

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, August 5, 2009  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

### 1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

### 2. COUNCIL ROLL CALL

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATION(S)/PROCLAMATION(S)**

**4.1 [Proclamation declaring the third week of August 2009, as Pacific Coast Air Museum, “WINGS OVER WINE COUNTRY” Week.](#)**

**4.2 Mayor’s Certificate of Special Recognition for Administrative Services Director Jim McAdler and Accounting Specialist Janet Kinney for their work on the preparation of the Fiscal Year 2009-11 Budget & 2009-14 Capital Improvement Project.**

**5. ANNOUNCEMENTS**

- a. Upcoming Town Events
- b. One Cool Green Thing

**6. CONFLICT OF INTEREST DECLARATION**

**7. CHANGES TO THE AGENDA**

**8. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**9.1 [Check Register No. 413](#)**

By motion, approve disbursements in the amount of \$2,399,619.89.

**9.2 [Approval of Minutes](#)**

By motion, approve the minutes of the regular meeting of July 15, 2009.

- 9.3** [Approval of the Professional Services Agreement with RMC Water and Environment for the Design of the Geysers Connection Project](#)  
Adopt a resolution approving and authorizing the Town Manager to execute a professional services agreement with RMC Water and Environment for engineering design services for the Geysers Connection Project, in an amount not to exceed \$459,534.00.
- 9.4** [Approve a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services](#)  
Adopt a resolution approving and authorizing the Town Manager to execute a Professional Services Agreement with Brelje and Race Consulting Engineers for utility engineering services, in an amount not to exceed \$80,000.
- 9.5** [All-Way Stop signs at the Intersection of Pinot Noir Way at Decanter Circle, Decanter Circle at Stomper Drive, and Stomper Drive at Burgundy Way](#)  
Adopt a resolution authorizing the installation of stop signs on all approaches to the intersections of Pinot Noir Way at Decanter Circle, Decanter Circle at Stomper Drive, and Stomper Drive at Burgundy Way.
- 9.6** [Town of Windsor Design and Construction Standards Update](#) *(To view the Construction Standards Update in its entirety please click here: Pages [1-49](#), [50-99](#) and [100-150](#))*  
Adopt a resolution approving the updated Town of Windsor Design and Construction Standards.
- 9.7** [Adopt Resolutions Approving the Plans and Specifications and Awarding a Construction Contract and Approving a Professional Services Agreement for the Los Amigos Road Pavement Rehabilitation Project](#)
1. Adopt a resolution approving the plans and specifications and awarding a contract to North Bay Construction in the amount of \$376,485.25 for the construction of the Los Amigos Road Pavement Rehabilitation Project and authorizing the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.
  2. Adopt a resolution approving and authorizing the Town Manager to execute a Professional Services Agreement with Green Valley Consulting Engineers to provide construction management, inspection, and materials testing services for the Los Amigos Road Pavement Rehabilitation Project in an amount not to exceed \$47,994.00.
- 9.8** [Amended Resolution for Declaration of a Mandatory Stage 2 Water Shortage Emergency Condition](#)  
Adopt a resolution superseding Resolution No. 2493-09 and declaring a Stage 2 Water Shortage Emergency Condition within the Town of Windsor and the service area of the Windsor Water District and directing implementation of corresponding water demand reduction measures.

**9.9 [Authorize the Mayor to support an appointment by the Board of Directors of the Mayors' and Councilmembers' Association to the ABAG Planning Committee](#)**

Authorize the Mayor to support an appointment to the ABAG Regional Planning Committee by the Board of Directors of Mayors' and Councilmembers' Association at their August 13, 2009 meeting.

**9.10 [Adoption of Resolution to Appropriate Funds for Required Analysis of the Town's Retiree Healthcare Plan](#)**

Adopt a resolution to appropriate funds in the amount of \$7,500 and amend the 2009/10 budget for the required actuarial valuation of the Town's retiree healthcare plan.

**10. PUBLIC HEARING**

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

**10.1 [G&C Auto Body Deferred Improvement Agreement](#)**

Adopt a resolution approving and authorizing the Town Manager to finalize, execute, and implement a Deferred Improvement Agreement for the G&C Auto Body project substantially similar to the draft agreement on file with the Town Clerk's office.

**10.2 [Ordinance amending the Windsor Redevelopment Plan](#)**

1. Conduct a Public Hearing to hear and consider all written and oral protests.
2. Introduce, by title only, an ordinance amending the Windsor Redevelopment Plan.

**10.3 [Adoption of Resolution Establishing New Water Rates with Automatic Adjustments to Cover Future Increases in the Cost of Water Received From Sonoma County Water Agency](#)**

Adopt a resolution to approve new water rates for the increased costs of water from the Sonoma County Water Agency and adopt procedures for implementing automatic adjustments to water rates based on SCWA water charges.

**10.4 [Adopt Resolution Approving NBS Impact Fee Study and Approving Related Park Development, Public Facilities, and Fire Facilities Impact Fees](#)**

*(To view the NBS Impact Fee Study, please [click here](#).)*

Adopt resolution approving the NBS Impact Fee Study and approving related development impact fees-

1. Park Development Impact Fee – Option #1 or Option #2
2. Public Facilities Impact Fee
3. Fire Facilities Impact Fee

**11. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**11.1 Merit Presentation – Consensus Comments**

Adopt a resolution summarizing consensus comments from the June 17, 2009 Joint Town Council / Planning Commission meeting regarding the 2009 Merit Presentation projects.

**11.2 Selection of the Annual 2009 League of California Cities Conference Voting Delegate and Alternate**

By motion, select and provide direction to the voting delegate and an alternate for the annual 2009 League of California Cities Conference that will be held Wednesday, September 16 through September 18, 2009.

**12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**12.1 League of California Cities**

**12.2 Sonoma County Mayors' and Councilmembers' Association  
Legislative Committee Update**

**13. MAYOR'S & COUNCILMEMBERS' REPORTS**

**13.1 Individual Councilmember Reports and Comments**

**13.2 Reports on Meetings/Conferences**

**13.3 Requests for Future Council Agenda Items**

**14. TOWN MANAGER'S REPORT**

**14.1 Update on the Federal and State Stimulus Plan Efforts for the  
Town of Windsor**

**15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO  
CLOSED SESSION**

**15.1 CONFERENCE WITH LEGAL COUNSEL:  
Conference with Labor Negotiators pursuant to Government Code  
Section 54957.6**

Agency Negotiator: Town Manager or his Designee; Employee Organizations: Town of Windsor Employees' Association – AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, and Town of Windsor Management Employees Group

**16. REPORT OUT OF CLOSED SESSION**

**17. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, August 19, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.