

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, June 18, 2008
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Introduction of the new Community Services Officer Bill Milkin

[4.2 Proclamation declaring June 2008 as Parks and Recreation Month](#)

4.3 Status Report from PG&E on New Substation Project in Windsor

5. ANNOUNCEMENTS

- a. Upcoming Town Events
- b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

[9.1 Approve Check Register No. 387](#)

By motion, approve disbursements in the amount of \$1,758,246.86.

[9.2 Approval of Minutes](#)

By motion, approve the minutes of the regular Town Council meetings of May 21, 2008 and June 4, 2008.

**9.3 Acceptance of Public Improvements for Vintana Unit No. 5
8001 Windsor Road (98-31)**

Adopt a resolution accepting the public improvements into the Town system for maintenance and designating certain intersections as stop intersections in the subdivision known as Vintana Unit No. 5.

9.4 Acceptance of Public Improvements for Los Amigos Self-Help Housing 9969 Los Amigos Road (05-19)

Adopt a resolution accepting the public improvements into the Town system for maintenance and designating certain intersections as stop intersections in the subdivision known as Los Amigos Self-Help Housing.

9.5 Approve a Professional Services Agreement for the preparation of a Downtown Parking study

Adopt a resolution approving an agreement with Walker Parking Consultants for the preparation of a Downtown Parking Study in an amount not to exceed \$49,600 and authorizing the Town Manager to execute it on behalf of the Town.

9.6 Adopt a Resolution to amend the FY 2007-08 Budget appropriating additional funds for the Abandoned Vehicle Abatement Program and the replacement of Police Vehicles and Equipment

Adopt a budget amendment #29-08 to appropriate additional funds for the Abandoned Vehicle Abatement Program and the replacement of police vehicles and equipment.

9.7 Adopt Animal Care and Control Service Fees and Approve Budget Amendment

- a. Adopt a resolution adopting fee increases for Animal Care and Control Service Fees for FY 2008-09; and
- b. Adopt a resolution amending the 2007-08 budget to appropriate additional funds for Animal Care and Control Services.

9.8 Adopt a resolution authorizing the Sonoma County Community Development Commission to include the Town of Windsor in an application to the California Department of Housing and Community Development for funding for Housing Rehabilitation

Adopt a resolution authorizing the Sonoma County Community Development Commission (SCCDC) to include the Town of Windsor in an application for funding to the California Department of Housing and Community Development in response to the Notice of Funding Availability issued April 18, 2008 for the CalHome Program.

9.9 Approve Amended Ordinance Related to the Prohibition of Smoking

Adopt, by title only, an ordinance amending Title 3, Chapter 20, "Prohibition of Smoking" and Section 110(h) defining "Recreational Area" of the Windsor Municipal Code.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 Brooks Road Hotel, Restaurant and Office-Retail Buildings (Hampton Inn and Suites) – Modifications of Conditions of Approval and Approval of Subdivision Improvement and Occupancy Agreement

- a. Adopt a resolution modifying the conditions of approval for the Brooks Road hotel, restaurant and office-retail buildings at 9150 Brooks Road South (File No. MNS/UP 00-52) to incorporate a roadway knuckle to accomplish the realignment of Los Amigos Road.
- b. Adopt a resolution approving and authorizing the Town Manager to finalize, execute, and implement a Subdivision Improvement and Occupancy Agreement for the Hampton Inn and Suites substantially similar to the draft agreement on file with the Town Clerk's Office.

10.2 Introduction of Ordinance to Establish Time Limit Parking Zones, Curb Markings and other Traffic Controls

Introduce, by title only, an ordinance amending Title IV, Article 5 of the Town Municipal Code establishing Traffic Controls permitted under the California Vehicle Code.

- a. Ordinance A - Establishes Time Limited parking periods in the Municipal Code (same as presented March 19, 2008) or
- b. Ordinance B – Permits Time Limited Parking by Resolution and Retains authority with the Town Council.

Town staff recommends adoption of Ordinance B.

10.3 Eastside Road Storage Project – Draft Supplemental Environmental Impact Report (EIR) Public Hearing

Receive public comments regarding the Eastside Road Storage Project Draft Supplemental EIR. Responses to comments received will be provided in a Supplemental Final EIR to be considered by the Town Council in September or October 2008.

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Approval of the Old Downtown Windsor Business Improvement District (BID) Fiscal Year 2008-2009 Annual Report and Resolution of Intention

- 1) Approve, by motion, the Old Downtown Windsor Business Improvement District (BID) Fiscal Year (FY) 2008-2009 Annual Report as filed or modified.
- 2) Adopt a resolution of intention to levy an annual assessment for fiscal year 2008-2009, and to hold a public hearing on July 16, 2008.

11.2 Reintroduction of Ordinance Relating to the Provision of Video Services by State Franchise Holders

Reintroduce, by title only, an ordinance relating to the provision of video services provided by State franchise holders within Windsor's town limits in accordance with the Digital Infrastructure and Video Competition Act of 2006 (Assembly Bill 2987).

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Requests for Future Council Agenda Items

14. TOWN MANAGER'S REPORT (No written report.)

15. ADJOURNMENT

Adjourn to a regular Town Council meeting scheduled for Wednesday, July 2, 2008, at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.