

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, November 19, 2008

Closed Session- 5:30 p.m.

Windsor Civic Center, Wild Oak Conference Room
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

<p>In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting. As a public service to the community, Town Council meetings are televised on Cable Channel 27.</p>
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Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. **CALL TO ORDER**
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.
2. **COUNCIL ROLL CALL**
3. **CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)
4. **ANNOUNCEMENT OF CLOSED SESSION TOPIC/
ADJOURNMENT TO CLOSED SESSION**
- 4.1 **CONFERENCE WITH LEGAL COUNSEL:**
Initiation of Litigation (Government Code Section 54956.9) (one potential case)
5. **REPORT OUT OF CLOSED SESSION**

REGULAR SESSION – 6:00 p.m.

6. **PLEDGE OF ALLEGIANCE**
7. **PRESENTATION(S)/PROCLAMATION(S)**
- 7.1 **Presentation of a plaque to the Town Employee of the Quarter,
Michele Anderson, Accounts Payable Technician**
- 7.2 **Sonoma County Hot Air Balloon Classic Award of Grants**
8. **ANNOUNCEMENTS**
 - a) Upcoming Town Events
 - b) One Cool Green Thing
9. **CONFLICT OF INTEREST DECLARATION**
10. **CHANGES TO THE AGENDA**
11. **CITIZEN PUBLIC COMMENT**
Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

12. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

12.1 [Check Register No. 396](#)

By motion, approve disbursements in the amount of \$1,414,129.40.

12.2 [Approval of Minutes](#)

By motion, approve the minutes of the Special joint meeting with the Windsor Unified School Board of Trustees on October 29, 2008.

12.3 [Adoption of an Ordinance adding Chapter 4, "Storm Water Quality," to Title IX of the Town of Windsor Municipal Code](#)

Adopt, by title only, an ordinance adding Chapter 4, "Storm Water Quality," to Title IX of the Town of Windsor Municipal Code.

12.4 [Acceptance of Public Improvements for Shiloh Oaks Subdivision 790 Shiloh Road and 340 Standard Avenue](#)

Adopt a resolution accepting the public improvements for the Shiloh Oaks Subdivision located at 790 Shiloh Road and 340 Standard Avenue.

12.5 [Approval of Parcel Map No. 07-22, 850 Mitchell Lane](#)

- a) Adopt a resolution approving and accepting Parcel Map No. 07-22, 850 Mitchell Lane and accepting certain offers of dedication; and authorize the Town Manager to sign a Landscape and Lighting Agreement; and authorize the Town Manager to sign a Subdivision Improvement Agreement in accordance with the Subdivision Map Act and the Town of Windsor Subdivision Ordinance.
- b) Adopt a resolution summarily vacating a temporary access easement that has been superseded by relocation and determined to be excess in accordance with Section 8333 of the Streets and Highway Code.

12.6 [Acceptance of Work for the Hembree House Renovation Project](#)

Adopt a resolution accepting the contract work performed by R & C Construction for the Hembree House Renovation Project and directing the Town Clerk to record a Notice of Completion.

12.7 [Cunningham House Stabilization Study](#)

Receive a report on the Cunningham House Stabilization Study and provide direction to staff.

12.8 [Acceptance of Public Improvements for Pallino Subdivision 1405 Mitchell Lane \(05-22\)](#)

Adopt a resolution accepting the Pallino subdivision public improvements into the Town system for maintenance and designating Pallino Court at Mitchell Lane a one-way stop intersection.

- 12.9** [Acceptance of Public Improvements for the Windsor Creek Bypass Channel and East Windsor Creek Widening](#)
Adopt a resolution accepting the public improvements of the Windsor Creek Bypass Channel and East Windsor Creek Widening into the Town's system for maintenance.
- 12.10** [Authorize a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services](#)
Adopt a resolution authorizing the Town Manager to execute a Professional Services Agreement with Brelje and Race Consulting Engineers for utility engineering services, in an amount not to exceed \$80,000.
- 12.11** [Adopt a Resolution for a Professional Services Agreement with Carl Euphrat](#)
Adopt a resolution authorizing the Town Manager to execute a professional services agreement for Engineering Services with Carl Euphrat in an amount not to exceed \$74,000.00.
- 13. PUBLIC HEARING**
Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.
- 13.1** [Adopt a Resolution Updating the Traffic Impact Fee and Rescinding Resolution No. 985-01](#)
Adopt a resolution accepting the Updated Traffic Impact Fee Report and setting the Traffic Impact Fees for development within the Town of Windsor and rescind Resolution No. 985-01.
- 13.2** [Annual Growth Control Report and Establish 2008 Annual Allocations](#)
Review and accept the 2008 Annual Growth Control Report and adopt a Resolution setting allocations for the year 2009.
- 13.3** [Shiloh Sustainable Village final approval: Tentative Map, Use Permit, Design Review, Allocation Agreement, authorize the Town Manager to execute affordable housing agreement and impact fee deferral](#)
Adopt the following Resolutions for the Shiloh Sustainable Village:
a) Approving Allocation Agreement
b) Approving the Use Permit and Final Design
c) Approving the Tentative Map
d) Authorizing the Town Manager to execute affordable housing agreement and impact fee deferral for the affordable housing units.

13.4 Consider approval of resolution to approve California Municipal Finance Authority bond issuance to assist in financing Windsor Redwoods affordable housing project

Adopt a resolution to approve bond issuance by the California Municipal Finance Authority for financing of the Windsor Redwoods affordable housing project.

14. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

14.1 Consideration of Exempting ARTrails participants from the Town's Business Registration Program

Consider exempting ARTrails participants from the Town's Business Registration Program and provide direction to staff.

14.2 Approve Senior Center and Pool Use Policy

Adopt a resolution approving Senior Center Facility and Pool Use Policy.

14.3 Request for Funding Street Closures for Classic Car Show

Review Funding Request from the Business Improvement District in the amount of \$2,289 for the administration of eight street closures for the Classic Car Show on Duvander Lane.

15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

15.1 League of California Cities

15.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

16. MAYOR'S & COUNCILMEMBERS' REPORTS

16.1 Individual Councilmember Reports and Comments

16.2 Reports on Meetings/Conferences

16.3 Requests for Future Council Agenda Items

17. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)

18. ADJOURNMENT

Adjourn to a regular Town Council meeting scheduled for Wednesday, December 3, 2008, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.