

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, May 13, 2009
6:00 p.m.

1. CALL TO ORDER

Commissioner Holman called to order a meeting of the Windsor Parks and Recreation Commission at 6:02 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Commissioners Brown, Cain, Holman, Sherwood and Torres.

Staff present were Community Services Director Donna Legge, Community Services Manager Patricia Morandi; and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Commissioner Torres led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

5/0 Vote By motion, approved the minutes of the meeting of the Parks and Recreation Commission of April 8, 2009 and April 29, 2009

5. CONFLICT OF INTEREST DECLARATION

None

6. CITIZEN PUBLIC APPEARANCE

Lauren von Arx, a junior from Windsor High School who had developed and produced the event "Cultural Festival on the Town Green," presented a report on the event to the Commission.

7. REGULAR CALENDAR

7.1 Proposed Charlie Brown Christmas Tree Grove

Karen Alves, a representative of Old Downtown Windsor's "It Takes a Village" committee, presented the committee's proposal to create an enhancement for the Town Green for the month of December consisting of a grove of "Charlie Brown Christmas Trees." Director Legge commented that the request is scheduled to go before the Town Council at its July 15, 2009 meeting.

It was moved by Vice Chair Sherwood and seconded by Commissioner

Brown to recommend to Town Council the project as presented by Ms. Alves urging that no financial requirements be imposed by the Town. Motion passed 5-0.

7.2 Town Website Tour

Administrative Specialist Jeannie Mitchell guided the Commission through a computer tour of the Town's website.

7.3 Health Action Presentation

CS Director Donna Legge gave a presentation on *Health Action, A 2020 Vision for Sonoma County* which describes the state of health in Sonoma County as it relates to overweight and obesity. CS Director Legge stated that she had attended a meeting of the county committee to advocate for participation of and referral to Parks & Recreation professionals and agencies for the promotion of health.

7.4 FY 2009-2011 Budget Review

CS Director reviewed with the Commission the Community Services Department 2009-2011 Budget currently under consideration by the Town Council.

Vice Chair Sherwood requested that Commissioners be provided budget information talking points to equip them to respond to citizens asking why fireworks have been cut while the Council has approved the installation of a community garden.

Chair Holman requested the RDA budget information.

The Commission objected to the suddenness of the cancellation of the 2009 Fireworks Program and to the lack of time for public input.

7.5 Proposed Discussion Topics for Joint Meeting with the Town Council

The Commission called for a Special Meeting to discuss the agenda for a potential joint meeting with the Town Council. The Commission would like to hear from the Council what it wishes the role of the Commission to be. Chair Holman asked Director Legge to look at descriptions of the roles of P&R Commissioners from other communities with the intent of drafting a report of how the Commission can better serve the Town Council. The Commission requested that information be sought from communities with similar demographics to the Town of Windsor.

The Commission called for a Special Meeting on Thursday, May 28, 6:00 p.m. to further discuss an agenda for the proposed joint meeting with the Town Council.

8. COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Cain reported on his positive experience at last weekend's Spring Clean in Windsor Parks. Commissioner Torres reported a similar experience at River Front Park.

Vice Chair Sherwood volunteered to serve at the Town Green energizer station for Bike to Work Day, Thursday, May 14th. Commissioners Brown, Holman, Torres and Cain will participate in IWalk on Sat., May 16th.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

10. FUTURE AGENDA ITEMS

- Disaster Preparedness
- Parks & Recreation Strategic Plan
- Park Watch Update
- Economic Development Plan Summary

11. ADJOURNMENT

The meeting adjourned at 8:50 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, June 10, 2009 at 6:00 p.m. in the Civic Center Council Chambers/Wild Oak Room located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: August 12, 2009