

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, January 13, 2010
6:00 p.m.

1. CALL TO ORDER

Chair Holman called to order a meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Holman, Vice-Chair Sherwood, Commissioners Brown, Cain and Torres.

Staff present were Community Services Director Donna Legge, Parks and Facilities Maintenance Superintendent Jim O'Brien and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Vice Chair Brad Sherwood led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

5/0 Vote By motion, the Commission approved the minutes of the meeting of the Parks and Recreation Commission of December 9, 2009.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. REORGANIZATION OF THE PARKS AND RECREATION COMMISSION

7.1 Election of Chair

It was moved by Commissioner Sherwood and seconded by Commissioner Cain that Commissioner Holman be elected Chair of the Parks & Recreation Commission. Motion passed 5/0.

7.2 Election of Vice Chair

It was moved by Commissioner Holman and seconded by Commissioner Brown that Commissioner Cain be elected Vice Chair of the Parks & Recreation Commission. Motion passed 5/0.

8. **REGULAR CALENDAR**

8.1 **Police Activity in the Parks**

This item was carried over to the February 10, 2010 meeting of the Commission.

8.2 **Dog Park**

CS Director Legge introduced Windsor resident Michael Wall who had contacted staff with recommendations for improving the dog park in the Town of Windsor. Mr. Wall indicated that interested parties are looking to enlarge the size of the park to one acre and to add shade covering for both the dogs and their owners. Speaking on behalf of himself and several other residents, he offered assistance to fundraise and improve the existing park and any prospective new parks.

The Commission requested that a committee be established to make recommendations. Commissioner Torres volunteered to serve on the committee.

8.3 **Outcome of the Joint Meeting of the Town Council and Parks and Recreation Commission**

Director Legge addressed the status of several items discussed at the October 28, 2009 joint meeting of the Town Council and Parks and Recreation Commission.

- The recommended name change of the Community Services Department to Parks and Recreation Department was approved by the Council and will be accomplished incrementally.
- The issue of youth representation on PARC will go to Council on Feb. 17th
- Barry Weiss will present the Alternative Fund Development Program to Council at its March 17, 2010 meeting.
- The Commission needs to formulate a proposal to present to Council on the Volunteer Program.

9. **COMMISSIONERS' REPORTS AND COMMENTS**

Commissioner Sherwood reported that the lease between the Town and the Windsor Garden Club for the Windsor Community Garden had been signed and that the Club is finalizing rules and procedures. Installation of the garden is underway.

Commissioner Torres reported on the Cinco de Mayo Committee. The celebration will be held Saturday, May 1, 2010.

Chair Holmes and husband attended the Wine Walk and reported positively on the event.

Vice Chair Cain declared the Holiday Celebration a success and volunteered to participate again next year. He said that his family enjoyed the Charlie Brown Christmas Tree Grove. He reported good progress by the *Summer Nights on the Green* Band Selection Committee. He requested that the head of Windsor Little League be invited to come to a Commission meeting to report on activities.

Commissioner Brown commented positively on charging a very modest amount for rides

at the Holiday Celebration. He encouraged the Commission to sponsor an event that focuses on healthy life styles for families.

10. COMMUNITY SERVICES DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

11. FUTURE AGENDA ITEMS

- Greenhouse Gas Reduction – Community Outreach (Feb)
- Invite local non-profit organization to present at PARC meetings (Feb)
- Windsor Library Advisory Board presentation (Feb)
- Community Services Park & Facilities Presentation (Feb)
- Windsor Day Parade Participation (March)
- Park, Facilities and Streetscape Report (March)

12. ADJOURNMENT

By motion adjourned at 6:55 p.m. to a regular Parks and Recreation Commission meeting on Wednesday, February 10, 2010 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: