

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, June 4, 2008  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

**2. COUNCIL ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATION(S)/PROCLAMATION(S)**

**4.1 Proclamation declaring June 9-15, 2008, as United States Army Week**

**5. ANNOUNCEMENTS**

Upcoming Town Events

a) One Cool Green Thing

**6. CONFLICT OF INTEREST DECLARATION**

**7. CHANGES TO THE AGENDA**

**8. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**9.1 [Approve Check Register No. 386](#)**

By motion, approve disbursements in the amount of \$772,440.57.

**9.2 [Ordinance Approval – Keiser Park Master Plan](#)**

Adopt, by title only, an ordinance rezoning 8 +/- acres to the “Recreation” and “Recreation/Flood Hazard Overlay” Districts as part of the Keiser Park Master Plan.

**9.3 [Ordinance Approval – Neighborhood Markets/Distilled Spirits](#)**

Adopt, by title only, an ordinance amending Section 27.34.130 of the zoning ordinance and permitting sale of distilled spirits within neighborhood markets.

**9.4 [Award a Construction Contract for the Traffic Signal Pedestrian Enhancements Project](#)**

Adopt a resolution awarding and approving a construction contract to Republic ITS, for the Traffic Signal Pedestrian Enhancement Project in the amount of \$38,525 and authorizing the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.

**9.5 [Award a Construction Contract for the Traffic Signal Battery Backup System](#)**

Adopt a resolution awarding and approving a construction contract to Republic ITS, for the Traffic Signal Battery Backup System in the amount of \$32,900 and authorizing the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.

**9.6 [Award a Construction Contract for the Old Redwood Highway Bicycle Lane Project](#)**

Adopt a resolution awarding and approving a construction contract to Striping Graphics for the construction of the Old Redwood Highway Bicycle Lane Project in the amount of \$83,316.26 and authorizing the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.

**9.7 [Redevelopment Agency Low and Moderate Housing Fund Findings](#)**

Adopt a resolution determining that planning and administrative expenses included in the Redevelopment Agency's Low and Moderate income housing fund in the agency's budget for Fiscal Year 2008-2009 are necessary for the production, improvement and preservation of low and moderate-income housing.

**9.8 [Approve Notice of Completion Windsor Town Green Stage Expansion Project](#)**

Adopt a resolution to:

- 1) accept all contract work for the Town of Windsor, Stage Expansion Project;
- 2) authorize the Town Clerk to record a Notice of Completion for said contract; and,
- 3) authorize the Town Manager to release any contract retention upon the expiration of thirty-five (35) days of recordation of Notice of Completion.

**9.9 [Adoption of Ordinance Amending the Town Municipal Code relating to the provision of video services by State video franchise holders within Windsor's town limits in accordance with the Digital Infrastructure and Video Competition Act of 2006](#)**

Adopt, by title only, an ordinance adding Chapter 4 to Title XV of the Windsor Municipal Code, relating to regulations for the provision of video service by state franchise holders.

**10. PUBLIC HEARING**

Public Hearing items will begin at the time shown, or as close thereafter as possible, to

allow for completion of the item.

**10.1 Approval of a Vacation of Portions of Los Amigos Road Right-of-Way**

Adopt a resolution to vacate portions of the Los Amigos Road right-of-way upon satisfaction of specific conditions.

**11. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**11.1 Amend Ordinance Related to the Prohibition of Smoking**

Introduce, by title only, an ordinance amending Title 3, Chapter 20, "Prohibition of Smoking" and Section 110(h) defining "Recreational Area" of the Windsor Municipal Code.

**11.2 Adopt Investment Policy for Fiscal Year 2008-09**

Adopt resolution approving the Town of Windsor's Investment Policy for Fiscal Year 2008-09.

**11.3 Americans with Disabilities Act (ADA) Improvement Update**

Adopt a resolution approving a supplemental update to the ADA Transition Plan and to provide a schedule of improvements.

**11.4 Subdivision Improvement and Occupancy Agreement for the Hampton Inn and Suites Subdivision**

- 1) Adopt a resolution modifying the conditions of approval for the Brooks Road hotel, restaurant, and office-retail buildings at 9150 Brooks Road South (File No. MNS/UP 00-52).
- 2) Adopt a resolution approving and authorizing the Town Manager to finalize, execute, and implement a Subdivision Improvement and Occupancy Agreement for the Hampton Inn and Suites substantially similar to the draft agreement on file with the Town Clerk's Office.

**11.5 Amended Engineer's Report for the Windsor 1982 Act Benefit Assessment District for Fiscal Year 2008-09**

Adopt a resolution of intention to levy and collect annual assessments, preliminarily approve the Amended FY 2008-09 Engineer's Report for the Town of Windsor 1982 Act Benefit Assessment District, and set the dates of June 30, 2008, for a public information meeting and August 6, 2008, for a public protest hearing.

**12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**12.1 League of California Cities**

**12.2 Sonoma County Mayors' and Councilmember's Association  
Legislative Committee Update**

**13. MAYOR'S & COUNCILMEMBERS' REPORTS**

**13.1 Individual Councilmember Reports and Comments**

**13.2 Reports on Meetings/Conferences**

**13.3 Requests for Future Council Agenda Items**

**14. TOWN MANAGER'S REPORT** (No written report.)

**15. ADJOURNMENT**

Adjourn to a regular Town Council meeting scheduled for Wednesday, June 18, 2008, at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor. 99