

# A G E N D A

## **SPECIAL JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT AND PLANNING COMMISSION MEETING**

**Wednesday, May 19, 2010  
Special Joint Meeting - 6:00 p.m.**

**Regular Town Council Meeting – Immediately following the Special Meeting**

**Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492**

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**1. CALL TO ORDER**

Call to order a joint meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District and Planning Commission.

**2. TOWN COUNCIL ROLL CALL**

**3. PLANNING COMMISSION ROLL CALL**

**4. PLEDGE OF ALLEGIANCE**

**5. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council and Planning Commission on the Agenda item listed below or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council and Planning Commission is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

**6. PUBLIC HEARING**

**6.1 2010 Merit Presentations**

Receive presentations for the 2010 Merit Presentations Program, but take no action, for the following project proposals:

- a. Windsor Creekside Village--8225 Conde Lane;
- b. Windsor Mill (Redesign)—8629, 8709, 8711, 8713, 8716, 8777 Bell Road; 8955 Conde Lane; 366 Johnson Street; and 8820 Larson Way

**7. ADJOURNMENT TO REGULAR SESSION**

**REGULAR SESSION**

**8. PRESENTATION(S)/PROCLAMATION(S)**

**8.1 Proclamation declaring the week of May 16-22, 2010, as “National Public Works Week.”**

**9. ANNOUNCEMENTS**

- a. Upcoming Town Events
- b. One Cool Green Thing

**10. CONFLICT OF INTEREST DECLARATION**

**11. CHANGES TO THE AGENDA**

**12. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**13. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**13.1 [Check Register No. 430](#)**

By motion, approve disbursements in the amount of \$1,488,956.27.

**13.2 [Approval of Minutes](#)**

By motion, approve the minutes of the regular meeting of May 5, 2010.

**13.3 [Approve an Agreement with Kennedy/Jenks Consultants for Preparation of the Sonoma County Airport Area Recycled Water Project Planning Update and an Agreement with Sonoma County Water Agency for Cost Sharing](#)**

- a. Adopt a resolution approving a Professional Services Agreement with Kennedy/Jenks for an amount not to exceed \$98,116 for Preparation of the Sonoma County Airport Area Recycled Water Project Planning Update and an Agreement with the Sonoma County Water Agency for Cost Sharing of the subject Update and authorize the Town Manager to execute said agreements.
- b. Adopt a resolution approving amending the 2009-10 Budget to Appropriate Funds for preparation of the Sonoma County Airport Area Recycled Water Project Planning Update.

**13.4 [Replacement Housing Plan for the Manzanita Self-Help Project](#)**

Adopt a resolution of the Town of Windsor Redevelopment Agency adopting a replacement housing plan for the Manzanita Self-Help Project.

**13.5 [Relocation Plan for the Manzanita Self-Help Project](#)**

Adopt a resolution of the Town Council approving a relocation plan for the Manzanita Self-Help Project.

**13.6 [Civic Center Courtyard Use Agreement for Demonstration Garden](#)**

Adopt a resolution authorizing the Town Manager to execute a use agreement with the Windsor Garden Club for the use of the Civic Center Courtyard for operating a Demonstration Garden.

**13.7 [Acceptance of work for the Civic Center, Building 300 & 400 Cool Roof Project](#)**

Adopt a resolution accepting as complete the contract work performed by Peterson Dean Roofing and Solar Systems for the Civic Center Building 300 & 400 Cool Roof Project, and directing the Town Clerk to record a Notice of Completion.

**13.8 [Status Report Implementation of Operational Efficiencies at the Windsor Public Works Department and related budget amendments](#)**

- a. Adopt a resolution amending the 2009-10 budget to reappropriate funds from the elimination of three vacant engineer positions in the Public Works Department and to reappropriate funding for the implementation of Citygate recommendations in the Public Works Department.
- b. Adopt a resolution amending the 2010-11 budget to reappropriate funds from the elimination of three vacant engineer positions in the Public Works Department and to reappropriate funding for the implementation of Citygate recommendations in the Public Works Department.

**13.9 [Approve Budget Amendments for Animal Care and Control Services](#)**

- a. Adopt a resolution amending the 2009-10 Budget (Amendment 26-10) to appropriate additional funds in the amount of \$48,000 for the anticipated increase in Animal Care and Control costs from the County.
- b. Adopt a resolution amending the 2010-11 Budget (Amendment 09-11) to appropriate additional funds in the amount of \$56,000 for the anticipated increase in Animal Care and Control costs from the County.

**13.10 [Appointment of Youth to Parks and Recreation Commission](#)**

Appoint Windsor High School students Carmen Mudget and Kayla Winters as youth representatives on the Parks and Recreation Commission.

**14. PUBLIC HEARING - NONE**

**15. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**15.1 [Adopt Resolutions of Intention as part of Fiscal Year 2010-11 Annual Proceedings for Windsor Assessment Districts](#)**

- a. Adopt a resolution of Intention to collect annual assessments, preliminarily approve the FY 2010-11 Engineer's Report for the [Town of Windsor Landscaping and Lighting Special Assessment District \(LLAD-1\)](#) and set the time and date for the public protest hearing.
- b. Adopt a resolution of Intention to collect annual assessments, preliminarily approve the FY 2010-11 Engineer's Report for the [Town of Windsor Landscaping and Lighting Assessment District No. 2 \(LLAD-2\)](#)

and set the time and date for the public information meeting and the public protest hearing.

- c. Adopt a resolution of Intention to collect assessments, preliminarily approve the FY 2010-11 Engineer's Report for the [Town of Windsor 1982 Act Benefit Assessment District \(82-AAD\)](#) and set the time and date for the public information meeting and the public protest hearing.

**15.2 [Status Report on Economic Development Strategic Plan](#)**

Receive status report on the Economic Development Strategic Plan and provide direction to staff if needed.

**15.3 [Agreement for Services with the Windsor Chamber of Commerce](#)**

By motion, approve a professional services agreement with the Windsor Chamber of Commerce in an amount not to exceed \$87, 200 for services related to the operation of the Visitors' Center and marketing and promotions for Fiscal Year 2010-2011 and authorizing the Town Manager to execute the agreement on behalf of the Town.

**15.4 [Report on Agreement for Services with Sonoma County Tourism Bureau](#)**

Receive a status report provided by the Sonoma County Tourism Bureau on their current agreement with the Town of Windsor to provide tourism marketing services during Fiscal Year 09-10 and provide direction to staff on whether or not to renew the agreement for Fiscal Year 10-11.

**16. FEDERAL, STATE OR LOCAL LEGISLATION**

Discussion and/or action on proposed legislation or issues.

**16.1 League of California Cities**

Discussion and/or action on activities or information provided by the League of California Cities.

**16.2 Sonoma County Mayors' and Councilmembers' Association Update**

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

**17. TOWN MANAGER'S REPORT (NO WRITTEN REPORT.)**

**18. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, June 2, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.