

MINUTES

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, May 20, 2009

**Closed Session- 5:30 p.m.
Windsor Civic Center, Wild Oak Conference Room
9291 Old Redwood Highway, Building 400
Windsor, CA 95492**

**Regular Session - 6:00 p.m.
Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492**

CLOSED SESSION- 5:30 p.m.

1. CALL TO ORDER

Mayor Goble called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 5:38 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Allen, Mayor Goble, and Vice Mayor Salmon.

Councilmembers Fudge and Scholar will be arriving late.

3. CITIZEN PUBLIC COMMENT - None.

4. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION

Mayor Goble announced the following Closed Session topic and Council adjourned to a Closed Session in the Wild Oak Conference Room at 5:41 p.m.

4.1 CONFERENCE WITH LEGAL COUNSEL:

Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Negotiator: Town Manager or his Designee; Employee Organizations: Town of Windsor Employees' Association – AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, and Town of Windsor Management Employees Group.

It was noted for the record that Councilmember Scholar joined the Closed Session at 5:47 p.m. and Councilmember Fudge joined at 6:10 p.m.

5. REPORT OUT OF CLOSED SESSION

The Closed Session adjourned at 6:23 p.m. and the regular meeting reconvened with all members present. Mayor Goble reported that the Town Council has directed staff to prepare a balanced budget for FY 2009-11 for adoption on June 3, 2009 using the Layoff Procedure to close the structural deficit and reduced activity in the Town's Core Budget.

REGULAR SESSION

6. PLEDGE OF ALLEGIANCE

Catherine Davis led the Pledge of Allegiance.

7. PRESENTATION(S)/PROCLAMATION(S)

The Mayor's Certificates of Special Recognition were read in the following order:

7.2 Mayor's Certificate of Special Recognition to the Windsor Boys Golf Team for winning the SCL Golf Championship

Mayor Goble presented the Windsor Boys Golf Team with a Mayor's Certificate of Special Recognition for winning the SCL Golf Championship.

7.1 Mayor's Certificate of Special Recognition to the Windsor Swim Team for winning the SCL Swimming Championship

Mayor Goble presented the Windsor Swim Team with a Mayor's Certificate of Special Recognition for winning the SCL Swimming Championship.

8. ANNOUNCEMENTS

- a. Upcoming Town Events
Mayor Goble and Councilmembers announced various upcoming events.
- b. One Cool Green Thing
None.

9. CONFLICT OF INTEREST DECLARATION – None.

10. CHANGES TO THE AGENDA – None.

11. CITIZEN PUBLIC COMMENT

Steve Lehmann, Windsor Historical Society, read a letter into the record on behalf of George Greott who thanked Council and the community for the dedication of the Windsor Cultural Center and the planning of his 99th birthday celebration.

Marie Ganister, Vineyard Academy of Windsor High School, discussed the results of a survey conducted in the Windsor community which focused on the benefits of buying locally.

12. CONSENT CALENDAR

Councilmember Allen moved to adopt the Consent Calendar. Vice Mayor Salmon seconded the motion. The motion passed by a 5/0 vote.

12.1 Check Register No. 408

5/0 vote. By motion, approved disbursements in the amount of \$610,908.50.

12.2 Approval of Minutes

5/0 vote. By motion, approved the minutes of the regular meeting of May 6, 2009.

12.3 Water System SCADA Improvement Project

5/0 vote. Adopted the following resolutions:

1. Resolution No. 2459-09 awarding a contract to ArcSine Engineering for Design and Installation of the Water System SCADA Improvements Project and authorizing the Town Manager to execute the contract in an amount not to exceed \$596,000 and any required amendments up to an additional amount of \$60,000.
2. Resolution No. 2460-09 authorizing the Town Manager to execute a Professional Services Agreement with RMC Water and Environment for Design and Installation Management Services for the Water System SCADA Improvements Project in an amount not to exceed \$220,000.
3. Resolution No. 2461-09 amending the FY 2008/09 budget to appropriate additional funds in the amount of \$515,000 to the Water System SCADA Upgrades Project from un-appropriated funds in the Water Capital Replacement Fund.

12.4 Acceptance of Public Improvements for Vintana Unit No. 6B Starr Road (98-31)

5/0 vote. Adopted Resolution No. 2462-09 accepting the public improvements into the Town system for maintenance and designating certain intersections as stop intersections in the subdivision known as Vintana Unit No. 6B, Starr Road.

12.5 Approve Windsor High School Grant of Public Utility Easements Agreement

5/0 vote. Adopted Resolution No. 2463-09 approving and authorizing the Town Manager to execute an Agreement between the Town of Windsor and the Windsor Unified School District for the grant of two Public Utility Easements on Windsor High School property.

12.6 Purchase of Solar Powered Aerators

5/0 vote. Adopted Resolution No. 2464-09 approving the purchase of three Solar Powered Aerators, for use in the Town's Wastewater Treatment Facility at a cost of \$123,738.15, and authorizing the Town Manager to execute a purchase agreement.

12.7 Authorize the Town Manager to execute grant agreements with the U.S. Energy Commission, California Energy Commission and the Bay Area Air Quality Management District for grants for Alternative fuel vehicles and related infrastructure

5/0 vote. Adopted Resolution No. 2465-09 authorizing the Town Manager to execute grant agreements with the U.S. Energy Commission, California Energy Commission and

the Bay Area Air Quality Management District for grants for Alternative fuel vehicles and related infrastructure.

12.8 Approve Budget Amendment to Develop Phase I Community Garden Demonstration Site at the Town's Civic Center

5/0 vote. Adopted Resolution No. 2466-09 amending the 2008-2009 Budget to appropriate funds to develop Phase I Community Garden Demonstration Site at the Town's Civic Center.

12.9 Adoption of Resolution finding a Severe Fiscal Hardship will Exist if Additional Town Property Tax Funds are Seized and Additional Unfunded Mandates are Adopted by the State of California

5/0 vote. Adopted Resolution No. 2467-09 finding a severe fiscal hardship will exist if additional Town property tax funds are seized and additional unfunded mandates are adopted by the State of California.

13. PUBLIC HEARING - NONE

14. REGULAR CALENDAR

14.1 Annual FY 2009-10 Engineer's Report - Windsor Landscaping and Lighting Special Assessment District (LLAD-1) and Annual FY 2009-10 Engineer's Report - Windsor Landscaping and Lighting Assessment District No. 2 (LLAD-2)

Senior Engineer Hayre and John Wanger, Coastland Engineering, reported on this item.

Mayor Goble called for comments from the audience. No comments were forthcoming.

Vice Mayor Salmon moved to adopt the following resolutions. Councilmember Allen seconded the motion. The motion passed by a 5/0 vote.

1. Resolution No. 2468-09 of Intention to levy and collect annual assessments, preliminarily approve the FY 2009-10 Engineer's Report for the Town of Windsor Landscaping and Lighting Special Assessment District (LLAD-1) and set the dates for the public information meeting and public protest hearing, in accordance with provisions of the Landscaping and Lighting Act of 1972.
2. Resolution No. 2469-09 of Intention to levy and collect assessments, preliminarily approve the FY 2009-10 Engineer's Report for the Town of Windsor Landscaping and Lighting Assessment District No. 2 (LLAD- 2) and set the times and dates for the public information meeting and public protest hearing, in accordance with provisions of the Landscaping and Lighting Act of 1972.

14.2 Approve Grant Funding to Not-for-profit Organizations

Community Services Director Legge reported on this item.

Mayor Goble called for comments from the audience.

The following people spoke on behalf of Human Services Project requests:

Marriane McBride, Council on Aging
Nancy Lesa, PHD, The Center for Social and Environmental Stewardship
Rob Durborough, InterFaith Shelter Network
Nora Lomax, Windsor Boys and Girls Club
George Horwedel, C*Star

The following people spoke on behalf of Promotional Project requests:

Macy McCarty, Tomorrow's Leaders Today
Steve Hendrickson, President, Sonoma County Hot Air Balloon Classic
Lucille Hynes, Windsor Lions Club
Ted Barcelona, Windsor Lions Club
Russ Pugh, Vineman, Inc.
Steve Lehmann, Windsor Historical Society and Windsor Arts Council
Michael Brook, Theatre on the Green
Marv Stubbs, Kiwanis of Windsor
Patty Winn, Kiwanis of Windsor
Rick Fuller, Kiwanis of Windsor
Carra Clampitt, Town Green Village Owners Association
Glenda Castelli, Windsor Certified Farmers Market

Mayor Goble closed the public comment period.

Following discussion, Council concurred to fund the *Human Services Project Requests* as indicated below:

Windsor Boys and Girls Club - \$14,000
Sonoma County Council on Aging - \$20,000
InterFaith Shelter Network - \$12,000
Center for Social and Environmental Stewardship - \$11,100
C*Star - 0

Promotional Project Requests were funded as follows:

Sonoma County Hot Air Balloon Classic - \$10,000
Theatre on the Green - \$4,000
Windsor Certified Farmers Market - \$7,000
Tomorrow's Leaders Today - \$3,000
Windsor Kiwanis Club - \$4,000
Town Green Village Association - \$2,000
Vineman - \$1,500 General Fund and \$1,350 Redevelopment Funds
Windsor Historical Society/Windsor Arts Council - \$240
Windsor Lions Club - \$2,612

Council recessed from 9:00 p.m. to 9:10 p.m. and reconvened with all members present.

15. WORKSHOP

15.1 Continue review of proposed FY 2009-11 Town Budget and FY 2009-14 5-Year Capital Improvement Program (CIP), including discussion and direction on Mission Statement and Budget Goals

Administrative Services Director McAdler reported on this item.

Mayor Goble acknowledged receipt of a letter dated May 18, 2009 from Mike Fitzpatrick regarding the proposed FY 2009-11 Town Budget. (A copy of the letter submitted is on file in the Town Clerk's Office.)

Mayor Goble called for comments from the audience.

The following Town employees addressed Council regarding the FY 2009-11 Town budget:

Charlie Johnson, Community Services Department, President of AFSCME Local 3910
Michele Anderson, Accounts Payable Clerk, Treasurer of AFSCME Local 3910
Julia Ettlin, Public Works Department, Secretary of AFSCME Local 3910
Steve Pantazes, Building Official, President of the Management Employee Group (MEG)
Heath Blackwell, Public Works Department, Member of AFSCME Local 3910
Mary Coburn, Public Works Department, Vice President of AFSCME Local 829

Some of the comments and concerns raised by Town employees included: 1) Town employees expressed their desire to continue to work with Council to reduce the budget deficit; 2) requested additional time for the Employee groups to confer; 2) furloughs may be an option to save jobs; 3) explore alternatives to avoid layoffs; 4) requested that the Labor Negotiator continue to work with the Employee groups to reach a solution; 5) revisit cost saving suggestions made by Town employees; and, 6) economic hardship placed on employees if layoffs occur.

Mayor Goble closed the public comment period.

Council completed its review of the preliminary FY 2009-11 Town Budget and preliminary FY 2009-14 Five-year Capital Improvement Program (CIP) and directed staff to return with a balanced budget for adoption at its June 3, 2009 meeting using the Layoff Procedure to close the structural deficit and reduced activity in the Town's Core Budget.

15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

15.1 League of California Cities

**15.2 Sonoma County Mayors' and Councilmembers' Association
Legislative Committee Update**

16. MAYOR'S & COUNCILMEMBERS' REPORTS

16.1 Individual Councilmember Reports and Comments

None.

16.2 Reports on Meetings/Conferences

Councilmembers reported on meetings they attended.

16.3 Requests for Future Council Agenda Items

None.

17. TOWN MANAGER'S REPORT

17.1 Update on the Federal and State Stimulus Plan Efforts for Windsor

Town Manager Mullan gave Council a brief update on the Federal and State Stimulus Programs and reported that Community Services staff was working with Sonoma County Independent Business Operators (SCIBO) on a concept to hold the 3rd of July fireworks.

18. ADJOURNMENT

The meeting adjourned at 11:30 p.m., to a regular Council meeting scheduled for Wednesday, June 3, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 3rd day of June 2009.

Maria De La O, CMC
Town Clerk