

MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY, AND
WINDSOR WATER DISTRICT MEETING

Wednesday, January 21, 2009

Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. **CALL TO ORDER**
Mayor Goble called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:01 p.m.
2. **COUNCIL ROLL CALL**
Present at Roll Call were Councilmembers Allen, Fudge, Scholar and Mayor Goble. Vice Mayor Sam Salmon was absent.
3. **PLEDGE OF ALLEGIANCE**
Administrative Services Director McAdler led the Pledge of Allegiance.
4. **PRESENTATION(S)/PROCLAMATION(S)**
 - 4.1 Mayor's Certificates of Special Recognition were presented to the following Town employees for their work on Town projects as follows:
Richard Burt – Geysers Pipeline Agreement with the City of Santa Rosa
Bill Daida – Eastside Road project
Heather Ippoliti – Measure N (TOT Ballot Measure)
Christa Johnson – Measure N (TOT Ballot Measure)
Diane Johnson – Measure N (TOT Ballot Measure)
David Kelley – Measure N (TOT Ballot Measure)
Jim McAdler – Measure N (TOT Ballot Measure)
Craig Scott – Eastside Road project (TOT Ballot Measure)
5. **ANNOUNCEMENTS**
 - a. Upcoming Town Events
Mayor Goble and Councilmembers announced various upcoming events.

- b. One Cool Green Thing
Councilmember Scholar reported on an eco-friendly alternative.

6. CONFLICT OF INTEREST DECLARATION – None.

7. CHANGES TO THE AGENDA

Councilmember Allen requested that Item 9.3 be pulled from the Consent Calendar for discussion immediately after the approval of the Consent Calendar items.

Councilmember Allen advised that he would be abstaining on the December 17, 2008 Town Council Minutes because he was absent.

Councilmember Allen announced that he will not be attending the February 18, 2009 Town Council meeting.

Councilmember Fudge announced that she will not be attending the February 4, 2009 Town Council meeting.

Councilmember Fudge requested that Item 11.4 (Appointments to Council Committees) be moved to the first meeting of March for discussion and action by the full Council.

It was noted for the record that Councilmember Scholar would officially serve on the Windsor Library Advisory Board until formally appointed.

8. CITIZEN PUBLIC COMMENT

Donna Helwig, Windsor resident, President of the Homeowners Association of the Windsor Country Club Mobile Home Park, raised concerns about the high sewer rates for non-metered accounts at the mobile home park. She requested that the sewer rates be reduced to be comparable to the rest of the metered accounts in the park.

9. CONSENT CALENDAR

Councilmember Allen moved to adopt the Consent Calendar items as follows. Councilmember Scholar seconded the motion. The motion passed by a 4/0/1 vote (Vice Mayor Sam Salmon was absent) on all items except Item 9.2 (Approval of the December 17, 2008 Minutes) which passed by a 3/0/2 vote (Councilmember Allen abstaining and Councilmember Salmon was absent) and Item 9.3 (Civic Center Building 300 & 400 Cool Roof Project) which was pulled from the Consent Calendar.

9.1 Check Register No. 400

4/0/1 vote. (Vice Mayor Sam Salmon was absent). By motion, approved disbursements in the amount of \$1,265,851.47.

9.2 Approval of Minutes

3/0/2 vote (Vice Mayor Salmon was absent and Councilmember Allen abstained). Approved the minutes of the regular meeting of December 17, 2008.

4/0/1 vote (Vice Mayor Salmon was absent). Approved the minutes of the regular meeting of January 7, 2009 as corrected.

9.3 Civic Center Building 300 & 400 Cool Roof Project

This item was considered immediately after the approval of the Consent Calendar items.

9.4 Keiser Park Cultural Treatment Plan Agreements with Native American Tribes

4/0/1 vote. (Vice Mayor Sam Salmon was absent)

- a) Adopted Resolution No. 2418-09, authorizing the Town Manager to execute an agreement with the Lytton Rancheria of California for treatment of Native American cultural resources which may be discovered within Keiser Park.
- b) Adopted Resolution No. 2419-09, authorizing the Town Manager to execute an agreement with the Federated Indians of Graton Rancheria for treatment of Native American cultural resources which may be discovered within Keiser Park.

At this time, Item 9.3 was considered.

9.3 Civic Center Building 300 & 400 Cool Roof Project

Councilmember Allen discussed the reasons why he pulled this item off the Consent Calendar.

Mayor Goble called for comments from the audience.

Orlando Casellan, Stockton, Roofers and Water Workers Union, protested the award of the bid to Cool Roofing Systems, noting that the contractor has several labor violations. Therefore, he asked Council to reconsider assignment of the bid.

Tim Lowell, Bay Area Roofers Management Trust, also protested the award of the bid to Cool Roofing Systems due to various labor violations.

Jeff Meyer, Windsor resident, expressed his interest in obtaining the low bid.

Due to the budget constraints, Councilmember Allen asked if the replacement of the roof could be postponed to a later date so that these funds could be utilized in other areas. He asked staff, in the meantime, to explore interim measures.

Mayor Goble closed the comment period.

Jim O'Brien, Parks and Facilities Maintenance Superintendent, responded to questions of Council regarding the effect these costs will have on the general fund.

Following a brief discussion, Council concurred to postpone action on this matter pending discussion and consideration by Council during the Fiscal Year 2009/11 budget process.

10. PUBLIC HEARING

10.1 General Plan Housing Element Update

Senior Planner Thompson and Planning Director Chamberlin reported on this item.

Simon Alejandrino, Consultant, gave an overview of the Housing Element and its key elements.

Mayor Goble opened the public hearing.

Jeff Meyer, Windsor resident, asked that more current statistics be used to determine the housing calculations.

John Lowery, Burbank Housing, urged Council to support the General Plan Housing Element.

Mayor Goble closed the public hearing.

Councilmember Allen moved to adopt the following resolutions.

- a) Adopted Resolution No. 2420-09, approving the 2007-2014 General Plan Housing Element Update and authorized transmission to the state for certification review.
- b) Adopted Resolution No. 2421-09, adopting the Negative Declaration for the Housing Element Update 2007-2014.

Councilmember Scholar seconded the motion. The motion passed by a 4/0/1 vote (Vice Mayor Salmon was absent).

11. REGULAR CALENDAR

11.1 Amendment to Agreement for Services with Windsor Chamber of Commerce for period November 1, 2008 – June 30, 2009

Assistant Town Manager Johnson reported on this item.

Mayor Goble opened the public hearing.

Kurt Mitchler, President of Chamber of Commerce, spoke in support of staff's recommendation and discussed services that are provided to the Windsor community by the Windsor Chamber of Commerce.

There being no further public testimony, Mayor Goble closed the public hearing.

Councilmember Fudge moved to adopt Resolution No. 2422-09, approving an amendment to the professional services agreement with the Windsor Chamber of Commerce for services related to the operation of the Visitors' Center and marketing and promotions during the period November 1, 2008 – June 30, 2009 and authorizing the Town Manager to execute the amendment on behalf of the Town. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote (Vice Mayor Salmon was absent).

11.2 2008-09 Budget Update and Amendment

Administrative Services Director McAdler reported on this item.

Mayor Goble called for comments from the audience.

Ed Corley, Windsor resident, spoke in opposition to cutting back the use of the Senior Center swimming pool.

There were no further comments from the public.

Councilmember Allen moved to adopt Resolution No. 2423-09, amending the FY 2008-09 budget. Councilmember Scholar seconded the motion. The motion passed by a 4/0/1 vote (Vice Mayor Sam Salmon was absent).

11.3 Citizen Advisory Committee/Commission Appointments

Town Clerk De La O reported on this item.

Council acted on the following appointments:

Planning Commission:

Councilmember Fudge appointed Ken Cyphers to the Planning Commission for a term expiring December 31, 2012.

Councilmember Scholar appointed Kim Voge to the Planning Commission for a term expiring December 31, 2012.

Parks & Recreation Commission:

Councilmember Fudge appointed John Cain to the Parks and Recreation Commission for a term expiring December 31, 2012.

Councilmember Scholar appointed Maria Bernadette Torres to the Parks and Recreation Commission for a term expiring December 31, 2012.

Senior Citizens Advisory Council:

Councilmember Fudge reappointed Michael F. Berry to the Senior Citizens Advisory Council as an at-large representative for a term expiring December 31, 2012.

Councilmember Scholar reappointed Pat Shelton to the Senior Citizens Advisory Council as an at-large representative for a term expiring December 31, 2012.

Councilmember Allen moved to support the appointments to the Planning Commission, Parks and Recreation Commission and Senior Citizens Advisory Council. Councilmember Scholar seconded the motion. The motion passed by a 4/0/1 vote (Councilmember Salmon was absent).

With the consensus of Council, Councilmember Fudge moved to appoint David Covert to the Senior Citizens Advisory Council for an at-large position term expiring December 31, 2012. Councilmember Allen seconded the motion. The motion passed by a 4/0/1 vote (Councilmember Salmon was absent).

Mayor Goble called for comments from the audience.

The following speakers addressed Council in opposition of disbanding the Mobile Home Advisory Task Force:

Donna Helwig, Windsor resident
Ruby Draper, Windsor resident

There were no further comments from the audience.

Mobile Home Advisory Task Force:

Councilmember Allen moved to disband the Mobile Home Advisory Task Force (MHATF), in favor of appointing an ad hoc group in the future as needed and to amend the Handbook for Citizen Advisory Committee Members accordingly. Councilmember Scholar seconded the motion. The motion passed by a 4/0/1 vote (Councilmember Salmon was absent).

11.4 Appointments to Council Committees

This item was continued to a future meeting for consideration and action by the full Council.

- 11.5 Mayors' and Councilmembers' Association City Selection Committee Nomination and Submittal of names for appointment to the California Coastal Commission**
Council concurred to support Sebastopol's Mayor Sarah Gurney to be considered for nomination to the Coastal Commission by the Mayors' and Councilmembers' Association City Selection Committee.
- 12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**
- 12.1 League of California Cities**
- 12.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update**
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1 Individual Councilmember Reports and Comments**
Mayor Goble suggested that a website link to a listing of volunteer opportunities be provided on the Town's website for Windsor residents wishing to provide volunteer service.
- 13.2 Reports on Meetings/Conferences - None.**
- 13.3 Requests for Future Council Agenda Items - None.**
- 14. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)**
Town Manager Mullan announced that Amy O'Gorman (Town's legislative representative) was promoted to Public Affairs Manager.
- 15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
Mayor Goble announced the following closed session topic and Council adjourned to a Closed Session in the Wild Oak Room at 8:30 p.m.
- 15.1 CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Significant Exposure to Litigation (Government Code Section 54956(b)) (one potential case).
- 16. REPORT OUT OF CLOSED SESSION**
The Closed Session adjourned and the regular meeting reconvened with all members (except Vice Mayor Salmon) present. No action was taken during the Closed Session.

17. ADJOURNMENT

The meeting adjourned at 8:45 p.m. to the next regular Council meeting scheduled for Wednesday, February 4, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 4th day of February 2009.

Maria De La O, CMC
Town Clerk