

MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY, AND
WINDSOR WATER DISTRICT
MEETING

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, December 17, 2008

9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Regular Session - 6:00 p.m.

1. CALL TO ORDER

Mayor Goble called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:00 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Fudge, Scholar, Vice Mayor Salmon and Mayor Goble. Councilmember Allen was absent.

3. PLEDGE OF ALLEGIANCE

Councilmember Cheryl Scholar led in the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S)

**4.1 Proclamation declaring, January 11, 2009, as
“Human Trafficking Awareness Day.”**

Mayor Goble presented Janice Sexton with a proclamation declaring, January 11, 2009, as “Human Trafficking Awareness Day.”

To allow representatives of the Climate Protection Campaign to arrive to give their presentation, Item 4.3 was considered prior to Item 4.2.

**4.3 Presentation on the Local Government Commission - Ahwahnee Principles for
Climate Change.**

Senior Planner Thompson highlighted the new Ahwahnee Principles that build on previous principles authored by the Local Government Commission.

- 4.2 Presentation on the Sonoma County Community Climate Action Plan.**
Ann Hancock and Renata Brillinger, representatives of the Climate Protection Campaign, gave a PowerPoint presentation that focused on the greenhouse reduction goals for Sonoma County.
- 5. ANNOUNCEMENTS**
- a. Upcoming Town Events
Mayor Goble and Councilmembers announced various upcoming events.
 - b. One Cool Green Thing
Councilmembers reported on eco-friendly alternatives.
- 6. CONFLICT OF INTEREST DECLARATION - None.**
- 7. CHANGES TO THE AGENDA - None.**
- 8. CITIZEN PUBLIC COMMENT - None.**
- 9. CONSENT CALENDAR**
Vice Mayor Salmon moved to adopt the following Consent Calendar items.
Councilmember Scholar seconded the motion. The motion passed by a 4/0/1 vote on all items (Councilmember Allen was absent).
- 9.1 Check Register No. 398**
4/0/1 vote (Councilmember Allen was absent). By motion, approved disbursements in the amount of \$1,810,621.99.
- 9.2 Approval of Minutes**
4/0/1 vote (Councilmember Allen was absent). By motion, approved the minutes of the regular meeting of December 3, 2008.
- 9.3 Accept the fiscal year 2007-08 Annual Report of Developer Deposits (AB 1600 Report)**
4/0/1 vote (Councilmember Allen was absent). Adopted Resolution No. 2406-08, accepting the fiscal year 2007-08 annual report of development impact fee activity.
- 9.4 Approve the Annual Housing Activity Report and Agency Audit**
4/0/1 vote (Councilmember Allen was absent). By motion, approved the Annual Housing Activity Report and the Agency Audit and authorize the Executive Director to submit these documents to the Office of the State Controller.
- 9.5 Approve the audited financial statements and the Management Report for the fiscal year ended June 30, 2008.**
4/0/1 vote (Councilmember Allen was absent).
- a) By motion, approved the fiscal year 2007-08 audited financial statements based on an audit of the financial statements performed in accordance with Government Auditing Standards.

- b) By motion, approved the Management Report submitted by Mann, Urrutia, Nelson CPAs & Associates LLP dated October 16, 2008.

9.6 Modification to the Town Council Rules of Conduct of Meetings

4/0/1 vote (Councilmember Allen was absent). Adopted Resolution No. 2407-08, rescinding Resolution No. 2249-08 and amending the rules for the conduct of Town Council meetings.

9.7 Adopt a Resolution Authorizing the Purchase and Installation of Water Meters with Radio Transmitters in the Amount not to exceed \$460,000 and Authorizing the Town Manager to Execute said Agreement on Behalf of the Town

4/0/1 vote (Councilmember Allen was absent). Adopted Resolution No. 2408-08, authorizing the purchase and installation of water meters with radio transmitters in the amount not to exceed \$460,000 and authorizing the Town Manager to execute said agreement on behalf of the Town.

10. PUBLIC HEARING - NONE

11. REGULAR CALENDAR

11.1 Consider Fee Waiver Request for Lion's Club Halloween Parade and Barbecue
Community Services Director Legge reported on this item.

Mayor Goble called for comments from the audience.

Lucille Hines, Treasurer of the Lions Club, spoke in support of her funding request and requested that Council consider a revised fee schedule to accommodate non-profit organizations.

There were no further comments from the audience.

Council, by consensus, granted a Funding Request from the Windsor Lions Club in the amount of \$268 for the rental fees associated with the annual Halloween Parade and Barbecue and directed staff to return with a budget amendment at a future meeting.

11.2 Approve Concept of the Development of a Community Garden

Community Services Director Legge reported on this item.

Mayor Goble called for comments from the audience.

Thomas Eddy, Windsor resident, spoke on the concept of a community garden and how this concept will benefit the Windsor community.

There were no further comments from the audience.

Council, by consensus, approved the concept of the development of a community garden and direct staff to work through the Parks and Recreation Commission to formulate a recommendation on a budget, funding source, location and administration of a community garden.

11.3 Adopt the Windsor Bicycle and Pedestrian Master Plan

Associate Engineer Perez summarized the contents of the staff report.

Mayor Goble called for comments from the audience. None were forthcoming.

Councilmember Fudge moved to adopt Resolution No. 2409-08, approving the Windsor Bicycle and Pedestrian Master Plan and rescinding the current Townwide Trails and Bikeways Plan with the understanding that the Council is interested in considering a rewrite of the plan and to explore including the plan in the adopted fiscal year 2009/2010 budget to be discussed as part of the Budget Goal Setting Workshop. Vice Mayor Salmon seconded the motion. The motion passed by a 4/0/1 vote (Councilmember Allen was absent).

11.4 Community Development Block Grant (CDBG) Applications

Senior Management Analyst Kelley reported on this item.

Assistant Town Manager Johnson responded to questions of Council.

Mayor Goble called for comments from the audience. None were forthcoming.

Vice Mayor Salmon moved to adopt Resolution No. 2410-08, prioritizing applications for Community Development Block Grant (CDBG) Funds and authorizing the submittal of applications for the Wall Street Neighborhood Sidewalks ADA Improvement Project as its number one priority project and the Petaluma Ecumenical Properties Housing Shiloh Senior Apartments as its second priority project to the Sonoma County Community Development Commission (CDC) for Fiscal Year (FY) 2009-10 as revised.

12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

12.1 League of California Cities

12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

Councilmembers reported on items of interest to Council.

13.2 Reports on Meetings/Conferences

Vice Mayor Salmon reported on his attendance at the SCTA meeting.

13.3 Requests for Future Council Agenda Items – None.

14. TOWN MANAGER’S REPORT (NO WRITTEN REPORT.)

Town Manager Mullan noted that this was the last Council meeting for this year and acknowledged Town staff for their hard work and efforts during this year.

15. ADJOURNMENT

The meeting adjourned at 8:11 p.m. to the next regular Council meeting scheduled for Wednesday, January 7, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 21st day of January 2009.

Maria De La O, CMC
Town Clerk