

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, July 9, 2008
6:00 p.m.

1. CALL TO ORDER

Chair Kahn called to order a meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Commissioner Holman, Vice Chair Voge and Chair Kahn. Commissioner Trunick was absent (excused).

3. PLEDGE OF ALLEGIANCE

Commissioner Holman led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

3/0 vote By motion, approved the minutes of the regular meeting of June 11, 2008.

Community Services Director Donna Legge introduced to the Commissioners newly hired Recreation Supervisor Michael Whittingham.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. BUSINESS ITEMS

7.1 Recreation Scholarship

Community Services Manager Patricia Morandi reported to the Commission on possibilities for offering low-income recreation scholarships. The Commission expressed interest and requested that staff pursue the matter further.

7.2 Parks and Recreation Commission Composition

Community Services Director Legge presented a report on the possibility of adding to the Parks and Recreation Commission two youth representatives and requested Commission input. The Commission indicated an interest in pursuing the matter further.

8. COMMISSIONERS' REPORTS AND COMMENTS

Vice Chair Voge announced that the Town of Windsor has been chosen to receive technical assistance from the American Institute of Architects for the design of the Old Redwood Highway corridor in the Town of Windsor. She indicated she will be serving as a member of the steering committee and invited those present and listening to participate in the process and announced that the charrettes will be held August 11, 12, and 13.

Chair Kahn offered his congratulations for the Town's July 3rd event. Director Legge extended appreciation to Community Services Manager Patricia Morandi who headed up the event.

Commissioner Holman advised the Town to prepare next year for the July 3rd crowds to fill the Town Green as well as Keiser Park. Commissioner Holman said that the firework show this year was "phenomenal."

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

Management Analyst Beth Kastrup presented an update on three projects she is managing: Keiser Park Master Plan Phase I; Hembree House Cultural Center and Cunningham House.

10. FUTURE AGENDA ITEMS

- Pedestrian and Bicycle Master Plan (August Agenda)

11. ADJOURNMENT

The meeting adjourned at 7:05 p.m. to a regular Parks and Recreation Commission meeting scheduled for Wednesday, August 13, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: September 10, 2008