

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, October 22, 2008
6:00 p.m.

1. CALL TO ORDER

Chair Kahn called to order a meeting of the Windsor Parks and Recreation Commission at 6:02 p.m.

Chair Kahn passed the gavel to Vice Chair Voge.

2. COMMISSION ROLL CALL

Present at roll call were Commissioners Sherwood and Trunik; Vice Chair Voge and Chair Kahn.

3. PLEDGE OF ALLEGIANCE

Commissioner Voge led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

4/0 vote By motion, approved the minutes of the regular meeting of September 10, 2008.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

Commissioner Holman arrived at 6:06 p.m.

7. BUSINESS ITEMS

7.1 Transient Occupancy Tax

The Commission received a report from Administrative Services Accounting Manager Heather Ippoliti on the Transient Occupancy Tax ballot measure.

7.2 Hembree House

Windsor Historical Society President, Steve Lehmann, delivered a presentation on the history of the Hembree House scheduled to be dedicated as the Hembree House Cultural Center in winter 2009.

7.3 CPRS District I Workshop Highlights

CS Director Donna Legge and Community Services Supervisor Jon Davis reported to the Commission on the CPRS District I Workshop which they attended on October 3, 2008.

8. COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Trunick suggested the use of suggestion boxes at Town events and recreation classes.

Commissioner Sherwood requested a copy of the summer events recap meeting notes.

The Commission recommended that Town Green Event bike parking be handled by local non-profit groups rather than having the Town pay the Sonoma County Bicycle Coalition \$500 an event.

Commissioner Trunick recommended that the classic movies continue in the Community Center in the winter.

Vice Chair Voge asked if the Town, as a co-sponsor of the Tuesday night kids' movies, could have some influence on the choice of Tuesday night movies. She expressed the hope that at least a couple of "G-rated" movies would be shown.

Vice Chair Voge suggested that local non-profits be invited and given priority to vend food on the Town Green and at Keiser Park for the Town's July 3rd Independence Day Celebration.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

Commissioner Sherwood suggested sending out a media release about the recent theft of copper wire at Wilson Ranch Soccer Park including a call to neighborhoods to organize Neighborhood Watch groups who could erect Neighborhood Watch signs at Town parks.

Commissioner Sherwood offered his services for volunteer opportunities.

Commissioner Holman requested training to be able to volunteer as a "first responder" in emergency situations.

Commissioner Sherwood suggested that the Commission form a Task Force to work with police on park security matters with particular attention to Keiser Park

10. FUTURE AGENDA ITEMS

- CPRS Conference Update – November
- Police Report on Park Activity and Gang Orientation – December
- Park, Facilities and Streetscape Report – December
- 2009 Calendar – December
- Seating of new commissioners – January
- Fiscal Year 2009-2011 Budget Review – January
- Fund Development Foundation/VIP – January

11. ADJOURNMENT

The meeting adjourned at 7:36 p.m. to a regular Parks and Recreation Commission meeting scheduled for Wednesday, November 12, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: November 12, 2008