

**MINUTES
JOINT WINDSOR TOWN COUNCIL
AND
WINDSOR UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
MEETING**

TOWN OF WINDSOR
Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

**March 29, 2006
Regular Session – 6:00 p.m.**

1. CALL TO ORDER

Mayor Salmon called to order a meeting of the Windsor Unified School Board of Trustees and Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:04 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Allen, Fudge, Morehouse, Mayor Pro Tem Parker and Mayor Salmon.

3. BOARD OF TRUSTEES ROLL CALL

Present at Roll Call were School Board President Massell, Vice President Seche, Trustees Dobbins, Scholar and Egan.

4. PLEDGE OF ALLEGIANCE

Town Manager Mullan led the Pledge of Allegiance.

5. CONFLICT OF INTEREST DECLARATIONS

Mayor Pro Tem Parker disclosed a potential conflict of interest regarding Item No. 8.10 (Developing Resources), as he is a member of a recently formed group that is in the process of locating suitable sites to establish a health clinic in Town that would be accessible to low income residents.

Mayor Salmon questioned the conflict of interest declaration made by Mayor Pro Tem Parker regarding his involvement in this group.

Brief discussion followed by which, it was determined Mayor Pro Tem Parker's association with the subject group does not involve a financial gain and he would not abstain from this discussion.

Councilmember Morehouse declared that she would abstain from discussions pertaining to the Windsor Boys and Girls Club and the Hiram Lewis Park, as her husband serves on the Board for the Boys and Girls Club and the park is within close proximity to her residence.

6. CITIZEN PUBLIC APPEARANCES

David Khan, Windsor High School Booster Club, announced an upcoming event titled “Cats and Dogs 1/2 Marathon” that will be held on March 26, 2007 that will benefit both the Windsor and Healdsburg High Schools.

Chris Frye, President of Alternative Energy, Inc., voiced concerns associated with pending litigation regarding a dispute with Town over payment for services for installation of solar panels at the Huerta Gymnasium.

7. PRESENTATION

7.1 Joint Town/School Staff Power Point Presentation: “The Community We Serve” by Town Manager Matt Mullan and School Superintendent Steve Herrington

The presentation included an overview of the following items: 1) community safety; 2) School Resources Officer (SRO) Program; 3) needs for future school facilities; 4) 2006 Windsor Unified School District’s Facilities Master Plan; 5) youth activities; 6) Community health services; and, 7) community school partnership.

8. DISCUSSION

Current Projects

At this time, Councilmember Morehouse recused herself from the discussion of this item and left the dais.

8.1 Update on the Windsor Boys and Girls Club

David Kelley, Acting Economic Development and Community Services Director, discussed the various uses of the new gymnasium building that will be adjacent to the existing club facility.

Councilmember Morehouse returned to the dais and resumed participation in the meeting.

8.2 School Resources Officer (SRO) Program

Steve Freitas, Windsor Police Chief, described the School Resources Officer (SRO) program that has been in place since 1999, as a joint effort of the School District and Town for school safety and outreach to the youth of the community.

8.3 Status Report on Recycling in Schools and Town Facilities

Christa Johnson, Assistant Town Manager, briefed Council and Board of Trustees on the efforts of recycling in the public schools, Town facilities and public service agencies in Windsor.

8.4 Joint Use Agreements and Review

David Kelley, Acting Economic Development and Community Services Director, described the Joint Use agreements for the collaborative use of separately owned and operated facilities and parkland.

8.5 Report on Biodiesel Pilot Program/2005-2006 Clean School Bus USA Grants

Dr. Steve Herrington, Superintendent, discussed the WUSD efforts to replace older diesel school buses with new, less-polluting models, and retrofit others with lower diesel emissions, and control technology and cleaner fuel.

8.6 Web Community Calendar

Dr. Steve Herrington reported on the Town and WUSD shared Web Community Calendar. He noted that the Web Community Calendar includes all Town and WUSD meetings and events.

8.7 2006 Town of Windsor Water Conservation Report

Jim McAdler, Administrative Services Director, discussed the needed assistance from the School District in its continuing efforts for water conservation.

Community Safety

Item Nos. 8.8 and 8.9 were heard simultaneously.

8.8 Traffic at Windsor High School

8.9 Safe Routes to School Grant Application

Richard Burt, Town Engineer and Public Works Director, summarized the joint efforts of the Public Works Department, Police Department and Windsor High School for improvement of pedestrian/traffic safety in the vicinity of the Windsor High School.

8.10 Developing Resources

Dr. Steve Herrington discussed the School District and Town's efforts in identifying the most appropriate location for establishment of a family health clinic to assist primarily the underrepresented population in the community.

Future Facility Needs- New Projects

8.11 Aquatic Center Project

David Kelley, Acting Economic Development and Community Services Director, gave a background of the Aquatic Feasibility Study that was completed in March 2004. He described the different aquatic concepts and/or facility planning options.

8.12 School Facilities Master Plan/ Potential Sites for New Schools

Rick Jones, Senior Planner, explained the Town's General Plan requirements for the forwarding of development of proposals to the District for comment on capacity and potential school sites.

8.13 Development of School District Property: Springfield Court

Dr. Steve Herrington, Superintendent, WUSD, reported on the School District's environmental assessment report for a 3.26 acre property located between Springfield Court, Wellington Court and Graham Court.

9. PUBLIC QUESTIONS AND COMMENTS

Mayor Salmon called for comments from the public at this time. There were no comments from the audience.

BREAK

Council and the Board of Trustees recessed the meeting at 7:30 p.m. and reconvened at 7:45 p.m. with all members present.

10. Workshop

10.1 Discussion and Questions by Town Council and Board of Trustees

Discussion followed during which Councilmembers and Trustees responded to questions related to:

- 1) Airport conflicts
- 2) New School Sites
- 3) Youth Activities
- 4) Traffic flow
- 5) Developing Resources
- 6) Keiser Park (i.e., recreation softball and baseball, library, prospective shared use of an aquatic center and financial contribution for maintenance, and reclaimed water use for Windsor High School fields?)
- 7) Health Center (health needs, counseling, substance abuse, link resources to website)
- 8) Definition of what warrants one signal/drop off areas
- 9) Windsor High School use of Wilson Park for soccer

Following discussion, the Council and Trustees agreed that Town staff and School District will work on the following items:

- 1) Explore the possibility of the 5-acre site in the Shiloh Vision Plan area for a potential school site. However, the size of the site was a concern.
- 2) More joint discussions in the future related to future school sites and potential Airport conflicts regarding safety zones.
- 3) Town to research the Airport exemption process.
- 3) Bonds
- 4) Research co-funding the maintenance of the Aquatic Facility.
- 5) Encourage the continuation of recycled water in the Windsor schools for baseball fields.
- 6) Explore Health Care Facility sites for the disadvantaged segment of the community. Staff to research co-application grants for health care.

- 7) Need more activities for the Windsor youth. Provide outreach to the Windsor High School Senate Forum. (Town staff can facilitate a meeting between Windsor High School students and the Business Improvement District (BID) for the organization of teen activities in the evenings.)
- 8) Explore safer grounds and routes to school.
- 9) Process and Steps for Airport Exemption
- 10) Developers in the Shiloh Area

11. ADJOURNMENT

The meeting adjourned at 9:20 p.m. to a regular Town Council meeting scheduled for Wednesday, April 5, 2006, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 3rd day of May 2006.

Maria De La O, Town Clerk