

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, October 15, 2008
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Voter Education on Measure N on the November 4, 2008 ballot, change to Transient Occupancy Tax from 8% to 12%.

4.2 [Proclamation declaring October 2008, as, “Domestic Violence Awareness Month.”](#)

5. ANNOUNCEMENTS

- a) Upcoming Town Events
- b) One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 394](#)

By motion, approve disbursements in the amount of \$1,577,623.16.

9.2 [Approval of Minutes](#)

By motion, approve the minutes of the regular meeting of October 1, 2008.

9.3 [Adopt Ordinance Adding Environmentally Preferable Purchasing Requirements to the Town’s Purchasing Policies and Procedures](#)

Adopt, by title only, an ordinance amending Article 1 of Chapter 6 of Title I General Provisions Governmental Organization and Administration of the Town’s Municipal Code to add environmentally preferable purchasing requirements.

9.4 [Arata Lane Interchange Phase 2A Project – Amendment to Consultant Services Agreement for Winzler & Kelly](#)

Adopt a resolution authorizing the Town Manager to amend the existing consultant services agreement with Winzler & Kelly for an additional amount not to exceed \$25,000 for the Arata Lane Interchange Phase 2A Project.

9.5 [Award a Contract for the Conde Lane/Hembree Lane Pavement Maintenance Project](#)

Adopt a resolution awarding a contract to Ghilotti Bros., Inc., for the construction of the Conde Lane/Hembree Lane Pavement Maintenance Project in the amount of \$256,323.56 and authorizing the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.

9.6 [BEGIN Program Application](#)

Adopt a Resolution authorizing Burbank Housing to apply for BEGIN HCD, (California Department of Housing and Community Development) funding for the Manzanita Self Help project located at 9950 Los Amigos Road.

9.7 [Adopt a Resolution Authorizing the Sonoma - Marin Water Saving Partnership](#)

Adopt a resolution authorizing the Town Manager to sign a memorandum of understanding regarding the Sonoma-Marín Water Saving Partnership.

9.8 [Caltrans Bicycle Transportation Account Grant – Windsor Road Bicycle Lane Project](#)

Adopt a resolution authorizing staff to submit an application for a grant of \$200,000 from the California Department of Transportation Bicycle Transportation Account funds and committing a local match of \$50,000 (20-percent) for the Windsor Road Bicycle Lane at Pond 7 Project (0536).

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 [Introduction of an Ordinance Amendment to Windsor Municipal Code, Title VII, Building and Housing related to Energy and Water Conservation](#)

Introduce, by title only, an Ordinance amending Title VII, Building and Housing of the Windsor Municipal Code, Chapters 2 and 5 for Erosion Control (Residential and Commercial), and Energy and Water Conservation (Residential Only).

10.2 [Adopt a Resolution Updating the Traffic Impact Fee](#)

Adopt a resolution accepting the Traffic Impact Fee Report and setting the Traffic Impact Fees for development within the Town of Windsor.

10.3 [Certification of the Supplemental EIR and Project Approval for the Eastside Road Storage Project \(Staff Report\) \(ERSP Final Supplemental Environmental Impact Report\)](#)

- a) Adopt a resolution certifying a Supplemental Environmental Impact Report for the Eastside Road Storage Project.
- b) Adopt a resolution approving the Eastside Road Storage Project, directing that it be placed in the Capital Improvement Program, adopting CEQA mitigation findings and alternatives findings, a statement of overriding considerations and a mitigation monitoring and reporting program.

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 [2008 Town Green Summer Events Summary Report](#)

Receive summary report on Town Green Summer events including Summer Nights on the Green, Tuesday Night Kid Movies, Farmer's Market, Shakespeare on the Green and Thursday Night Car Shows and provide staff direction for 2009 event calendar.

11.2 [Keiser Park Phase 1 – Preliminary Design Development](#)

Adopt a resolution approving the Preliminary Design Development for Keiser Park – Phase I Improvements.

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

12.2 [Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update](#)

12.2 (A) Provide Direction to Mayor regarding an appointment to the ABAG Regional Planning Committee by the Board of Directors of Mayors' and Councilmembers' Association at their October 16, 2008 meeting.

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Requests for Future Council Agenda Items

14. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)

15. ADJOURNMENT

Adjourn to a Special Meeting, to be held jointly with the Windsor Unified School District Board of Trustees, scheduled for Wednesday, October 29, 2008, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.