

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 2, 2008
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 [Mayor's Certificate of Special Recognition for Beth Kastrup, Management Analyst, for her work on the Keiser Park Master Plan Project.](#)

4.2 Presentation of awards from the Wine Country Water Works Association (WCWWA) to Mike Cave, Water System Supervisor, for *Supervisor of the Year* and Dave Horn, Water System Operator II, for *Water System Operator of the Year*.

4.3 [Proclamation Congratulating Fire Chief Ron Collier on his 40 years of service to the Windsor Fire Protection District and the Windsor community.](#)

5. ANNOUNCEMENTS

- a) Upcoming Town Events
- b) One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC APPEARANCES

Any citizen wishing to speak to the Council on any item *not listed* on the agenda may do so at this time. Citizen Public Appearances are normally restricted to three (3) minutes in length unless additional time is specifically authorized by the Mayor.

If you wish to speak on a Consent Calendar item, notify the Mayor during Citizen Public Appearances.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 388](#)

By motion, approve disbursements in the amount of \$1,118,366.39.

9.2 [Approval of Minutes](#)

By motion, approve the minutes of the regular meeting of June 18, 2008.

9.3 [Keiser Park Phase 1 – Design and Construction Services](#)

Adopt a resolution approving a professional services agreement with the landscape firm of Royston Hanamoto Alley & Abey (RHAA) to provide design and construction management services for Keiser Park Phase 1 in an amount not to exceed \$770,607, and authorizing the Town Manager to execute on behalf of the Town.

9.4 [Adoption of Ordinance to Establish Time Limit Parking Zones, Street Closures and other Traffic Controls](#)

Adopt, by title only, an ordinance amending Section 4-5-310 through 4-5-313 of the Town Municipal Code establishing Traffic Controls Permitted under the California Vehicle Code, Time Limited Parking, Street Closures and Detours for Construction and Special Events.

9.5 [Resolution Calling for an Election to be Held on November 4, 2008](#)

- a) Adopt a resolution calling for a General Municipal Election to be held on November 4, 2008, for the election of two members of the Town Council and requesting consolidation with the Statewide Election to be held on that date.
- b) Adopt a resolution establishing estimated costs for printing, handling, translating, and mailing the Candidates' Statements for the November 4, 2008 Election.

9.6 [Acceptance of Public Improvements for Parcel Map 04-25](#)

Adopt a resolution accepting the public improvements for the subdivision known as Parcel Map 04-25 located at 55 Fourth Street.

9.7 [Agreement with County of Sonoma for Election Services](#)

Adopt a resolution approving an agreement between the County of Sonoma and the Town of Windsor to provide elections services, supplies and equipment to the Town for its municipal elections and authorizing the Town Manager to execute on behalf of the Town.

9.8 [Adoption of Ordinance Amending the Town Municipal Code relating to the provision of video services by State video franchise holders within Windsor's town limits in accordance with the Digital Infrastructure and Video Competition Act of 2006](#)

Adopt, by title only, an ordinance adding Chapter 4 to Title XV of the Windsor Municipal Code, relating to regulations for the provision of video services by state franchise holders.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 [Windsor Landscaping & Lighting Assessment District No. 2 Initial Engineer's Report for FY 2008-09](#)

Adopt a resolution to order the formation of the Windsor Landscaping and Lighting Assessment District No. 2, approving the Initial Engineer's Report, confirming the assessment diagram and assessment amounts, and authorizing the levy and collection of

assessments for FY 2008-09.

10.2 Zoning Ordinance Amendments Regulating Accessory Structures

Introduce, by title only, an Ordinance amending Zoning Ordinance Sections 27.06.040, 27.34.170 and 27.60.020 regulating accessory structures.

10.3 Adopt Resolution Establishing November 4, 2008 as the Date for a Municipal Election on a Proposed Ballot Measure Seeking Voter Authorization to Increase the Town's Transient Occupancy Tax for General Fund Purposes, Establishing Policies and Procedures in Connection with the Election, and Requesting the Sonoma County Registrar of Voters to conduct the Election

Adopt resolution establishing November 4, 2008, as the date for a municipal election on a proposed ballot measure seeking voter authorization to increase the transient occupancy tax from 8 percent to 12 percent for General Fund purposes, establishing policies and procedures in connection with the election, and requesting the Sonoma County Registrar of Voters to conduct the election.

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Parks and Recreation Commission Vacancy

At the nomination of Councilmember Salmon, make an appointment to fill a Parks and Recreation vacancy for an unexpired term ending December 31, 2010.

11.2 Introduce Ordinance Raising Town Manager's Purchasing Authority from \$25,000 to \$50,000

Introduce, by title only, an ordinance amending Article 1 of Chapter 6 of Title I General Provisions Governmental Organization and Administration of the Town's Municipal Code to raise the Town Manager's purchasing authority from \$25,000 to \$50,000.

11.3 Authorization to Negotiate an Agreement with City of Santa Rosa for a Connection to the Geysers Pipeline

Adopt a resolution authorizing the Town Manager to negotiate an agreement between the Town and the City of Santa Rosa for a connection to the Geysers Pipeline and authorize a contract with RMC Water and Environment to prepare the appropriate CEQA Documentation.

11.4 Declaration of Stage 1 (Voluntary) Water Shortage Emergency Condition

Adopt a resolution declaring a Stage 1 Water Shortage Emergency Condition within the Town of Windsor and directing implementation of corresponding water demand reduction measures.

11.5 Adopt a Resolution Establishing SDAT Steering Committee

Adopt a Resolution Establishing the Sustainable Design Assessment Team Steering Committee (SDAT) for the Old Redwood Highway Corridor Sustainability Vision Plan.

- 12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**
 - 12.1 League of California Cities**
 - 12.2 Sonoma County Mayors' and Councilmembers' Association LEGISLATIVE COMMITTEE UPDATE**
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
 - 13.1 Individual Councilmember Reports and Comments**
 - 13.2 Reports on Meetings/Conferences**
 - 13.3 Requests for Future Council Agenda Items**
- 14. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)**
- 15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
 - 15.1 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

(Government Code Section 54956.9(a))
Town of Windsor vs. Julius Olufs et. al. (Sonoma County Superior Court Case # SCV 236147)
- 16. REPORT OUT OF CLOSED SESSION**
- 17. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, July 16, 2008 in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.