

MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY,
WINDSOR WATER DISTRICT AND JOINT POWERS
FINANCING AUTHORITY
MEETING

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, August 20, 2008
Regular Session - 6:00 p.m.

- 1. CALL TO ORDER**
Mayor Fudge called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency, Town of Windsor Water District and Joint Powers Financing Authority at 6:07 p.m.
- 2. COUNCIL ROLL CALL**
Present at Roll Call were Councilmembers Allen, Goble, Parker, Salmon and Mayor Fudge.
- 3. PLEDGE OF ALLEGIANCE**
Jeff Myer led the Pledge of Allegiance.
- 4. PRESENTATION(S)/PROCLAMATION(S) – None.**
- 5. ANNOUNCEMENTS**
 - a) **Upcoming Town Events**
Mayor Fudge and Councilmembers announced various upcoming events.
 - b) **One Cool Green Thing**
Mayor Fudge reported on the use of dryer balls as an eco-friendly alternative to the use of dryer sheets.
- 6. CONFLICT OF INTEREST DECLARATION**
Mayor Fudge declared that she would abstain on Item 11.3 (Energy Efficiency Action Plan Status Report) because she is employed by PG&E.

7. CHANGES TO THE AGENDA

Item 11.7 (Solar Sonoma County Consortium) was continued to the September 3, 2008 Town Council meeting so that a representative could be present.

Councilmember Salmon requested that Item 9.5 (Eastside Road Storage Project – Proposed Amendment to Professional Services Agreement with CH2MHILL) be pulled from the Consent Calendar and considered immediately after Item 11.2 to obtain a status report on the agreement with the City of Santa Rosa regarding the Geysers pipeline project.

Public Works Director/Town Engineer Burtt explained that staff is waiting receipt of the draft agreement from the City of Santa Rosa.

8. CITIZEN PUBLIC COMMENT - None.

9. CONSENT CALENDAR

Councilmember Parker moved to adopt the following Consent Calendar items. Councilmember Allen seconded the motion. The motion to adopt all items passed by a 5/0 vote except Item 9.5 (Eastside Road Storage Project – Proposed Amendment to Professional Services Agreement with CH2MHILL) which was considered immediately after Item 11.2.

9.1 Approve Check Register No. 391

5/0 vote. By motion, approved disbursements in the amount of \$1,459,336.85.

9.2 Approval of Minutes- None submitted.

9.3 Treasurer's Quarterly Investment Report

5/0 vote. Received and filed the Treasurer's Quarterly Investment Report for the quarter ended June 30, 2008.

9.4 Adoption of an Ordinance Establishing Radar Enforceable Speed Zone for Conde Lane from Shiloh Road to Mitchell Lane

5/0 vote. Adopted, by title only, Ordinance No. 2008-243, approving an increase in the speed limit to 40 mph from 35 mph and establish a radar enforceable speed zone for Conde Lane from Shiloh Road to Mitchell Lane.

9.5 Eastside Road Storage Project – Proposed Amendment to Professional Services Agreement with CH2MHILL

This item was considered immediately following Item 11.2.

9.6 Approval of Parcel Map No. 07-05 – 9815 Tolleson Lane

5/0 vote. Adopted Resolution No. 2344-08, approving and accepting Parcel Map No. 07-05, 9815 Tolleson Lane, and authorizing the Town Manager to execute a Subdivision Improvement Agreement.

9.7 Adopt Resolution Authorizing Investment of Monies in the State of California Local Agency Investment Fund

5/0 vote. Acting as the Windsor Joint Powers Financing Authority, adopted Resolution No. 2345-08, authorizing investment of monies in the State of California Local Agency Investment Fund.

10. PUBLIC HEARING

10.1 Adopt a Resolution Updating the Traffic Impact Fee

Public Works Director/Town Engineer Burt reported on this item.

Allan Tilton, W-Trans Consulting, discussed the process used to develop the proposed fees.

Mayor Fudge opened the public hearing.

The following individuals made public comments, in opposition to, or with concerns about, the current traffic impact fees:

Hal Beck, Windsor Chamber of Commerce, referenced a letter sent to Council on behalf of the Windsor Chamber of Commerce

Shawn Rodrigues, Real Estate Developer

Jeff Myer, Windsorland Management

Mayor Fudge closed the public hearing.

Councilmember Salmon summarized his concerns which are contained in a memorandum to the Council dated August 20, 2008, and which was distributed at the meeting. Copies of the memorandum are on file in the Town Clerk's Office and Public Works Department.

(Clerk's Note: Resolution No. 2346-08 was not acted on.)

During the discussion that ensued, Council indicated that they are not supportive of proceeding with approval of the Traffic Impact Fee resolution, as presented tonight. Because a majority of the Council did not support proceeding with the steps to increase the subject fees, staff was directed to repackage the actions supporting a recommendation to change to the Institute of Transportation Engineers Standard as the accepted trip generation methodology and bring back on September 3, 2008 for Council's consideration and action.

10.2 Adopt Resolution Establishing the Amount of User Fees and Regulatory Fees for Miscellaneous Discretionary Services and Repealing Previously Adopted and Conflicting User Fees and Regulatory Fees for Such Services

Administrative Services Director McAdler reported on this item.

Jeannette Hahn, Director of NBS Local Government Solutions, discussed that the purpose of the Town-wide master fee study was to determine the basis for user fees and regulatory fees imposed by the Town and the components of the report.

Mayor Fudge opened the public hearing.

Michael Brook, Board Member of Shakespeare on the Green, spoke on the subject.

There being no further public testimony, Mayor Fudge closed public hearing.

With regard to costs associated with the duplication of video cassettes and/or CDs, Mayor Fudge suggested, for cost saving purposes for the public, the implementation of a public check out/loan program at the Windsor Library.

Council reviewed the user and regulatory fees for services and discussion ensued.

Following discussion, Vice Mayor Goble moved to adopt Resolution No. 2347-08, establishing the amount of user fees and regulatory fees for miscellaneous discretionary services and repealing previously adopted and conflicting user fees and regulatory fees for such services, as amended. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

11. REGULAR CALENDAR

11.1 Approve Town Facility Use and Reservation Policy Amendments

Community Services Director Legge reported on this item and introduced Community Services Manager Patricia Morandi who was present to respond to questions

Mayor Fudge called for comments from the audience.

Michael Brook, Windsor resident, spoke on the rental fees associated with the use of the Town Green.

There were no further comments from the audience.

Discussion followed, during which Council concurred to amend the Town's Facility Use and Reservation Policy to clarify the appeal policy for non-profit organizations.

Councilmember Parker moved to adopt Resolution No. 2348-08, approving amendments to the Town of Windsor Facility Use and Reservation Policy, as amended. Vice Mayor Goble seconded the motion. The motion passed by a 5/0 vote.

Council recessed from 8:56 p.m. until 9:04 p.m. and reconvened with all members present.

11.2 Town Green Sculpture Project – Request from AFCA

Community Services Director Legge reported on this item.

Mayor Fudge called for comments from the audience.

Julian Cohen, Windsor resident, asked the Town to consider covering the insurance related deductible for the Town Green Sculpture project.

There were no further comments from the audience.

Discussion followed, during which Council concurred that this matter be placed on a future agenda to allow AFCA to research vandalism and graffiti claims in other communities and provide a list of the proposed sculptures that will be used to replace the sculpture that was removed. At that time, further consideration of the insurance deductible will be discussed.

Item 9.5 was considered at this time.

9.5 Eastside Road Storage Project – Proposed Amendment to Professional Services Agreement with CH2MHILL

Councilmember Salmon explained the why he requested that this item be pulled from the Consent Calendar.

There were no comments from the public.

Public Works Director and Town Engineer Burt responded to questions related to the proposed agreement with the City of Santa Rosa on the proposed Geysers Pipeline project.

Councilmember Salmon moved to adopt the following resolutions:

- a) Adopted Resolution No. 2342-08, authorizing the Town Manager to execute an amendment to the existing Professional Services Agreement with CH2MHILL, Inc. for the Eastside Road Storage Project to add the additional services, described in the resolution to the services, for enhanced project development and analysis to incorporate outside input from regulators and the public, to be provided by CH2MHILL and to increase the not-to-exceed amount of the agreement by \$138,000.00 for these additional services, resulting in a total not-to-exceed amount of \$2,184,000.00.

- b) Adopted Resolution No. 2343-08, amending the FY 2008-09 budget to appropriate additional funds in the amount of \$138,000.00 to the Eastside Road Storage Project from un-appropriated funds in the Water Reclamation Capital Fund.

Councilmember Parker seconded the motion. The motion passed by a 5/0 vote.

Mayor Fudge recused herself from the discussion on this item and turned the meeting over to Vice Mayor Goble.

11.3 Energy Efficiency Action Plan Status Report

Community Services Director Legge briefly reported on this item.

Joe Horak, PG&E, updated Council on the additional energy savings that are identified in the Energy Efficiency Action Plan.

Vice Mayor Goble called for comments from the audience. None were forthcoming.

Councilmember Allen moved to accept the Energy Efficiency Action Plan Status report provided by the Pacific Gas and Electric Company (PG&E) and the Association of Bay Area Governments (ABAG). Councilmember Parker seconded the motion. The motion passed by a 4/0/1 (Mayor Fudge abstained).

At this time, Mayor Fudge returned to the dais and resumed participation in the meeting.

11.4 Report on Billboard and Freeway Oriented Signs

Associate Planner Cangson reported on this item.

Councilmember Salmon explained why he requested a status report on this matter.

Mayor Fudge called for comments from the audience. None were forthcoming.

After discussion, Council took no action on this matter and explained the reasons why their preference was to support the Town's current procedures for abatement or removal of illegal signs.

11.5 Follow up Report on Arata and Hembree Lanes Bicycle Lanes

Public Works Director/Town Engineer Burt and Senior Associate Tilton of W-Trans, reported on this item.

Town Attorney Rudnansky explained that upon evaluation of the information provided regarding any potential conflicts of interest on the Arata and Hembree Lane Bicycle Lanes, he determined that all Councilmembers could participate in the discussion.

Mayor Fudge called for comments from the audience. None were forthcoming.

After discussion, Council stated that their preference was to support the existing bicycle lanes.

Councilmember Salmon moved to receive a report in the operation of the Arata and Hembree Lanes Bicycle Lane installation. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

11.6 Adoption of the Greenhouse Gas Reduction Action Plan

Senior Planner Thompson introduced the item.

Sam Pearce, Consultant, gave a PowerPoint presentation on the Greenhouse Gas Reduction Action Plan.

Mayor Fudge called for comments from the audience. None were forthcoming.

Councilmember Salmon moved to adopt Resolution No. 2349-08, approving the Greenhouse Gas Reduction Plan and selecting Action Plan D for implementation. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

11.7 Solar Sonoma County Consortium

This item was continued to the Council meeting of September 3, 2008 for consideration and formal action.

11.8 Declare August 2008 as Climate and Energy Month

Senior Planner Thompson reported on this item.

Mayor Fudge called for comments from the audience. None were forthcoming.

Vice Mayor Goble moved to adopt Resolution No. 2350-08, declaring August 2008 as Climate and Energy Month. Councilmember Salmon seconded the motion. The motion passed by 5/0 vote.

11.9 Selection of the Annual 2008 League of California Cities Conference Voting Delegate and Alternate

Councilmember Parker moved to select Councilmember Allen as the Town's voting delegate for the annual 2008 League of California Cities Conference that will be held Wednesday, September 24 through September 27, 2008. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

(Clerk's Note: The Council did not select an alternate.)

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

Councilmembers briefly reported on items of interest to the Council.

13.2 Reports on Meetings/Conferences

Councilmembers reported on meetings they attended and are of interest to them.

Mayor Fudge distributed a report to Council on her attendance at the Mayors' and Councilmembers' Association meeting on August 14, 2008.

13.3 Requests for Future Council Agenda Items

No requests were made.

14. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)

No report was made.

15. ADJOURNMENT

The meeting adjourned at 11:19 p.m. to the next regular Council meeting scheduled for Wednesday, September 3, 2008 in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 1st day of October 2008.

Maria De La O, CMC
Town Clerk