

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, May 20, 2009

**Closed Session- 5:30 p.m.**  
**Windsor Civic Center, Wild Oak Conference Room**  
**9291 Old Redwood Highway, Building 400**  
**Windsor, CA 95492**

**Regular Meeting – Immediately following Closed Session**

**Regular Session - 6:00 p.m.**  
**Civic Center Council Chambers**  
**9291 Old Redwood Highway, Building 400**  
**Windsor, CA 95492**

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting. As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**CLOSED SESSION- 5:30 p.m.**

**1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

**2. COUNCIL ROLL CALL**

**3. CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)

**4. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**

**4.1 CONFERENCE WITH LEGAL COUNSEL:**

**Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

Agency Negotiator: Town Manager or his Designee; Employee Organizations: Town of Windsor Employees' Association – AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, and Town of Windsor Management Employees Group.

**5. REPORT OUT OF CLOSED SESSION**

**REGULAR SESSION – 6:00 p.m.**

**6. PLEDGE OF ALLEGIANCE**

**7. PRESENTATION(S)/PROCLAMATION(S)**

**7.1 [Mayor's Certificate of Special Recognition to the Windsor Swim Team for winning the SCL Swimming Championship](#)**

**7.2 [Mayor's Certificate of Special Recognition to the Windsor Boys Golf Team for winning the SCL Golf Championship](#)**

**8. ANNOUNCEMENTS**

- a. Upcoming Town Events
- b. One Cool Green Thing

**9. CONFLICT OF INTEREST DECLARATION**

**10. CHANGES TO THE AGENDA**

**11. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**12. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**12.1 [Check Register No. 408](#)**

By motion, approve disbursements in the amount of \$610,908.50.

**12.2 [Approval of Minutes](#)**

By motion, approve the minutes of the regular meeting of May 6, 2009.

**12.3 [Water System SCADA Improvement Project](#)**

1. Adopt a resolution awarding a contract to ArcSine Engineering for Design and Installation of the Water System SCADA Improvements Project and authorizing the Town Manager to execute the contract in an amount not to exceed \$596,000 and any required amendments up to an additional amount of \$60,000.
2. Adopt a resolution authorizing the Town Manager to execute a Professional Services Agreement with RMC Water and Environment for Design and Installation Management Services for the Water System SCADA Improvements Project in an amount not to exceed \$220,000.
3. Adopt a resolution amending the FY 2008/09 budget to appropriate additional funds in the amount of \$515,000 to the Water System SCADA Upgrades Project from un-appropriated funds in the Water Capital Replacement Fund.

**12.4 [Acceptance of Public Improvements for Vintana Unit No. 6B Starr Road \(98-31\)](#)**

Adopt a resolution accepting the public improvements into the Town system for maintenance and designating certain intersections as stop intersections in the subdivision known as Vintana Unit No. 6B, Starr Road.

**12.5 [Approve Windsor High School Grant of Public Utility Easements Agreement](#)**

Adopt a resolution approving and authorizing the Town Manager to execute an Agreement between the Town of Windsor and the Windsor Unified School District for the grant of two Public Utility Easements on Windsor High School property and to complete the acquisition of said easements in accordance with the provisions of the resolution included in the agenda report.

**12.6 [Purchase of Solar Powered Aerators](#)**

Adopt a resolution approving the purchase of three Solar Powered Aerators, for use in the Town's Wastewater Treatment Facility at a cost of \$123,738.15, and authorizing the Town Manager to execute a purchase agreement.

**12.7 [Authorize the Town Manager to execute grant agreements with the U.S. Energy Commission, California Energy Commission and the Bay Area Air Quality Management District for grants for Alternative fuel vehicles and related infrastructure](#)**

Adopt a resolution authorizing the Town Manager to execute grant agreements with the U.S. Energy Commission, California Energy Commission and the Bay Area Air Quality Management District for grants for Alternative fuel vehicles and related infrastructure.

**12.8 [Approve Budget Amendment to Develop Phase I Community Garden Demonstration Site at Town's Civic Center](#)**

Adopt a resolution amending the 2008-2009 Budget to appropriate funds to develop Phase I Community Garden Demonstration Site at Town's Civic Center.

**12.9 [Adoption of Resolution finding a Severe Fiscal Hardship will Exist if Additional Town Property Tax Funds are Seized and Additional Unfunded Mandates are Adopted by the State of California](#)**

Adopt a resolution finding a severe fiscal hardship will exist if additional Town property tax funds are seized and additional unfunded mandates are adopted by the State of California.

**13. PUBLIC HEARING - NONE**

**14. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**14.1 [Annual FY 2009-10 Engineer's Report - Windsor Landscaping and Lighting Special Assessment District \(LLAD-1\) and Annual FY 2009-10 Engineer's Report - Windsor Landscaping and Lighting Assessment District No. 2 \(LLAD-2\)](#)**

[LLAD-1 Resolution and Report](#) , [LLAD-2 Resolution and Report](#)

1. Adopt a resolution of Intention to levy and collect annual assessments, preliminarily approve the FY 2009-10 Engineer's Report for the Town of Windsor Landscaping and Lighting Special Assessment District (LLAD-1) and set the dates for the public information meeting and public protest hearing, in accordance with provisions of the Landscaping and Lighting Act of 1972.
2. Adopt a resolution of Intention to levy and collect assessments, preliminarily approve the FY 2009-10 Engineer's Report for the Town of Windsor Landscaping and Lighting Assessment District No. 2 (LLAD- 2) and set the times and dates for the public information meeting and public protest hearing, in accordance with provisions of the Landscaping and Lighting Act of 1972.

**14.2 [Approve Grant Funding to Not-for-profit Organizations](#)**

Approve funding requests for Town Grant Funding allocations to not-for-profit organizations for Fiscal Year 2009-2010.

**15. WORKSHOP**

**15.1 [Continue review of proposed FY 2009-11 Town Budget and FY 2009-14 5-Year Capital Improvement Program \(CIP\), including discussion and direction on Mission Statement and Budget Goals](#)**

Materials for this item will be posted as soon as possible following the Special Budget Workshop on Thursday, May 14, 2009.

**16. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**16.1 League of California Cities**

**16.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update**

**17. MAYOR'S & COUNCILMEMBERS' REPORTS**

**17.1 Individual Councilmember Reports and Comments**

**17.2 Reports on Meetings/Conferences**

**17.3 Requests for Future Council Agenda Items**

**18. TOWN MANAGER'S REPORT**

**18.1 [Update on the Federal and State Stimulus Plan Efforts for Windsor](#)**

Economic Stimulus Project Status - American Recovery and Reinvestment Act (ARRA)

**19. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, June 3, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.