

MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY, AND
WINDSOR WATER DISTRICT MEETING

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, April 16, 2008
Regular Session - 6:00 p.m.

1. CALL TO ORDER

Mayor Fudge called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:03 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Allen, Parker, Salmon, Vice Mayor Goble and Mayor Fudge.

3. PLEDGE OF ALLEGIANCE

Arturo Huertado led the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Presentation: Employee of the Quarter Tony Troia, Facilities Maintenance Supervisor

Mayor Fudge presented a plaque to Town Employee of the Quarter Tony Troia, Facilities Maintenance Supervisor, and a check in the amount of \$100 from the Council's Benevolent Fund.

4.2 Presentation of the California Society of Municipal Finance Officer's Certificate of Meritorious Award in Operational Budgeting for the Town's 2007-09 Biennial Budget

Mayor Fudge presented the California Society of Municipal Finance Officers' Meritorious Award in Operational Budgeting to Accounting Manager Ippoliti, on behalf of the Town's Administrative Services Department and the entire Town staff, for their work on the Town's 2007-09 Biennial Budget.

4.3 Proclamation declaring April 25, 2008 as Children's Memorial Day

Mayor Fudge read a proclamation declaring April 25, 2008 as Children's Memorial Day.

5. ANNOUNCEMENTS

Mayor and Councilmembers announced various upcoming events.

a) One Cool Green Thing:

- The Town's Earth Day event that will be held on Sunday, April 20, 2008.
- The purchase of tomato plants at the Windsor Farmers Market on Sunday, April 20, 2008 to grow your own food.

6. CONFLICT OF INTEREST DECLARATION – None.

7. CHANGES TO THE AGENDA – None.

8. CITIZEN PUBLIC COMMENT

Clay Mitchell, Windsor resident, discussed the need for a citizen training program on emergency preparedness to educate the public on what is required to prepare for a disaster.

9. CONSENT CALENDAR

Vice Mayor Goble moved to adopt the Consent Calendar items as follows.

Councilmember Parker seconded the motion. The motion to adopt all items except Item 9.2 passed by a 5/0 vote. The motion to pass Item 9.2 (Approval of Minutes of the April 2, 2008 Meeting) passed by a 4/0/1 vote (Vice Mayor Goble abstained).

9.1 Approve Check Register No. 383

5/0 vote. By motion, approved disbursements in the amount of \$1,342,959.64.

9.2 Approval of Minutes

5/0 vote. The minutes of the regular meeting of March 19, 2008 and the Special Meeting (Closed Session) of March 20, 2008 were approved as part of the Consent Calendar by a 5/0 vote. The April 2, 2008, minutes were approved by a 4/0/1 vote (Vice Mayor Goble abstained).

9.3 Amendment to the Professional Services Agreement for URS Corporation Americas for bridge review services for the Windsor Mill Bridge

5/0 vote. Adopted Resolution No. 2260-08 authorizing the Town Manager to amend the Professional Services Agreement with URS Corporation America for bridge review services for the Windsor Mill Bridge in one or more increments for an additional amount not to exceed \$30,000, provided that payment for any such additional amount is received from the project developer prior to any such amendment.

9.4 Approve Amendment No. 2 to Shared Parking Agreement for Town Green Village Phase V

5/0 vote. Adopted Resolution No. 2261-08 approving amendment No. 2 to the Shared Parking Agreement with Town Green Village L.P. for Town Green Village Phase V (TGV V) Buildings N, O, P, Q, R, S, T and U located at Bell Road and Johnson Street and authorizing the Town Manager to execute on behalf of the Town.

9.5 Approve a Joint Powers Agreement that established a separate Public Agency to operate and maintain a Public Safety Communication System in Sonoma County 5/0 vote. Adopted Resolution No. 2262-08 approving a Joint Powers Agreement that establishes a separate public agency to operate and maintain a public safety communications system in Sonoma County and authorizing the Town Manager to execute on behalf of the Town.

9.6 General Plan Housing Element Update 5/0 vote. Adopted Resolution No. 2263-08 approving a Professional Services Agreement and authorizing the Town Manager to execute on behalf of the Town with Bay Area Economics to assist the Town in updating the General Plan Housing Element for an amount not to exceed \$90,000.00.

9.7 Mortgage Credit Certificate (MCC) Program 5/0 vote. Adopted Resolution No. 2264-08 authorizing an application to California Debt Limit Allocation Committee for a \$3.2 million bond allocation to permit issuance of qualified Mortgage Credit Certificates throughout Sonoma County and all its nine cities.

10. PUBLIC HEARING

10.1 Initiate Zoning Ordinance Amendments Regulating Accessory Structures
Associate Planner Cangson reported on this item.

Mayor Fudge opened the public hearing. There being no public testimony, Mayor Fudge closed the public hearing.

After deliberation, Vice Mayor Goble moved to direct staff to forward this matter to the Planning Commission to initiate an amendment to the Zoning Ordinance regulating accessory structures. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

11. REGULAR CALENDAR

11.1 Ordinance Amendment to Chapter 19, Civil Defense and Disaster Ordinance and adopt revised Town of Windsor Emergency Operations Plan
Katie Straley, Windsor Police Department, briefly reported on this item and highlighted changes to the Town's Emergency Operations Plan.

Windsor Police Chief Freitas discussed the reasons why the Town's Emergency Operations Plan was updated.

Mayor Fudge called for comments from the audience. None were forthcoming.

Councilmember Parker discussed the need to involve the Town's citizenry into the Emergency Preparedness process to better serve the Windsor community.

Councilmember Parker moved to introduce, by title only, an ordinance amending Chapter 19, Civil Defense and Disaster Ordinance to comply with SEMS/NIMS guidelines and adopt the revised Town of Windsor Emergency Operations Plan.

11.2 Engineer's Report for the Windsor 1982 Act Benefit Assessment District for Fiscal Year 2008-09

Civil Engineer Stuart Hayre reported on this item.

John Wanger, Coastland Civil Engineer, discussed the purpose of the newly formed proposed assessment district.

Mayor Fudge called for comments from the audience. None were forthcoming.

Councilmember Parker moved to adopt Resolution No. 2265-08 of Intention to levy and collect annual assessments, preliminarily approve the FY 2008-09 Engineer's Report for the Town of Windsor 1982 Act Benefit Assessment District and set the dates of April 28, 2008, for a public information meeting and June 18, 2008, for a public protest hearing. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

11.3 Consider Fee Waiver Request for Shakespeare on the Green

Community Services Director Legge reported on this item.

Mayor Fudge called for comments from the audience.

Michael Brook, Shakespeare on the Green, asked for Council support to waive the requested fees.

There were no further comments from the public.

Councilmember Salmon moved to recommend that the Town become a sponsor of Shakespeare on the Green, absorbing the costs of the rental fees and liability insurance and to authorize staff to return to Council with a budget amendment in the amount of \$2,028 for the out of pocket costs associated with the maintenance fees and scheduled facility attendants. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

11.4 Consider Fee Waiver Request for Tuesday Night Kids Movie Series

Community Services Director Legge reported on this item.

Mayor Fudge called for comments from the audience.

Michael Powell, Powell's Sweet Shoppe, discussed the reasons why he is asking Council to waive the fees associated with the Tuesday Night Kids Movie Series.

There were no further comments from the public.

The Windsor Chamber of Commerce requested a total fee waiver of \$4,310 to assist in the Tuesday Night Kid Movie series scheduled from June 3, 2008 to August 12, 2008. The Windsor Chamber of Commerce agreed to pay the \$1,500 deposit, \$28 application fee, and \$880 for the facility attendants.

Following Council deliberation, Councilmember Parker moved to authorize staff to return to Council with a budget amendment in the amount of \$810 for the out of pocket costs associated with the maintenance fees. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

Councilmembers briefly reported on items of interest to the Council.

13.2 Reports on Meetings/Conferences

Councilmembers reported on meetings they attended.

13.3 Requests for Future Council Agenda Items

1. Emergency Preparedness Program for Windsor residents
2. Joint meeting with the Windsor Unified School District Board of Trustees
 - a) Circulation plans at various Windsor Schools
 - b) Greenhouse gas emission impacts

Councilmember Salmon inquired about freeway signage for a limited period of time for non-profit organizations.

14. TOWN MANAGER=S REPORT (NO WRITTEN REPORT)

Town Manager Mullan provided Council with a status report on the SDAT Grant project.

15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ADJOURNMENT TO CLOSED SESSION

Mayor Fudge announced the following Closed Session topic and Council adjourned to a Closed Session in the Wild Oak Conference Room at 7:40 p.m.

She also announced that following the Closed Session she will be adjourning the meeting in memory of Irene Duvander, one of Windsor's oldest and most dedicated residents, who passed away on April 11, 2008.

**15.1 Public Employment: Town Manager's Performance Evaluation
Consideration of Town Manager's Performance Review pursuant to Government
Code Section 54957.**

16. REPORT OUT OF CLOSED SESSION

The Closed Session adjourned and the regular meeting reconvened with all members present. No action was taken during Closed Session.

17. ADJOURNMENT

The meeting adjourned, in memory of Irene Duvander, at 9:00 p.m. to a regular Town Council meeting scheduled for Wednesday, May 7, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 7th day of May 2008.

Maria De La O, CMC
Town Clerk