

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, March 5, 2008
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. **PLEDGE OF ALLEGIANCE**
4. **PRESENTATION(S)/PROCLAMATION(S)**
5. **ANNOUNCEMENTS**
Upcoming Town Events.
6. **CONFLICT OF INTEREST DECLARATION**
7. **CHANGES TO THE AGENDA**
8. **CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. **CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

- 9.1 **[Check Register No. 380](#)**

By motion, approve disbursements in the amount of \$2,385,643.55.

- 9.2 **[Approval of Minutes](#)**

By motion, approve the minutes of the regular Town Council meeting of February 20, 2008.

- 9.3 **[2007 General Plan Annual Report](#)**

Adopt a resolution accepting the 2007 General Plan Annual Report.

- 9.4 **[Hembree House Renovation Project](#)**

- a) Adopt a resolution amending the 2007-08 budget to appropriate additional funds for the Hembree House Renovation Project.
- b) Adopt a resolution awarding a contract to R & C Construction for the renovation of the Hembree House Project in the amount of \$363,400 and authorizing the Town Manager to execute the contract and any required change orders up to the authorized project budget.

- 9.5 **[Zoning Ordinance Amendment for Compliance with Growth Control Ordinance](#)**

Adopt, by title only, an ordinance amending the Zoning Ordinance to add provisions for compliance with the Growth Control Ordinance.

- 9.6 [Accept the 2007 Annual Fair Share Housing Report](#)**
Adopt a resolution accepting the 2007 Annual Fair Share Housing Report.
- 9.7 [Notice of Completion, Civic Center ADA Improvement Project](#)**
Adopt a resolution accepting all contract work performed by JB Bostick Company for the Civic Center ADA Improvement Project as complete, and direct the Town Clerk to record a Notice of Completion.
- 9.8 [Adopt a Resolution Opposing the Closure of State Parks](#)**
Adopt a resolution in support of the “Save our State Parks Campaign.”
- 9.9 [Approval of a Professional Services Agreement with William Stephens in an amount not to exceed \\$85,000 to provide Construction Project Management Services for Fire Station No. 2 Project](#)**
Adopt a resolution approving a professional services agreement with William Stephens in an amount not to exceed \$85,000 to provide construction project management services for the Fire Station No. 2 project and authorizing the Town Manager to execute the agreement on behalf of the Town.
- 9.10 [Adopt a Resolution Reclassifying Maintenance Technician to Water System Operator I in Public Works Department Budget](#)**
Adopt a resolution reclassifying one Maintenance Technician position to a Water System Operator I position in the Public Works Department budget.
- 10. PUBLIC HEARING**
Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.
- 10.1 [Shiloh Sustainable Village Amendments to Merit Presentation](#)**
Adopt a resolution reaffirming reservation of 60 growth control allocations for the Shiloh Sustainable Village notwithstanding project modifications requested by Sean Rodrigues. Consider granting 30 additional allocations for the Shiloh Sustainable Village located at 210 Shiloh Road.
- 11. REGULAR CALENDAR**
Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.
- 11.1 [Approve Professional Services Agreement for the preparation of an Economic Development Strategic Plan](#)**
Adopt a resolution approving an agreement with Marketek for the preparation of an Economic Development Strategic Plan in an amount not to exceed \$69,900 and authorizing the Town Manager to execute the agreement.
- 11.2 [Pacific Gas and Electric ClimateSmart Program](#)**

Consider Town participation in the ClimateSmart Program administered by the Pacific Gas and Electric Company.

11.3 Review Information Regarding First Annual Earth Day Celebration

Accept an informational report on the First Annual Earth Day Celebration scheduled for Sunday, April 20, 2008.

11.4 Review Sponsorship Program for Summer Nights on the Green

Review the sponsorship program for *Summer Nights on the Green* related to participating sponsors.

12. PRESENTATION

12.1 Presentation by Town Attorney Richard Rudnansky on the AB 1234 Mandatory Ethics Training (Oral Presentation Only)

13. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

13.1 League of California Cities

13.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

14. MAYOR'S & COUNCILMEMBERS' REPORTS

14.1 Individual Councilmember Reports and Comments

14.2 Reports on Meetings/Conferences

14.3 Requests for Future Council Agenda Items

15. TOWN MANAGER'S REPORT (NO WRITTEN REPORT)

16. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION

16.1 Public Employment: Town Manager's Performance Evaluation Consideration of Town Manager's Performance Review pursuant to Government Code Section 54957.

17. REPORT OUT OF CLOSED SESSION

18. ADJOURNMENT

Adjourn to a regular Town Council meeting scheduled for Wednesday, March 19, 2008, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.