

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, December 17, 2008
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. **CALL TO ORDER**
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.
2. **COUNCIL ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PRESENTATION(S)/PROCLAMATION(S)**
 - 4.1 [Proclamation declaring, January 11, 2009, as “Human Trafficking Awareness Day.”](#)
 - 4.2 [Presentation on the Sonoma County Community Climate Action Plan.](#)
 - 4.3 [Presentation on the Local Government Commission - Ahwahnee Principles for Climate Change.](#)
5. **ANNOUNCEMENTS**
 - a. Upcoming Town Events
 - b. One Cool Green Thing
6. **CONFLICT OF INTEREST DECLARATION**
7. **CHANGES TO THE AGENDA**
8. **CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.
9. **CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.
- 9.1 [Check Register No. 398](#)

By motion, approve disbursements in the amount of \$1,810,621.99.

- 9.2 **Approval of Minutes**
By motion, approve the minutes of the regular meeting of December 3, 2008.
- 9.3 **Accept the fiscal year 2007-08 Annual Report of Developer Deposits (AB 1600 Report)**
Adopt a resolution accepting the fiscal year 2007-08 annual report of development impact fee activity.
- 9.4 **Approve the Annual Housing Activity Report and Agency Audit**
By motion, approve the Annual Housing Activity Report and the Agency Audit and authorize the Executive Director to submit these documents to the Office of the State Controller.
- 9.5 **Approve the audited financial statements and the Management Report for the fiscal year ended June 30, 2008**
a) By motion, approve the fiscal year 2007-08 audited financial statements based on an audit of the financial statements performed in accordance with Government Auditing Standards.
b) By motion, approve the Management Report submitted by Mann, Urrutia, Nelson CPAs & Associates LLP dated October 16, 2008.
- 9.6 **Modification to the Town Council Rules of Conduct of Meetings**
Adopt a resolution rescinding Resolution No. 2249-08 and amending the rules for the conduct of Town Council meetings.
- 9.7 **Adopt a Resolution Authorizing the Purchase and Installation of Water Meters with Radio Transmitters in the Amount not to exceed \$460,000 and Authorizing the Town Manager to Execute said Agreement on Behalf of the Town**
Adopt a resolution authorizing the purchase and installation of water meters with radio transmitters in the amount not to exceed \$460,000 and authorizing the Town Manager to execute said agreement on behalf of the Town.
10. **PUBLIC HEARING - NONE**
Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 [Consider Fee Waiver Request for Lion's Club Halloween Parade and Barbecue](#)

Review Funding Request from the Windsor Lions Club in the amount of \$268 for the rental fees associated with the annual Halloween Parade and Barbecue.

11.2 [Approve Concept of the Development of a Community Garden](#)

Approve the concept of the development of a community garden and direct staff to work through the Parks and Recreation Commission to formulate a recommendation on a budget, funding source, location and administration of a community garden.

11.3 [Adopt the Windsor Bicycle and Pedestrian Master Plan](#)

Adopt a resolution approving the Windsor Bicycle and Pedestrian Master Plan and rescinding the current Townwide Trails and Bikeways Plan.

11.4 [Community Development Block Grant \(CDBG\) Applications](#)

Adopt a resolution prioritizing applications for Community Development Block Grant (CDBG) Funds and authorizing the submittal of an application to the Sonoma County Community Development Commission (CDC) for Fiscal Year (FY) 2009-10.

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

**12.2 Sonoma County Mayors' and Councilmembers' Association
Legislative Committee Update**

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Requests for Future Council Agenda Items

14. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)

15. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday,

January 7, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.