

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, June 3, 2009

**Closed Session- 5:30 p.m.**  
**Windsor Civic Center, Wild Oak Conference Room**  
**9291 Old Redwood Highway, Building 400**  
**Windsor, CA 95492**

**Regular Meeting – Immediately following Closed Session**

**Regular Session - 6:00 p.m.**  
**Civic Center Council Chambers**  
**9291 Old Redwood Highway, Building 400**  
**Windsor, CA 95492**

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**CLOSED SESSION- 5:30 p.m.**

1. **CALL TO ORDER**  
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.
2. **COUNCIL ROLL CALL**
3. **CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)
4. **ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 4.1 **CONFERENCE WITH LEGAL COUNSEL:**  
**Conference with Labor Negotiators pursuant to Government Code Section 54957.6**  
Agency Negotiator: Town Manager or his Designee; Employee Organizations: Town of Windsor Employees' Association – AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, and Town of Windsor Management Employees Group.
5. **REPORT OUT OF CLOSED SESSION**

**REGULAR SESSION – 6:00 p.m.**

6. **PLEDGE OF ALLEGIANCE**
7. **PRESENTATION(S)/PROCLAMATION(S)**
- 7.1 **Presentation on the Russian River Watershed Association Student Video Contest Winners on Water Conservation.**
8. **ANNOUNCEMENTS**
  - a. Upcoming Town Events
  - b. One Cool Green Thing
9. **CONFLICT OF INTEREST DECLARATION**
10. **CHANGES TO THE AGENDA**
11. **CITIZEN PUBLIC COMMENT**  
Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**12. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**12.1 [Check Register No. 409](#)**

By motion, approve disbursements in the amount of \$1,452,208.14.

**12.2 Approval of Minutes**

By motion, approve the minutes of the Special meeting of [May 14, 2009](#) and the regular meeting of [May 20, 2009](#).

**12.3 [Receive and file the Treasurer's Quarterly Investment Report for the quarter ended March 31, 2009](#)**

By motion, receive and file the Treasurer's Quarterly Investment Report for the quarter ended March 31, 2009.

**12.4 [Approval of a Service Agreement for Backflow Testing Services](#)**

Adopt a resolution authorizing the Town Manager to execute a Services Agreement for testing and repair of Commercial/Residential/Irrigation Backflow Preventers with R.H. & Sons Water Services, for a term of two (2) years in the not to exceed amount of One Hundred Twenty Thousand Dollars (\$120,000) per year.

**12.5 [Keiser Park Phase I – Award of Construction Contract](#)**

1. Adopt a resolution amending the FY 2008-09 budget to appropriate Park Development funds for the Keiser Park Phase I Project.
2. Adopt a resolution authorizing the Town Manager to award, a contract to the apparent lowest bidder, North Bay Construction Inc, for the construction of Keiser Park Phase I project in the amount not to exceed \$5,807,637 and authorizing the Town Manager to execute the contract and any required change orders up to \$6,678,783 (15% contingency), conditioned upon the Town's receipt of the required project environmental permits.

**12.6 [Authorize Professional Services Agreement with RMC Water and Environment for Grant Application and Bid Support Services for the Off-River Water Supply – Well Replacement Project](#)**

1. Adopt a resolution authorizing the Town Manager to execute a professional services agreement with RMC Water and Environment for Professional Services for grant application and bid support services for the Off-River Water Supply – Well Replacement Project in an amount not to exceed \$90,000.00.
2. Adopt a resolution amending the FY 2008/09 budget to appropriate funds in the amount of \$45,000.00 for the Off-River Water Supply Project from the un-appropriated funds in the Water Repair and Replacement Fund.

**13. PUBLIC HEARING - NONE**

**14. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**14.1 Funding requests by the Old Downtown Windsor Business Association for Town Green rental fees and by the Windsor High School Boosters Club for traffic control services associated with fireworks at Windsor High School on July 3, 2009**

1. Consider approving a funding request from the Old Downtown Windsor Business Association in the amount of \$2,200 for fees associated with the rental of the Town Green on July 3, 2009.
2. Consider approving an allocation of \$4,500 to offset the cost of Police and Public Works Department personnel to control traffic associated the July 3, 2009 fireworks at Windsor High School and authorizing the Town Manager to execute an agreement with the Windsor High School Boosters Club as the lead organizers of the event.

**14.2 Adoption of 2009-11 Operating Budget and 2009-14 Capital Improvement Program**

Complete the review of the proposed FY 2009-11 Operating Budget and 2009-14 Five-Year Capital Improvement Program, any discussion and/or direction on the proposed Mission Statement and Budget Goals and approve the following:

1. Resolution authorizing a layoff and abolishing the Building Inspector II position.
2. Resolution adopting the appropriations limit for FY 2009-10.
3. Resolution adopting the FY 2009-10 and FY 2010-11 Operating Budgets.
4. Resolution adopting the 2009-14 Capital Improvement Program.
5. Resolution adopting the Redevelopment Agency FY 2009-10 and FY 2010-11 Operating Budgets and Work Plans.

**15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**15.1 League of California Cities**

**15.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update**

**16. MAYOR'S & COUNCILMEMBERS' REPORTS**

**16.1 Individual Councilmember Reports and Comments**

**16.2 Reports on Meetings/Conferences**

**16.3 Requests for Future Council Agenda Items**

**17. TOWN MANAGER'S REPORT**

**17.1 [Update on the Federal and State Stimulus Plan Efforts for the Town of Windsor](#)**

**18. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, June 17, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.