

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492
Wednesday, October 14, 2009
6:00 p.m.

1. CALL TO ORDER

Commissioner Holman called to order a meeting of the Windsor Parks and Recreation Commission at 6:01 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Holman, Vice Chair Sherwood, and Commissioners Brown, Cain and Torres.

Staff present were Community Services Director Donna Legge, Assistant Town Manager Christa Johnson, Senior Management Analyst David Kelly, Community Services Manager Jon Davis, and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Commissioner Cain led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

(5/0) vote. By motion, approved the minutes of the regular meeting of September 9, 2009, as submitted.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. REGULAR CALENDAR

7.1 Economic Development Strategic Plan

Assistant Town Manager Christa Johnson and Senior Management Analyst David Kelly of the Town Manager's office gave a Power Point presentation on the Town's Economic Development Strategic Plan focusing its the seven strategic initiatives.

7.2 Park Development Impact Fee Project List

Community Services Director Legge identified and described seventeen potential capital investment facility projects from the Town of Windsor's Parks and Recreation Master Plan and invited the Commission to consider the list, offer comments and suggest priorities.

It was moved by Commissioner Brown and seconded by Commissioner Cain that the Commission remove from the potential capital projects list a skateboard park and dog park and recommend to the Town Council the following potential capital projects in the following order of priority.

- Parks & Recreation Master Plan
- Keiser Park (Phase I)
- Upgrades to Esposti Park
- Community Swimming Pool Complex (Keiser Park Phase II)
- Destination Playground
- Outdoor Volleyball Courts (4)
- Community Gardens (2)
- Community Center (omit offices) in conjunction with a Nature Center (Keiser Park Phase III)
- Horseshoe Pits
- Tennis Courts (reduce number from 12 to 8)
- Baseball field (regulation)
- Baseball field (Little League)
- Neighborhood Parks
- Community Parks

The motion passed by a 5/0 vote.

7.3 Holiday Celebration Participation

Newly appointed Community Services Manager Jon Davis reported on the December 3rd Holiday Celebration plans. It was agreed that the Commissioners would assist at the event where needed.

7.4 Community Garden Status Report

Vice Chair Sherwood, Town liaison to the Windsor Garden Club, reported that except for the Town-required insurance, the lease between the Club and the Town is ready to be signed. He indicated that the Club would need to raise funds for the \$1,000 insurance policy. Commission Cain volunteered to explore sponsorship possibilities for the insurance coverage.

Relative to the physical garden plot, Vice Chair Sherwood indicated that fencing is up, irrigation is in place, and yet-to-be-determined Town water rates will determine rental fees for individual garden plots.

8. COMMISSIONERS' REPORTS

Vice Chair Sherwood and Commissioner Cain offered kudos to the organizers of the new Fire Station Open House held October 10th.

Vice Chair Sherwood requested that the Commission be made aware of California Parks and Recreation Society legislative updates in future.

Vice Chair Sherwood requested that the Recreation Guide be used to promote Parks & Recreation Commission meetings.

Chair Holman invited the Commissioners to her home for a holiday potluck social following the December 9th Commission meeting which will consist of a tour of the Windsor Boys and Girls Club.

9. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest.

10. FUTURE AGENDA ITEMS

- Windsor Boys and Girls Club Tour
- Green House Gas Reduction – Community Outreach
- Aquatics and Maintenance Summary Report

11. ADJOURNMENT

The meeting adjourned at 8:15 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Thursday, November 12, 2009 at 6:00 p.m. in the Town Hall Council Chambers, Building 400, 9291 Old Redwood Highway in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: