

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION MEETING

Wednesday, January 10 at 6:00 p.m.

Windsor Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

- 1. CALL TO ORDER**
Chair Wilde called to order the meeting of the Windsor Parks and Recreation Commission at 6:02 p.m.
- 2. INTRODUCTION OF AND ADMINISTRATION OF OATH OF OFFICE TO NEWLY APPOINTED COMMISSIONERS**
Town Clerk Maria De La O administered the oath of office to the newly appointed Parks and Recreation Commissioners, Greg Wilde, Lucinda Price and Kim Voge.
- 3. COUNCIL ROLL CALL**
Present at roll call were Commissioners Voge, Price, Kahn, Vice Chair Trunick and Chair Wilde.

Staff present were: Community Services Director Donna Legge; Parks and Facility Maintenance Superintendent Jim O'Brien; Community Services Manager Patricia Morandi; Management Analyst Beth Kastrop; and Recording Secretary Maureen Bufton.
- 4. PLEDGE OF ALLEGIANCE**
Chair Wilde led the Pledge of Allegiance.
- 5. APPROVAL OF MINUTES**
IT WAS MOVED BY VICE CHAIR TRUNICK AND SECONDED BY COMMISSIONER WILDE that the minutes of the meeting of December 11, 2006 be approved as submitted. MOTION PASSED 5-0.
- 6. CONFLICT OF INTEREST DECLARATION**
None.

7. CITIZEN PUBLIC APPEARANCE

None.

8. BUSINESS ITEMS

8.1 Election of Officers

The election of officers was deferred to a later date.

8.2 Windsor Mill Park Development Project

Andrew Silverman of Community Builders presented a proposal for the Windsor Mill park development project.

After discussion among the Commissioners, IT WAS MOVED BY COMMISSIONER KAHN AND SECONDED BY COMMISSIONER PRICE that the Commission recommend to the Town Council the plans for Windsor Mill development park as presented, with the suggested addition of two drinking fountains and a gazebo design that would replicate the Town Green gazebo. MOTION PASSED 5-0.

8.3 California Parks and Recreation Society Conference

Community Services Director Donna Legge gave an overview of the CPRS conference to the Commission asking if any of the new commissioners would like to attend.

9. ITEMS OF INTEREST

Director Legge presented information on the following topics to the Commission:

- The Esposti Park Master Plan/Feasibility study is underway with the object of mitigating drainage issues and exploring the possibility of increasing the number of ball fields.
- The Town is ready to go out to bid for construction of the Hiram Lewis Park restrooms
- Staff has met with KJZY to plan for a 2007 Windsor/KJZY Jazz Concert

Management Analyst Beth Kastrop delivered an update on the Keiser Park Master Plan.

10. COMMISSIONER REPORTS

Commissioner Kahn inquired about the portable restrooms at Hiram Lewis and restrooms at Town Green.

Vice Chair Trunick reminded commissioners about the upcoming library meeting.

11. ADJOURNMENT

IT WAS MOVED BY VICE CHAIR TRUNICK AND SECONDED BY COMMISSIONER KAHN that the meeting be adjourned to the Commission's February 14, 2007 meeting. MOTION PASSED 5-0.

The meeting was adjourned at 6:55 p.m.

Minutes prepared by: Jeannie Mitchell

Minutes approved: February 14, 2007