

# MINUTES

## TOWN OF WINDSOR PARKS AND RECREATION COMMISSION MEETING

Thursday, November 8, 2007 at 6:00 p.m.  
Windsor Senior Center  
9231 Foxwood Drive  
Windsor, CA 95492

**1. CALL TO ORDER**

Chair Trunick called to order the meeting of the Windsor Parks and Recreation Commission at 6:02 p.m.

**2. COMMISSION ROLL CALL**

Present at roll call were Chair Trunick, Vice Chair Price, Commissioner Voge, Commissioner Kahn and Commissioner Holman.

Staff present were: Community Services Director Donna Legge, Management Analyst Beth Kastrop, Parks & Facilities Maintenance Superintendent Jim O'Brien and Recording Secretary Jeannie Mitchell.

**3. PLEDGE OF ALLEGIANCE**

Commissioner Kahn led the Pledge of Allegiance.

**4. APPROVAL OF MINUTES**

IT WAS MOVED BY COMMISSIONER KAHN AND SECONDED BY VICE CHAIR PRICE that the minutes of the meeting of October 10, 2007 be approved as submitted. MOTION PASSED 5-0.

**5. CONFLICT OF INTEREST DECLARATION**

None.

**6. CITIZEN PUBLIC APPEARANCE**

None.

**7. BUSINESS ITEMS**

**Esposti Park Ball Field**

CS Director Legge introduced Management Analyst Beth Kastrup who presented the background and rationale for the Esposti Park Ball Field Study. She introduced Cordy Hill, project consultant from Royston Hanamoto Alley and Abey. Parks & Facilities Superintendent Jim O'Brien pointed out the drainage deficiencies and safety concerns for the Esposti Park Fields as presently configured. Consultant Cordy Hill presented the proposed improvements including correcting the drainage deficiencies, addition of an outfield fence, alignment correction for the 250-foot field, the addition of two fields and the addition of off-street parking spaces.

The Commissioners asked questions of staff, consultants and the Little League representatives present in the audience.

Dave Hunter, former president of Windsor Little League, spoke in favor of the Esposti Ball Park Field improvement plan as presented as well as in favor of increasing the number of playing fields.

It was moved by Vice Chair Price and seconded by Commissioner Voge that the Commission recommend to Town Council approval of the Esposti Park Ball Field study and its inclusion in the Parks and Recreation Master Plan. Commissioner Voge expressed the hope that shade trees would be maximized in the redevelopment of the Esposti Park ball fields. Motion passed 5-0.

**8. COMMISSIONERS' REPORTS AND COMMENTS**

None.

**9. COMMUNITY SERVICES DIRECTOR'S REPORT**

CS Director Donna Legge pointed out the chart that had been included in the agenda packet, "Windsor PD Calls for Service in Town Parks" and indicated that Chief Freitas will attend the Commission meeting in December to report on activity in Windsor parks.

In response to an inquiry from Commissioner Voge, Director Legge reported that "Off-road motor vehicle regulations" found in Town of Windsor Ordinance covers "two-stroke" motor vehicles. She continued that most parks have posted "No scooters" and "No motorized vehicles" warnings.

Director Legge reported that the Town Council had removed Community Services staff proposal to budget to enhance the Town's dog park with shade, etc., Council had removed as one of its budget priorities from the recently adopted Town budget further development of the Town's dog park with shade and other amenities. Director Legge stated that staff will continue to investigate opportunities for dog park improvements and will present them to the Council at the next biennial budget hearing.

Director Legge proposed a park tour for the benefit of newly appointed Parks &

Recreation Commissioner Cindy Holman and the Town's newly hired Public Works Manager and soon-to-be-hired Capital Improvement Project Manager.

Director Legge presented the Commission with the new facilities rental brochure and the Holiday Celebration rack card.

Director Legge indicated that the Town website had been updated with all animal control services that are available to Windsor residents and how to access them.

Director Legge reviewed all the upcoming Council agenda items originating in the Community Services Department.

## **10. FUTURE AGENDA ITEMS**

- Update on the Parks & Recreation Master Plan review
- Windsor High School Cool Schools Project
- Teen Program summary report (December)
- Chief Freitas and Teen Program Staff will make presentations at the Commission's December meeting

## **12. ADJOURNMENT**

IT WAS MOVED BY COMMISSIONER VOGUE AND SECONDED BY VICE CHAIR PRICE THAT THE MEETING BE ADJOURNED. MOTION PASSED 5-0.

The meeting was adjourned at 7: 14 p.m. to the next meeting of the Commission on Wednesday, December 12, 2007, at the Town Hall Council Chambers.

Minutes prepared by: Jeannie Mitchell

Minutes approved: December 12, 2007