

MINUTES

TOWN OF WINDSOR PARKS AND RECREATION COMMISSION MEETING

Wednesday, May 14, 2008 at 6:00 p.m.
Windsor Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Chair Kahn called to order the meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Kahn, Vice Chair Voge, Commissioners Holman, Price and Trunick.

Staff present were: Community Services Director Donna Legge; Administrative Services Director Jim McAdler; and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Commissioner Holman led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

IT WAS MOVED BY COMMISSIONER TRUNICK AND SECONDED BY VICE CHAIR VOGUE that the minutes of the meeting of April 9, 2008 be approved as corrected. MOTION PASSED 5-0.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

Chair Kahn excused himself from the dais, passing the gavel to Vice Chair Voge, and addressed the Commission as a private citizen and new owner of David's Hot Dogs on the Green. Mr. Kahn reported comments heard from customers relative to the Town Green, namely, concerns that there are no public restrooms and no ATM machines at or in close proximity to the Town Green.

7. BUSINESS ITEMS

7.1 Transient Occupancy Tax

Administrative Services Director Jim McAdler delivered a verbal report on the Transient Occupancy Tax survey results and the ballot measure to appear on November ballot that would raise the TOT tax from 8% to 12%. Mr. McAdler responded to questions from the Commission.

7.2 Community Theater

Director Legge outlined the Town's efforts to establish local theater and introduced Mr. Larry Husband who has visited with staff about potential community theater development.

Mr. Husband proposed a Town workshop on the establishment of a community theater with the goal of creating an advisory board. The program, he continued, should be self-sustaining as well as a means of fund raising. Mr. Husband responded to questions from the Commission.

The Commission suggested partnering with Windsor Arts Council or using Windsor Library Forum Room.

Commissioner Trunick suggested that community sentiment expressing a need for community theater be considered when the Parks and Recreation Master Plan is updated.

7.3 Commissioner Training Workshop

Vice Chair Voge and Director Legge presented verbal reports on the April 12, 2008 workshop for Commissioners sponsored by the Parks & Recreation Directors of San Mateo County and MMANC that she and Director Legge attended.

Ideas of interest that Vice Chair Voge and Director Legge shared were:

- Youth members of Parks & Recreation Commission
- Meeting with neighboring commissions in co-commission meetings to share information
- Parks as haven from consumerism and soliciting
- Establishment of fund-raising boards/foundations comprising high-powered members of the community
- Joint meeting with Council
- Recreation scholarships

7.4 Children's Outdoor Bill of Rights

Director Legge delivered a verbal report on California Governor Schwarzenegger's Children's Outdoor Bill of Rights.

7.5 Parks & Recreation Month

Director Legge invited the Commission to the June 18th Town

Council Meeting where a proclamation recognizing July as Parks & Recreation month will be presented to the Parks and Recreation Commissioners who are able to attend.

8. COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Holman commended the Town for its new website and asked for an interactive component that would give more opportunities for citizens to make their interests known.

Commissioner Trunick suggested the possibility of the library offering free passes to parks and recreation facilities that can be borrowed with a valid library card.

Commissioner Trunick shared the fact that Sonoma County Parks are experiencing severe challenges with geo-caching activities in the parks where off-trail paths are being worn by those participating in geo-caching. She inquired if the activity is impacting the Town of Windsor parks.

Director Legge indicated that there has been no negative impact from the geo-caching activities in Town of Windsor parks.

Commissioner Trunick asked if the Town has a policy governing frequency of use of the Town Green. Director Legge responded that there a policy stating that events of groups of 500 should be limited to one per week.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

10. FUTURE AGENDA ITEMS

None noted.

11. ADJOURNMENT

The meeting adjourned at 7: 40 p.m. to a regular Parks and Recreation Commission meeting scheduled for Wednesday, June 11, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: June 11, 2008