

# MINUTES

## TOWN OF WINDSOR PARKS AND RECREATION COMMISSION MEETING

Wednesday, October 10, 2007 at 6:00 p.m.  
Windsor Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**1. CALL TO ORDER**

Chair Trunick called to order the meeting of the Windsor Parks and Recreation Commission at 6:01 p.m.

**2. INTRODUCTION OF NEWLY APPOINTED COMMISSIONER AND ADMINISTRATION OF OATH OF OFFICE**

Community Services Director Donna Legge introduced newly appointed Commissioner Cindy Holman, and Acting Deputy Town Clerk Jeannie Mitchell administered the oath of office to her.

**3. COMMISSION ROLL CALL**

Present at roll call were Chair Trunick, Vice Chair Price, Commissioner Voge, Commissioner Kahn and Commissioner Holman.

Staff present were: Community Services Director Donna Legge, Management Analyst Beth Kastrup and Recording Secretary Jeannie Mitchell.

**4. PLEDGE OF ALLEGIANCE**

Commissioner Holman led the Pledge of Allegiance.

**5. APPROVAL OF MINUTES**

IT WAS MOVED BY COMMISSIONER VOGUE AND SECONDED BY VICE CHAIR PRICE that the minutes of the meeting of September 12, 2007 be approved as submitted. MOTION PASSED 5-0.

**6. CONFLICT OF INTEREST DECLARATION**

None.

**7. CITIZEN PUBLIC APPEARANCE**

None.

**8. BUSINESS ITEMS**

**8.1 Summer Nights on the Green 2007 Summary**

Community Services Director Donna Legge delivered a verbal report on the summer 2007 program “Summer Nights on the Green” along with the Tuesday Night Kids’ Movie Nights. She reported on the summary meeting attended by principals involved in the event including representatives of the Chamber of Commerce and the Business Improvement District along with Town staff.

**9. COMMISSIONERS’ REPORTS AND COMMENTS**

Chair Trunick reported being approached by several residents during the last month who expressed displeasure with the single dog park in the Town of Windsor. Chair Trunick indicated that she has toured several dog parks in Sonoma County and shared observations about them including amenities such as portable shade awnings, plastic chairs, etc.

Director Legge responded that no funding for a new dog park currently exists. She continued that a dog park as an amenity of the Keiser Park master plan was not accepted by Council.

Chair Trunick inquired as to the status of the proposed chess tables to be installed on the Town Green.

Director Legge responded that Council had recently directed staff to propose a program whereby the public can purchase Town amenities to honor individuals they wish to memorialize and that the chess tables are expected to be a part of that program.

Vice Chair Price asked for a future agenda item to discuss Windsor’s dog park and ways to improve it.

**10. COMMUNITY SERVICES DIRECTOR’S REPORT**

Director Legge presented the possibility of the Commission submitting a nomination for the CAPRCBM Award.

It was moved by Vice Chair Price and seconded by Commissioner Kahn that former Parks & Recreation Greg Wilde be nominated for a CAPRCBM Award. Motion passed 5-0.

Commissioner Voge indicated an interest in attending the Sat., Oct. 20 workshop in Corte Madera.

Director Legge asked Commissioners to consider attending the Annual CPRS Conference in February 2008.

Director Legge asked in what form the Commissioners would like to contribute

to the article featuring the Parks & Rec Commission in the Town's Winter/Spring Recreation Guide. The Commissioners agreed to submit one or two sentences each. Staff will send an e-mail reminder that the due date is Monday, October 22.

Community Services Director Legge concluded by sharing items of interest including park project status, a review of recent special events, areas of concern relative to the parks such as graffiti and vandalism.

Chair Trunick suggested that the graffiti hotline number be more broadly published.

Director Legge and Chair Trunick reported on the "gang" presentation made at the September 19<sup>th</sup> Town Council meeting.

At 6:50 p.m., Vice Chair Price excused herself from the remainder of the meeting.

Commissioner Voge inquired about the legality of the two-stroke motors. Director Legge will check on Town ordinances and get back to Commissioner Voge.

Commissioner Holman expressed an interest in hearing a report from the Town's police chief at a future meeting. Chair Trunick asked staff to contact Chief Freitas as to his availability.

## **11. FUTURE AGENDA ITEMS**

- Update on the Parks & Recreation Master Plan review
- Tree planting project
- Windsor High School Cool Schools Project
- Teen Program summary report (December)
- Esposti Park Ball Field Feasibility Study

## **12. ADJOURNMENT**

IT WAS MOVED BY COMMISSIONER VOGUE AND SECONDED BY COMMISSIONER KAHN THAT THE MEETING BE ADJOURNED. MOTION PASSED 5-0. The meeting was adjourned at 7: 17 p.m. to the next meeting of the Commission on Thursday, November 8, 2007, at the Windsor Senior Center.

Minutes prepared by: Jeannie Mitchell

Minutes approved: November 8, 2007