

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, November 12, 2008
6:00 p.m.

1. CALL TO ORDER

Chair Kahn called to order a meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Kahn, Vice Chair Voge, Commissioners Holman, Sherwood and Trunick

Staff present were Community Services Director Donna Legge and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Vice Chair Voge led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

5/0 vote By motion, approved the minutes of the special meeting of the Parks and Recreation Commission of October 22, 2008.

5. CONFLICT OF INTEREST DECLARATION

None

6. CITIZEN PUBLIC APPEARANCE

None

7. BUSINESS ITEMS

7.1 Park Development Impact Fees

The Commission received a report from Community Services Director Donna Legge on Park Development Impact Fees.

The Commission pointed out that the re-grading of Esposti Park had been added to the Parks and Recreation Master Plan by the Town Council and requested that this project be added to the updated facility standards generated by Royston Hanamoto Alley & Abey.

Commissioner Trunick asked staff to clarify the status of the small strip of

natural parkland along the east boundary of Pleasant Avenue Park between the park and Mattie Washburn Elementary School. She recalled that several years ago, the land in question had been dedicated as a “nature study area” to the memory of Schyler Turney, a young Mattie Washburn student.

7.2 Holiday Celebration Participation

CS Director Legge described the Town’s planned December 4, 2008 Holiday Celebration. Commissioner Holman volunteered to hand out “Shop Windsor” shopping bags at the event.

7.3 CPRS Conference Update

This item was moved to the December Commission Meeting agenda, because the Conference brochures had not yet arrived.

8. COMMISSIONERS’ REPORTS AND COMMENTS

Commissioner Trunick amplified her previous comments about McGinnis Park in the County of Marin. She stated that she has returned several times to observe a very successful dog park where the dogs are not fenced in, are allowed off leash and all seem to be under voice control. She described the park as containing a large sports facility with about 4 soccer fields, a walking path around the perimeter, and a skate park on a hill. Commissioner Trunick recommended the site as a model for the Town of Windsor’s consideration.

Commissioner Trunick reported that local Boy Scout Troop #143 recently held an Eagle Scout Court of Honor for two scouts who had completed Eagle projects involving improvements to regional parks.

Commissioner Sherwood inquired if the Town has a community garden. Director Legge indicated that the community garden formerly in Keiser Park is presently non-operational. Consideration of a future community garden is on the agenda for the Town Council meeting of December 17th. Staff is recommending that the matter be handled through the Parks & Recreation Commission and be funded in the 2009-11 budget. Commissioner Trunick commented that the City of Sebastopol had made interesting use of land for their community garden.

Commissioner Sherwood indicated that neighbors new to the Vintana neighborhood are not aware that the residents own the streetscape and are responsible for the upkeep of the trees. Director Legge indicated that a utility bill insert containing this information will go out to the neighborhood in spring 2009.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

10. FUTURE AGENDA ITEMS

- Police Report on Park Activity and Gang Orientation – December
- CPRS 2009 Conference Update - December
- Park, Facilities and Streetscape Report – December
- 2009 Calendar – December
- Seating of new commissioners – January
- Fiscal Year 2009-2011 Budget Review – January
- Fund Development Foundation/VIP – January

11. ADJOURNMENT

The meeting adjourned at 6:50 p.m. to a regular Parks and Recreation Commission meeting scheduled for Wednesday, December 10, 2008 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: December 10, 2008