

MINUTES
TOWN COUNCIL, REDEVELOPMENT AGENCY AND
WINDSOR WATER DISTRICT MEETING

TOWN OF WINDSOR
Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

March 15, 2006
Regular Session – 6:00 p.m.

- 1. CALL TO ORDER**
Mayor Salmon called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District, at 6:04 p.m.
- 2. COUNCIL ROLL CALL**
Present at Roll Call were Councilmembers Allen, Fudge, Morehouse and Mayor Salmon. Mayor Pro Tem Parker was absent.
- 3. PLEDGE OF ALLEGIANCE**
Councilmember Allen led the Pledge of Allegiance.
- 4. PRESENTATION/PROCLAMATION**
Mayor Salmon read a proclamation proclaiming the month of April 2006 as the “Gift of Life” (organ, tissue, blood donation) month.
- 5. ANNOUNCEMENTS – NONE.**
- 6. CONFLICT OF INTEREST - NONE.**
- 7. CHANGES TO THE AGENDA**
Town Manager Mullan announced the need to add an agenda item under the Regular Calendar regarding a request from the League of California Cities to sign a letter of support for completion of work on an infrastructure bond package for the June ballot. The need for this item arose after the agenda was posted and immediate action must be taken in order for the Town to respond to this request by the deadline. This item will be considered under Item 12.1.

Councilmember Morehouse moved to add this item to the agenda. Councilmember Fudge seconded the motion. The motion passed by a 4/0/1 vote, as Mayor Pro Tem Parker was absent.

8. CITIZEN PUBLIC APPEARANCES

Mark LaMantia, Good Neighbors Group of Sonoma County, voiced safety and noise concerns associated with the uses and operations of the Sonoma County Airport.

9. CONSENT CALENDAR

Councilmember Morehouse moved to adopt the Consent Calendar items.
Councilmember Fudge seconded the motion. The motion passed on a 4/0/1 vote, as Mayor Pro Tem Parker was absent.

9.1 Check Register No. 342

4/0/1 vote (Mayor Pro Tem Parker was absent). By motion, approved disbursements in the amount of \$846,237.40.

9.2 Approval of Minutes

4/0/1 vote (Mayor Pro Tem Parker was absent). By motion, approved the minutes of the meeting of February 15, 2006.

9.3 Arata Lane Interchange Project-Phase 2A Cooperative Agreement

4/0/1 vote (Mayor Pro Tem Parker was absent). Adopted Resolution No. 1868-06 authorizing the Town Manager to execute a cooperative agreement with the State of California Department of Transportation for construction of Phase 2A of the Arata Lane Interchange Project.

9.4 Approval of Final Maps for Town Green Village Phase 5, Building T and Building U
4/0/1 vote (Mayor Pro Tem Parker was absent).

1. Adopted Resolution No. 1869-06 approving and accepting the Town Green Village Phase 5, Building T and Building U Final Map; and accepting certain offers of dedication and; authorizing the Town Manager to sign a Lighting and Landscape Assessment District Agreement; and
2. Adopted Resolution No. 1870-06 vacating certain excess right-of-way that is not required for street purposes and making findings all in accordance with Division 9, part 3, Chapter 4, Articles 1 and 2 commencing with Sections 8330 of the Streets and Highways Code, and authorizing the Town Manager to execute and record a quit claim deed for the vacated right-of-way.

9.5 Amendment to Agreement for Legal Services with Meyers, Nave, Riback, Silver & Wilson Increasing Fees for Services

4/0/1 vote (Mayor Pro Tem Parker was absent). Adopted Resolution No. 1871-06 approving Amendment No. 3 to the Agreement for Legal Services with the firm of Meyers, Nave, Riback, Silver & Wilson and authorizing the Town Manager to execute on behalf of the Town.

10. PUBLIC HEARING

10.1 Town of Windsor Green Building Program

Building Official Pantazes reviewed the background and the objectives of the Town's proposed Voluntary Green Building Program. He explained that the program would be in effect for a period of one year, after which time, the Building Official will report to the Council on the effectiveness of the program and/or make recommendations for changes to further the goals of the program.

Planning Director Chamberlin responded to Councilmembers' questions, explaining that the program is voluntary for a one-year period to ensure that contractors, developers and homeowners are provided sufficient time to process the required guidelines and to provide staff with ample time to develop standards for future enforcement.

Mayor Salmon opened the public hearing. There being no public testimony, the public hearing was closed.

Council discussion followed, during which Councilmembers expressed their support for implementation of the Voluntary Green Building Program.

Councilmember Fudge moved to adopt Resolution No. 1872-06, approving a Voluntary Green Building Program. Councilmember Allen seconded the motion. The motion passed by a 4/0/1, as Mayor Pro Tem Parker was absent.

11. REGULAR CALENDAR

11.1 Sonoma County General Plan 2020 and General Plan Update Draft Environmental Impact Report (DEIR)

Planning Director Chamberlin briefly summarized the contents of the DEIR summary of findings. He stated that a letter commenting on the General Plan Update DEIR was prepared for the Council's review. Staff is seeking authorization for the Mayor to sign the subject letter for submittal to the County of Sonoma Permit and Resource Management Department and the State Clearinghouse. He indicated that any additional comments received this evening from the Council will be incorporated into the final comment letter.

Mayor Salmon called for comments from the audience.

Mark LaMantia, Windsor, discussed why he felt Council should be more aware of the impacts of noise and over-flight patterns of the airport on the Windsor community. He said that Council should take action to protect the community from a potential environmental disaster.

Planning Director Chamberlin acknowledged the concerns raised by the previous speaker regarding noise and overflight patterns. He explained that staff had not commented on the airport because it is not within the Town's Sphere of Influence or Town boundary.

However, he said that if Council would like staff to explore the actual airport operations, staff will prepare an additional letter that will comment on these concerns.

A brief Council discussion ensued regarding the importance of exploring potential impacts from the expanded uses and operations of the airport that include noise and over-flight patterns.

Following Council discussion, staff was directed to prepare and submit an additional letter of comments addressing these concerns to Council for discussion and action at its regularly scheduled April 5th meeting. The original comment letter will include a sentence indicating that an additional letter commenting on the Sonoma County Airport would be forthcoming.

Councilmember Morehouse moved authorizing the submission of written comments on the Draft Environmental Impact Report for the Sonoma County General Plan and the General Plan Update (SCH 20023012020). Staff was also directed to prepare and submit to Council for discussion at its April 5, 2006 meeting, an additional letter on comments on the potential impacts from expanded uses and operations at the Sonoma County Airport. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote, as Mayor Pro Tem Parker was absent.

Council recessed the meeting at 7:00 p.m. and reconvened at 7:15 p.m. with all members present.

11.2 Commencement of Reclamation Storage Projects Pond S or T and Explore Moving Discharge To Russian River

Public Works Director Burt discussed the Council's priorities for the use of reclaimed water and the actions that were taken since adoption of the Master Plan.

Mayor Salmon called for comments from the audience. There were no comments made.

The Council's direction based on their discussion is listed below.

Councilmember Fudge moved to proceed with the preparation of the RFP to commence the preliminary engineering, design and updating of the environmental documents for the Pond S or T project and analyze the feasibility of moving the Town's effluent discharge location from Mark West Creek to a point along the Russian River; host a meeting of stakeholders, including agencies, private property owners and other affected parties to be held as soon as possible for the purpose of exploring regional solutions to the water reclamation needs. It is expected that the RFP will come back to Council within a two-month period for authorization to solicit proposals for preliminary engineering and environmental clearance. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote, as Mayor Pro Tem Parker was absent.

11.3 Senior Citizens Advisory Council Vacancies

Council, by a tally of votes, appointed Rebecca Holt and Pat Shelton to the Senior Citizens Advisory Council. Both positions are for unexpired terms ending December 2008.

Council directed staff to continue to recruit for the two Landmark Neighborhood vacancies, as there were no applicants from this neighborhood.

12. MAYOR'S & COUNCILMEMBERS' REPORTS

12.1 Individual Councilmember Reports (No written report.)

Mayor Salmon referenced a report he submitted regarding his attendance at the bi-monthly meeting of the Mayors' and Councilmembers' Association of Sonoma County hosted by the City of Healdsburg.

Councilmember Morehouse asked staff to agendaize a discussion on the possible ballot measure to increase the Transient Occupancy Tax (TOT) in a future Council agenda. She also requested an update on the status of the temporary moratorium on medical marijuana dispensaries.

Mayor Salmon reported on his attendance at a Sonoma County Transportation Authority (SCTA) meeting.

Councilmember Fudge also reported on her attendance at a SMART Board meeting.

Council held a brief discussion regarding the Windsor Day Parade on May 13th. It was agreed that Council will participate and will carry a banner identifying the Council. The possibility of wearing costumes was considered.

12.2 League of California Cities Priority Focus Publication (Issue Nos. 8 & 9)- Update/Discussion

No comments were made.

The following item was considered at this time:

June Infrastructure Bond Measure

On a motion by Councilmember Allen, seconded by Councilmember Fudge, Council authorized staff to send an urgency letter to the Governor, Legislative Leadership, senators and assembly members, urging them to complete work on an infrastructure bond package for the June ballot.

12.3 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

No comments were made.

12.4 Reports on Meetings/Conferences

Mayor Salmon submitted a report on his attendance at the bi-monthly meeting of the Mayors' and Councilmembers' Association of Sonoma County hosted by the City of Healdsburg. (A copy of the report is available for review in the Town Clerk's Office.)

13. TOWN MANAGER'S REPORT

Town Manager Mullan reported that Citygate Associates will be releasing the final study on the Strategic Plan for Financing and Operations of the Windsor Fire Protection District some time next month.

Discussion was held during which Council concurred to designate May 10th as the date to hold a joint Town Council and Windsor Fire Protection District meeting to accept and discuss the final study.

Town Manager Mullan briefly referenced an e-mailed received from Ben Stone regarding the formation of the Economic Development Collaboration Council (EDCC) for improvement and enhancement of the Sonoma County economy. He said that they have asked organizations with goals of a healthy economy to adopt a resolution and sign an agreement agreeing to support collaborative efforts in this regard. After a brief discussion, Council consensus was to authorize the Mayor to sign the agreement and noted that Councilmembers will participate in the EDCC based on their availability.

14. ADJOURNMENT

The meeting adjourned at 8:51 p.m. to a joint meeting with the Windsor Unified School District Board of Trustees scheduled for Wednesday, March 29, 2006, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 5th day of April 2006.

Maria De La O, Town Clerk