

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, August 6, 2008

Closed Session- 5:30 p.m.

**Windsor Civic Center, Wild Oak Conference Room
9291 Old Redwood Highway, Building 400
Windsor, CA 95492**

Regular Session - 6:00 p.m.

**Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492**

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

CLOSED SESSION- 5:30 p.m.

- 1. CALL TO ORDER**
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.
- 2. COUNCIL ROLL CALL**
- 3. CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)
- 4. ANNOUNCEMENT OF CLOSED SESSION TOPIC(S)/ ADJOURNMENT TO CLOSED SESSION**
 - 4.1 CONFERENCE WITH LEGAL COUNSEL:**
Initiation of Litigation (Government Code Section 54956(c)
(two potential cases)
 - 4.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Significant Exposure to Litigation
(Government Code Section 54956.9(b) (one potential case)
- 5. REPORT OUT OF CLOSED SESSION**

REGULAR SESSION – 6:00 p.m.

- 6. PLEDGE OF ALLEGIANCE**
- 7. PRESENTATION(S)/PROCLAMATION(S)**
 - 7.1 [Proclamation declaring the third week of August 2008 as Pacific Coast Air Museum “Wings over Wine Country” Week](#)**
- 8. ANNOUNCEMENTS**
 - a) Upcoming Town Events
 - b) One Cool Green Thing
- 9. CONFLICT OF INTEREST DECLARATION**
- 10. CHANGES TO THE AGENDA**

11. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

12. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

12.1 [Check Register No. 390](#)

By motion, approve disbursements in the amount of \$3,241,694.05.

12.2 Approval of Minutes

None submitted.

12.3 [Establish a One-Hour Time Limit Parking Zone on Windsor Road at the Public Works Corporation Yard](#)

Adopt a resolution authorizing the establishment of a One-Hour Time Limit Parking Zone along the frontage of the Public Works Corporation Yard at 8400 Windsor Road.

12.4 [Acceptance of Work for the Bell Road Bridge Improvements Project](#)

Adopt a resolution accepting the contract work performed by Northwest General Engineering for the construction of the Bell Road Bridge Improvements Project and directing the Town Clerk to record a Notice of Completion.

12.5 [Acceptance of Work for the Windsor Road Pedestrian Enhancements Project](#)

Adopt a resolution accepting the contract work performed by Ghilotti Construction Company for the construction of the Windsor Road Pedestrian Enhancements Project and directing the Town Clerk to record a Notice of Completion.

12.6 [Acceptance of Public Improvements for Vintage Greens Subdivision Phase 5 – 1101 Mitchell Lane \(97-29\)](#)

Adopt a resolution accepting the public improvements into the Town system for maintenance and designating certain intersections as stop intersections in the subdivision known as Vintage Greens Phase 5.

- 12.7 [Authorize an Amendment to the Professional Services Agreement for Working Drawings for the Keiser Park Phase 1 Project to Add Portions of the West Trunk Sewer to the Project](#)**
Adopt a resolution authorizing the Town Manager to amend the professional services agreement with Royston Hanamoto Alley & Abey (RHAA) to provide construction document preparation and construction management services for the Keiser Park Phase 1 Project to add the West Trunk Sewer Keiser Park Segment to the improvements for which said services are to be provided by RHAA for an additional amount not to exceed \$80,125.00.
- 12.8 [Zoning Ordinance Amendments Relating to Residential Accessory Structures](#)**
Adopt, by title only, an ordinance amending Chapter 27.06, Chapter 27.34 and Chapter 27.60 of the Zoning Ordinance relating to residential accessory structures.
- 12.9 [Adopt Ordinance Raising Town Manager’s Purchasing Authority from \\$25,000 to \\$50,000](#)**
Adopt, by title only, an ordinance amending Article 1 of Chapter 6 of Title I General Provisions Governmental Organization and Administration of the Town’s Municipal Code to raise the Town Manager’s Purchasing Authority from \$25,000 to \$50,000.
- 12.10 [Resolution opposing state government efforts to seize local tax funds to finance state operations](#)**
Adopt a resolution opposing any and all efforts by the state government to “borrow” or seize local tax funds, redevelopment tax increment and transportation sales tax funds by the state government to finance state operations.
- 13. PUBLIC HEARING**
Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.
- 13.1 [Windsor 1982 Act Benefit Assessment District Engineer’s Report for FY 2008-09 Shiloh Oaks Subdivision](#)**
Adopt a resolution to order the formation of the Windsor 1982 Act Benefit Assessment District approving the Engineer’s Report, confirming the assessment diagram and assessment amounts, and authorizing the levy and collection of annual assessments in the Shiloh Oaks Subdivision.
- 13.2 [Introduction of an Ordinance Establishing Radar Enforceable Speed Zone for Conde Lane from Shiloh Road to Mitchell Lane](#)**
Introduce, by title only, an ordinance approving an increase in the speed limit to 40 mph from 35 mph and establish a radar enforceable speed zone for Conde Lane from Shiloh Road to Mitchell Lane.

13.3 Resale of 840 Twin Oaks Lane- Affordable Housing Unit

- 1) Conduct a public hearing per requirements of Redevelopment Law for the sale of 840 Twin Oaks Lane.
- 2) Acting as the Windsor Redevelopment Agency, adopt a resolution to authorize the Town Manager to execute documents necessary to provide secondary funding not to exceed \$75,000 for the purchaser of 840 Twin Oaks Lane and authorizing the Town Manager to execute documents necessary to resell 840 Twin Oaks Lane.

14. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

14.1 2007-09 Budget Update and Approval of Budget Amendments

- a) Adopt a resolution amending the FY 2007-08 budget (Amendment 34-08) for carryover of savings to offset FY 2008-09 projected revenue shortfall, and;
- b) Adopt a resolution amending the FY 2008-09 budget (Amendment 04-09) for spending cuts to offset FY 2008-09 projected revenue shortfall.

14.2 Allocate Grant Funding to Not-for-profit Organizations

By Motion, approve not-for-profit organizations grant funding requests for Fiscal Year 2008-2009.

14.3 Report for the De-energizing of Streetlights

Receive a report on the options for de-energizing streetlights within the Landscape and Lighting Assessment District (LLAD) Zone 2 and provide staff with direction.

14.4 Downtown Signs for Special Events

Provide direction to staff regarding a request to allow businesses in the Old Downtown to install temporary signage during special events.

15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

15.1 League of California Cities

**15.2 Sonoma County Mayors' and Councilmembers' Association
Legislative Committee Update**

16. MAYOR'S & COUNCILMEMBERS' REPORTS

16.1 Individual Councilmember Reports and Comments

16.2 Reports on Meetings/Conferences

- Report from Mayor Debora Fudge regarding the July 24, 2008 meeting of the Sonoma County Climate Action Policy Working Group

16.3 Requests for Future Council Agenda Items

17. TOWN MANAGER'S REPORT (NO WRITTEN REPORT)

18. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday, August 20, 2008, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.