

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, January 20, 2010  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

**2. COUNCIL ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATION(S)/PROCLAMATION(S)**

**4.1 Presentation of Plaque to Town Employee of the Quarter  
Theresa Hardeman, Human Resources Specialist**

**5. ANNOUNCEMENTS**

- a. Upcoming Town Events
- b. One Cool Green Thing

**6. CONFLICT OF INTEREST DECLARATION**

**7. CHANGES TO THE AGENDA**

**8. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**9.1 [Check Register No. 423](#)**

By motion, approve disbursements in the amount of \$2,192,572.12.

**9.2 [Approval of Minutes](#)**

By motion, approve the minutes of the regular meeting of January 6, 2010.

- 9.3**     [Approve an Amendment to the Professional Services Agreement With Carl Euphrat for Engineering Services](#)  
Adopt a resolution approving an amendment to the existing professional services agreement with Carl Euphrat for engineering services extending the scope and term of said agreement through December 31, 2010, for an additional amount not to exceed \$70,000.00 and authorizing the Town Manager to execute said amendment.
- 9.4**     [Adoption of a Resolution Amending the 2009-10 Budget to Appropriate Funds for the Pavement Management Program Database](#)  
Adopt a resolution amending the FY 2009-10 Budget to appropriate funds for the Pavement Management Program Database Update.
- 9.5**     [Award a Construction Contract for the Windsor Road at Reiman Lane Crosswalk Project](#)  
Adopt a resolution approving the plans and specification and awarding a construction contract to Republic ITS for the construction of the Windsor Road at Reiman Lane Crossing Enhancement Project in the amount of \$44,650.00 and authorizing the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.
- 9.6**     [Amend the FY 2009/10 Budget and Award a Construction Contract for the Mitchell Lane Bicycle Lane Project](#)
- a.       Adopt a resolution amending the FY 2009/10 budget to reflect receipt of Transportation for Clean Air grant in the amount of \$10,400.00 for the Mitchell Lane Bicycle Lane Project and appropriating this amount to the project.
  - b.       Adopt a resolution approving the plans and specification and awarding a construction contract to Striping Graphics for the construction of the Mitchell Lane Bicycle Lane Project in the amount of \$7,118.00 and authorizing the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.
- 9.7**     [Adopt Resolution Approving Agreement with Countywide Tourism Business Improvement Area and Authorizing Town Manager to Execute Same](#)  
Adopt a resolution approving an administrative agreement for collection of assessments for the County of Sonoma Tourism Business Improvement Area, and authorizing the Town Manager to execute the same agreement.
- 9.8**     [Acceptance of Public Improvements for Tractor Supply Company, 1000 American Way](#)  
Adopt a resolution accepting the public improvements for Tractor Supply Company, a new commercial building located at 1000 American Way.

**9.9 [Modification of Low Income Investment Fund Loan for Windsor Redwoods Affordable Housing Project](#)**

Adopt a Resolution authorizing the Executive Director to sign Junior Lender's Consents to modification of the terms of the Low Interest Investment Fund ("LIIF") loan agreement with Burbank Housing Development Corporation ("BHDC") for the Windsor Redwoods Affordable Rental Housing Project (Windsor Redwoods).

**9.10 [Bell Village Environmental Document Preparation](#)**

Adopt a resolution approving the Professional Services Agreement with Michael Brandman Associates in the amount of \$96,000.00 for preparation of the environmental document for the Bell Village Project, and authorizing the Town Manager to execute the agreement on behalf of the Town.

**10. PUBLIC HEARING**

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

**10.1 [Adopt Resolution Establishing the Amount of User Fees for Miscellaneous Discretionary Services and Repealing Previously Adopted and Conflicting User Fees for Such Services](#)**

Adopt a resolution establishing user fees for miscellaneous discretionary services and repealing previously adopted user fees for such services.

**10.2 [Establishment of 2010 Affordable Housing In-Lieu Fee](#)**

Adopt a Resolution establishing the 2010 Inclusionary Housing in-lieu fee.

**11. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**11.1 [Designation of Consultant Selection Committee](#)**

By motion, designate a Consultant Selection Committee for preparation of the Station Area Plan and Programmatic Environmental Impact Report.

**11.2 [2010 Town of Windsor Legislative Policy Guidelines](#)**

Adopt the Town of Windsor 2010 Legislative Policy Guidelines and authorize the Mayor and/or Town Manager to submit advocacy letters on behalf of the Town if the proposed State or Federal legislation is within the Town's adopted legislative policy guidelines.

**11.3 [Review Town Grant Funding Program](#)**

Review Town Grant Funding Program for non-profit organizations for Fiscal Year 2010-2011 and provide staff direction.

- 11.4** [Status of 2010 Cinco de Mayo Celebration and Windsor Day Parade](#)  
Review status report of 2010 Cinco de Mayo Celebration and Windsor Day Parade and provide staff direction.
- 11.5** [Appointments to Council Committees](#)  
Make appointments to the various committees that Councilmembers serve on.
- 12. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES**
- 12.1 League of California Cities**
- 12.2** [Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update](#)  
a. Provide direction to the Mayor and/or its designee regarding appointments by the Sonoma County Mayors' and Councilmembers' Association and City Selection Committee on February 11, 2010.
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1 Individual Councilmember Reports and Comments**
- 13.2 Reports on Meetings/Conferences**
- 13.3 Requests for Future Council Agenda Items**  
a. Consider the cancellation of the February 3, 2010 Town Council Meeting.
- 14. TOWN MANAGER'S REPORT**
- 14.1** [Update on the Federal and State Stimulus Plan Efforts for the Town of Windsor](#)
- 15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 15.1 PUBLIC EMPLOYMENT**  
a. Title: Town Manager's Performance Evaluation  
Consideration of Town Manager's Performance Review pursuant to Government Code Section 54957.
- 16. REPORT OUT OF CLOSED SESSION**
- 17. ADJOURNMENT**  
Adjourn to a joint Town Council and Planning Commission workshop scheduled for Tuesday, January 26, 2010 in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.