

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, November 18, 2009

Closed Session- 5:30 p.m.

Windsor Civic Center, Wild Oak Conference Room  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**Regular Meeting – Immediately following Closed Session**

Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**CLOSED SESSION- 5:30 p.m.**

- 1. CALL TO ORDER**  
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.
- 2. COUNCIL ROLL CALL**
- 3. CITIZEN PUBLIC COMMENT** (Only comments or statements concerning the Agenda item listed below are allowed.)
- 4. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 4.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**  
**Title: Town Attorney**
- 5. REPORT OUT OF CLOSED SESSION**

**REGULAR SESSION – 6:00 p.m.**

- 6. PLEDGE OF ALLEGIANCE**
- 7. PRESENTATION(S)/PROCLAMATION(S)**
- 7.1 [Proclamation declaring the month of November 2009 as “Pancreatic Cancer Awareness Month.”](#)**
- 7.2 Presentation of a plaque to the Town Employee of the Quarter  
Jim O’Brien, Maintenance Superintendent.**
- 8. ANNOUNCEMENTS**
  - a. Upcoming Town Events
  - b. One Cool Green Thing
- 9. CONFLICT OF INTEREST DECLARATION**
- 10. CHANGES TO THE AGENDA**

**11. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**12. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**12.1 [Check Register No. 420](#)**

By motion, approve disbursements in the amount of \$977,685.48.

**12.2 [Approval of Minutes](#)**

By motion, approve the minutes of the Joint Town Council and Parks & Recreation Commission Meeting/Workshop of October 28, 2009 and the regular Town Council meeting of November 4, 2009.

**12.3 [Zoning Ordinance Amendments Related to Personal Services, Restricted](#)**

Adopt, by title only, an Ordinance amending Chapter 27.10, Chapter 27.34, and Chapter 27.60 of the Zoning Ordinance.

**12.4 [Award of Construction Contract and Approval of Professional Services Agreement for Field Oversight and Consulting Services for the Groundwater Well and Testing Project](#)**

1. Adopt a resolution awarding a contract to WDC Exploration & Wells for construction of the Groundwater Well and Testing Project in the amount of \$745,070.00 and authorizing the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.
2. Adopt a resolution approving and authorizing the Town Manager to execute a professional services agreement with RMC Water and Environment for Field Oversight and Consulting Services for the Groundwater Well and Testing Project in an amount not to exceed \$340,100.

**12.5 [Acceptance of Public Improvements for Diana's Market, 10351 Old Redwood Highway](#)**

Adopt a resolution accepting the public improvements for Diana's Market, a new commercial building with three residential units located at 10351 Old Redwood Highway.

**12.6 Town's Participation in the American Reinvestment and Recovery Act (ARRA)**

Adopt a resolution authorizing the Town Manager to apply for ARRA funding opportunities, provided they do not incur debt to the Town.

**12.7 Water Reclamation System SCADA Improvements Project**

1. Adopt a resolution amending the contract with ArcSine Engineering for Design and Installation of the Water System SCADA Improvements Project, to include the Design and Installation of the Water Reclamation System SCADA Improvements Project, and authorizing the Town Manager to execute the contract amendment and any required subsequent amendments in an additional amount not-to-exceed \$1,580,000.00.
2. Adopt a resolution approving a Professional Services Agreement with RMC Water and Environment for Design and Installation Management Services for the Water Reclamation System SCADA design and installation in the amount not to exceed \$294,500 and authorizing the Town Manager to execute on behalf of the Town.
3. Adopt a resolution amending the FY 09/10 budget to appropriate additional funds in the amount of \$380,000 to the Water Reclamation System SCADA Upgrades Project from un-appropriated funds in the Water Reclamation Capital Replacement Fund.

**12.8 Second Amendment to the Agreement with RMC Water and Environment for General Engineering Services**

1. Adopt a resolution approving a Second Amendment to the Agreement with RMC Water and Environment for General Engineering Services in the amount of \$50,549.00 and authorizing the Town Manager to execute on behalf of the Town.
2. Adopt a resolution amending the FY 09/10 budget to a) appropriate additional funds in the amount of \$2,158 to the Water Reclamation Operating Fund for Professional Services from the Water Reclamation Operating Unappropriated Fund balance and b) appropriate additional funds in the amount of \$2,026 to the Water Operating Fund for Professional Services from the Water Operating Unappropriated Fund balance.

**12.9 Professional Services Agreement with RMC Water and Environment to Provide Recycled Water Copper Compliance Support as Part of NPDES Discharge Permit Compliance**

Adopt a resolution approving an amendment for professional services with RMC Water and Environment to provide Recycled Water Copper Compliance Support as part of NPDES Discharge Permit Compliance in an additional amount not to exceed \$6,000 and authorizing the Town Manager to execute on behalf of the Town.

**12.10 [Acceptance of Work for the Los Amigos Road Pavement Rehabilitation Project](#)**

Adopt a resolution accepting the contract work performed by North Bay Construction for the construction of the Los Amigos Road Pavement Rehabilitation Project and directing the Town Clerk to record a Notice of Completion.

**13. PUBLIC HEARING**

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

**13.1 [Approval of Public Works Updated Unit Costs for Public Improvements within the Town of Windsor](#)**

Adopt a resolution approving updated standard unit costs for public improvements in the Town of Windsor in accordance with Section 16.2.210(c) of the Town Municipal Code.

**13.2 [Introduction of the Water Efficient Landscape Ordinance](#)**

Introduce, by title only, an Ordinance adding Article 9, Water Efficient Landscapes to the Windsor Town Code.

**13.3 [Bell Village LP Request for Drive-Thru Pharmacy](#)**

Consider the request by Bell Village LP for a Drive-Thru Pharmacy as part of the Bell Village Project.

**14. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**14.1 [Consideration of the Old Redwood Highway Pedestrian Linkages Project](#)**

Provide direction to staff on whether to continue with construction of the ARRA-Funded Old Redwood Highway Pedestrian Linkages Project.

**14.2 [Capital Infrastructure Expenditures to be Supported by Park Development and Public Facilities Impact Fees](#)**

Approve by motion schedules of proposed capital projects and expenditures to be funded by Park Development and Public Facilities Impact Fees.

**14.3 [Approve CEQA Process for Draft Water Master Plan Update](#)**

Direct staff to proceed with CEQA review on the Draft Water Master Plan.

**15. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**

**15.1 League of California Cities**

**15.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update**

**16. MAYOR'S & COUNCILMEMBERS' REPORTS**

**16.1 Individual Councilmember Reports and Comments**

**16.2 Reports on Meetings/Conferences**

**16.3 Requests for Future Council Agenda Items**

1. Consider the cancellation of the December 16, 2009 Town Council Meeting.

**17. TOWN MANAGER'S REPORT**

**17.1 [Update on the Federal and State Stimulus Plan Efforts for the Town of Windsor](#)**

**18. ANNOUNCEMENT OF CLOSED SESSION TOPICS/ ADJOURNMENT TO CLOSED SESSION**

**18.1 CONFERENCE WITH LEGAL COUNSEL:**

**Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

Agency Negotiator: Town Manager or his Designee; Employee Organizations: Town of Windsor Employees' Association – AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, and Town of Windsor Management Employees Group

**18.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**Title: Town Attorney**

**19. REPORT OUT OF CLOSED SESSION**

**20. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, December 2, 2009, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.