

MINUTES

TOWN OF WINDSOR PARKS AND RECREATION COMMISSION MEETING

Wednesday, March 12, 2008 at 6:00 p.m.
Windsor Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Chair Kahn called to order the meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Kahn, Vice Chair Voge, Commissioners Holman and Price. Commissioner Trunick arrived at 6:04 p.m.

Staff present were: Community Services Director Donna Legge; Parks and Facilities Maintenance Superintendent Jim O'Brien; Project Manager Beth Kastrup; and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Superintendent O'Brien led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

IT WAS MOVED BY VICE CHAIR VOGUE AND SECONDED BY COMMISSIONER HOLMAN that the minutes of the meeting of January 17, 2008 be approved as submitted. MOTION PASSED 4-0-1 (Commissioner Trunick absent).

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

Commissioner Trunick arrived at 6:04 p.m.

7. BUSINESS ITEMS

7.1 Keiser Park Master Plan Update

Project Manager Beth Kastrup presented a verbal report on the status of the Keiser Park Master Plan process noting that the Environmental Impact Report 45-day review period concludes April 18, 2008.

7.2 Park, Facility and Streetscape Report

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Parks and Facilities Maintenance Superintendent Jim O'Brien presented a verbal report on the state of the Town's parks, facilities and streetscapes and responded to Commissioners' questions.

7.3 California Parks & Recreation Society Conference

Commissioners Holman and Price reported on the 2008 CPRS Conference which they attended in Long Beach last month.

8. COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Holman reported hearing positive conversation in the community about the anticipated stage expansion and upcoming *Summer Nights on the Green* event.

Commissioner Trunick shared a publication, "Fetch the People" and suggested it as a resource related to pets and to dog parks and recommended it to staff for their resource file.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

CS Director Legge invited Superintendent O'Brien to give an update on the Town Green stage project. Commissioner Holman asked about provisions for shade for the stage area. Supt. O'Brien indicated that shade trees are to be planted to shade the stage from evening sun.

CS Director Legge invited Project Manager Kastrup to give an update on the Hembree House Project.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

The meeting adjourned at 7:00 p.m. to a regular Parks and Recreation Commission meeting scheduled for Wednesday, April 9, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: April 9, 2008