005-07 Water and Water Reclamation Operating budget in the amount of \$16,000.

9.7 Ordinance Amending Existing Animal Control Regulations

4/0/1 vote (Councilmember Morehouse abstained). Adopted, by title only, Ordinance No. 2006-206 amending existing Chapters 3-4-120 “Definitions,” 3-4-1000 “Prohibited Conduct,” 3-4-1100 “Potentially Dangerous and Vicious Dogs,” 3-4-1200 “Impoundment,” and 3-4-1400 “Violations” of the Municipal Code and adding a new Article 14 (3-4-1400), “Mandatory Spay or Neutering for All Dogs Running At Large and All Pit Bulls,” to the Town of Windsor Municipal Code.

10. PUBLIC HEARING

10.1 Old Redwood Highway Corridor Plan

Associate Planner Thompson discussed the background of this project and described the major components of the Old Redwood Highway Corridor Plan.

Planning Director Chamberlin reviewed the steps the Council will need to take to adopt the negative declaration that was circulated for the plan and the adoption of the resolution for the Old Redwood Highway Corridor Plan. He clarified corrections to the Negative Declaration that were distributed on the dais.

Mayor Salmon opened the public hearing.

Dennis Mars, Windsor resident, discussed concerns associated with the damage that has occurred to Old Redwood Highway due to recent development occurring south of Arata Lane.

Hearing no further comments, Mayor Salmon closed the public hearing.

Council discussed the importance of the Old Redwood Highway Corridor Plan, as this plan will provide development guidance to the Town Council, Planning Commission and potential developers.

Council discussion ensued, during which Councilmembers were generally supportive of the plan. However, a number of concerns and questions were raised that will require additional consideration regarding the plan. Some of the concerns raised related to the 1) mixed use along the corridor, 2) the use of red oak trees, 3) roundabouts, and 4) competition with the Downtown. Council then gave direction to staff to explore different types of trees and to incorporate them into the plan.

Mayor Pro Tem Parker moved to take the following actions:

- 1) Adopt Resolution No. 1927-06 adopting the Negative Declaration circulated for the Old Redwood Highway Corridor Plan.
- 2) Adopt Resolution No. 1928-06 adopting the Old Redwood Highway Corridor Plan. Councilmember Morehouse seconded the motion. The motion passed by a 5/0 vote.

11. REGULAR CALENDAR

11.1 Budget Amendment to Assist in Funding the Climate Protection Campaign's "Community Climate Action Plan"

Associate Planner Thompson provided a summary of the progress of the Town's Greenhouse Gas Reduction Program, noting that the Town has been working through its 5-step program.

Ann Hancock, Coordinator of the Sonoma County Climate Protection Campaign, briefly discussed the Community Climate Action Plan, noting that it is a comprehensive approach to greenhouse gas reduction. She said that all of the Sonoma County cities and the County are working together to explore methods of reducing greenhouse gas emissions and achieve the desired 25% gas reduction target.

Council discussion ensued, during which Councilmembers acknowledged the importance and the efforts of Ms. Hancock in the Climate Protection Campaign. In addition, Councilmembers made comments supporting the campaign and acknowledged the Town for its participation in the Greenhouse Gas Reduction Program, noting that although the plan was not complete, staff had completed several reducing measures.

Frank Dimassa, Windsor resident, discussed the guidelines of a program entitled “best homes” that was initiated in Roseville, noting that this program was created to improve the efficiency and the use of renewable energy in new construction.

Councilmember Fudge summarized the highlights of the Climate Protection Workshop she attended last Friday.

Councilmember Fudge moved to adopt Resolution No. 1929-06 amending the FY 2005-07 Budget, appropriating \$4,500 for the Climate Protection Campaign’s “Community Climate Action Plan”. Mayor Pro Tem Parker seconded the motion. The motion passed by a 5/0 vote.

11.2 Evaluation of “Solar Town USA” Proposal

Associate Planner Thompson reported on this item, responded to Council questions and sought direction from Council on how to handle the Solar Town USA proposal that would require the installation of solar photovoltaic systems on all new homes constructed in Windsor.

George Horwedel, Windsor resident, presented Council with information regarding this proposal, which is a goal to require solar energy packages for both new residences and current residences.

Planning Director Chamberlin, in response to Council questions, explained the goals and the guidelines of the Voluntary Green Building Code.

Mayor Salmon called for comments from the public at this time. No comments were forthcoming.

During the discussion that ensued regarding the feasibility of requiring new homes to install solar photovoltaic systems, Council directed staff to agendize this matter for discussion at a future meeting and investigate the following items of desirability in support of this program:

1. Information regarding pre-wiring for solar photovoltaic systems.
2. Information regarding pre-plumbing for water heating.
3. Town Attorney to explore whether the Town can make solar installation mandatory.

11.3 Appointment of a Representative and an Alternate to the New Water Advisory Committee (WAC)

Town Engineer and Public Works Director Burt reported on this item. He acknowledged receipt of a Letter of Interest from Councilmember Allen for the appointment to the new Water Advisory Committee.

Both Councilmembers Fudge and Allen discussed their qualifications and interest in serving on the new WAC.

Water Advisory Committee (WAC)

Mayor Pro Tem Parker nominated Councilmember Allen to serve on the new WAC and Councilmember Fudge to serve as the alternate. Mayor Salmon seconded the motion. Motion passed by unanimous vote.

Technical Advisory Committee (TAC)

Mayor Pro Tem Parker appointed Public Works Director Richard Burt to serve as the Town's representative on the Technical Advisory Committee (TAC). Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION

12.1 League of California Cities

- Priority Focus Publication (Issue Nos. 24, 25, 26 & 27) - Update/Discussion

Town Manager reported on the progress of AB 2987 (Cable Legislation Bill), pending legislation.

Following a brief discussion, staff was directed to send letters in opposition to AB 2987.

12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports

Councilmember Morehouse suggested that the League of California Cities Priority Focus be provided to Council via e-mail in an effort to save paper.

Mayor Pro Tem Parker asked staff to research the possibility of placing laptops on the dais for each Councilmember in an effort to move in the direction of paperless Town Council agendas.

Councilmember Morehouse referenced a phone call received from Jean Kapolchok regarding the Open Space District.

Councilmember Morehouse reported that as a small token of appreciation for the Town of Windsor's sponsorship of *Shakespeare on the Green*, the Town Council and staff are being offered sponsor seating for up to 20 people for one performance of both *The Taming of the Shrew* and *Twelfth Night*.

13.2 Reports on Meetings/Conferences

Councilmembers briefly reported on various meetings each of them attended.

Mayor Pro Tem Parker submitted a report on his attendance and the attendance of Mayor Salmon at the bi-monthly meeting of the Board of Directors meeting of the Mayors' and Councilmembers' Association hosted by the City of Rohnert Park. (A copy of the report is available for review in the Town Clerk's Office.)

14. TOWN MANAGER'S REPORT

The Town Manager made announcements and reported on items of interest to the Council.

15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION

Mayor Salmon announced the following Closed Session topic and Council adjourned to a Closed Session in Conference Room A at 9:25 p.m.

15.1 Performance Review- Town Manager

Consideration of Town Manager's Performance Evaluation Review Pursuant to Government Code Section 54957.

16. REPORT OUT OF CLOSED SESSION

The Closed Session adjourned and the regular meeting reconvened with all members present. No action was taken during Closed Session.

17. ADJOURNMENT

The meeting adjourned at 11:00 p.m. to the next regular meeting scheduled for Wednesday August 2, 2006, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 20th day of September 2006.

Maria De La O, Town Clerk