

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION MEETING

Thursday, April 12, 2007 at 6:00 p.m.
Windsor Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Chair Trunick called to order the meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COUNCIL ROLL CALL

Present at roll call were Commissioners Voge, Kahn, Wilde, Vice Chair Price and Chair Trunick.

Staff present were: Community Services Director Donna Legge, Parks and Facilities Maintenance Superintendent Jim O'Brien, Management Analyst Beth Kastrup, Community Services Specialist Pearl Wright, Administrative Technician Denise Alcalá and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Commissioner Voge led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

IT WAS MOVED BY COMMISSIONER WILDE AND SECONDED BY COMMISSIONER PRICE that the minutes of the meeting of February 14, 2007 be approved as submitted. MOTION PASSED 5-0.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

On behalf of Windsor Little League, Dave Hunter requested permission to install at Esposti Park a manual scoreboard along with a 4-foot fence surrounding the outfield. He indicated that Little League is ready to supply the scoreboard, however funding for the fence is not yet fully in place. Community Services Director Donna indicated that the installation will be handled at a staff level with the cooperation of Parks and Facilities Maintenance staff.

7. BUSINESS ITEMS

7.1 Arborist Recommendations for Town Green Oak Grove

Parks and Facilities Maintenance Superintendent Jim O'Brien related to the Commission the results and recommendations from an arborist's recent report on the Town Green oak grove. He reported that the Open Space District staff has been approving of the measures the Town has taken to preserve the trees. Mr. O'Brien responded to Commissioner's questions.

7.2 Summer Recreation Program

Community Services Specialist Pearl Wright reported to the Commission on the Town of Windsor's 2007 Summer Recreation Program. Ms. Wright responded to questions from the Commissioners.

7.3 California Parks and Recreation Society

The Commissioners reported on the proceedings of the annual California & Pacific Southwest Recreation & Park Training Conference.

7.4 Non-profit Foundation

Vice Chair Price made a presentation on possible benefits of the establishment of a non-profit foundation to help fund Community Services Department projects

IT WAS MOVED BY COMMISSIONER WILDE AND SECONDED BY COMMISSIONER KAHN that the Commission place the topic of the establishment of a non-profit foundation to help fund Community Services Department projects on the agenda of the Commission's next meeting for further consideration.

IT WAS MOVED BY VICE CHAIR PRICE that the Commission recommend to the Town Council that it investigate the establishment of a non-profit foundation as a means of raising funds for Community Service Department projects. THE MOTION DIED FOR LACK OF A SECOND.

INITIAL MOTION PASSED 4-1 (VICE CHAIR PRICE VOTED NAY).

8. COMMISSIONERS' REPORTS

None.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared the following items of interest with the Commission:

- Teen Center Open House May 9th. The Commission will meet at Teen Center at 5:30 pm and proceed to Chambers for its regular meeting at 6:00 pm.
- The Commission's annual parks tour was proposed to be held at its regularly scheduled meeting of June 13, 2007
- New park signs requesting citizens to report any suspicious activity to the Windsor Police are being installed in Windsor Parks.
- Newly appointed Senior Citizens Advisory Council Members to be seated at the SCAC Meeting on April 24 at 2:30 p.m. include: Aasiya Id-Deen, Euell D. Winton, and Nick Esposti.

Ms. Legge outlined upcoming community events and reported on Community Services Department updates by council action.

10. FUTURE AGENDA ITEMS

Non-profit foundation
Joint use with library

11. ADJOURNMENT

IT WAS MOVED BY COMMISSIONER WILDE AND SECONDED BY COMMISSIONER PRICE THAT THE MEETING BE ADJOURNED. MOTION PASSED 5-0. The Meeting was adjourned at 8:08 p.m. to the next meeting of the Commission on May 9, 2007.

Minutes prepared by: Jeannie Mitchell
Minutes approved: May 9, 2007