

**MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY, AND
WINDSOR WATER DISTRICT MEETING**

**Wednesday, May 5, 2010
Regular Session - 6:00 p.m.**

**Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492**

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

Mayor Salmon called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:05 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Fudge and Goble, Mayor Salmon and Councilmember Scholar.

It was noted that Vice Mayor Allen would be joining the meeting momentarily.

Vice Mayor Allen joined the meeting at 6:08 p.m.

3. PLEDGE OF ALLEGIANCE

Mayor Salmon led the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Presentation of a Plaque to Town Employee of the Quarter Charlie Johnson, Maintenance Supervisor, Parks & Facilities.

Mayor Salmon presented Charlie Johnson, Maintenance Supervisor, with the "Employee of the Quarter" plaque and remarked on his dedication and hard work.

4.2 Proclamation proclaiming May 2010 as, "National Bike Month."

Councilmember Fudge read the "National Bike Month" proclamation and presented it to Kathy Storin of the Sonoma County Bicycle Coalition.

4.2 Proclamation May 2010 National Bike Month

4.3 Proclamation endorsing the goals of Health Action and Supporting iGrow by declaring May 15-16, 2010 as, "350 Garden Challenge Weekend."

Councilmember Scholar read the "350 Garden Challenge Weekend" proclamation and presented it to Trathen Heckman, Director of the Daily Acts Organization.

Tiana Rose spoke regarding the "350 Garden Challenge Weekend" event.

4.3 Proclamation Endorsing Goals of Health Action and Supporting iGrow

4.4 Proclamation declaring the week of May 9-16, 2010 as, "Affordable Housing Week."

Councilmember Goble read the Affordable Housing Week proclamation and presented it to Komron Shahhosseine, Board Member of the Sonoma County Housing Coalition.

4.4 Proclamation Declaring May 9-16 2010 as Affordable Housing Week

4.5 Presentation by Nick Nickerson, Project Manager for the World Vision Experience: Aids.

Nick Nickerson, Project Manager for the World Vision Experience "Step into Africa," noted that the purpose of this event is to create Aids awareness.

5. ANNOUNCEMENTS

a. Upcoming Town Events

Mayor Salmon and Councilmembers announced upcoming events.

b. One Cool Green Thing

No report was made.

6. **CONFLICT OF INTEREST DECLARATION**

None.

7. **CHANGES TO THE AGENDA**

None.

8. **CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item not listed on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

Dave Oliver, Windsor resident, raised concerns associated with the Sonoma County Airport's runway expansion and asked that this matter be agendized on a future agenda.

David Kahn, Windsor resident, asked staff to consider inserting a donation envelope in the utility bills so that Windsor residents could donate towards the Third of July fireworks event.

Dolores Hampton, Windsor resident, suggested that for online utility payments, a section can be designated for additional donations that can be sent along with utility payment.

9. **CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 **Check Register No. 429**

By motion, approve disbursements in the amount of \$1,069,215.11.

5/0 vote. By motion, approved disbursements in the amount of \$1,069,215.11.

9.1 Approve Check Register No. 429

9.2 Approval of Minutes By motion, approve the minutes of the regular meeting of April 21, 2010.

5/0 vote. By motion, approved the minutes of the regular meeting of April 21, 2010.

9.2 Approval of Minutes April 21 2010

9.3 Adoption of an Ordinance Amending Title IX, Section 9-4-300 (c) of the Town of Windsor Municipal Code Pertaining to Requirements for Reducing Pollutants in Storm Water Adopt, by title only, an Ordinance amending Title IX, Section 9-4-300 (c) of the Town of Windsor Municipal Code pertaining to requirements for reducing pollutants in storm water.

5/0 vote. Adopted, by title only, Ordinance No. 2010-261 amending Title IX, Section 9-4-300 (c) of the Town of Windsor Municipal Code pertaining to requirements for reducing pollutants in storm water.

9.3 Adoption of Ordinance Amending Muni Code Reducing Pollutants in Storm Water

2010-261 Amending Municipal Code Requirements Reducing Pollutants in Storm Water

9.4 Adopt Ordinance to Establish a Comprehensive Business License Program Adopt, by title only, an ordinance amending Chapter 6 Business Registration and Chapter 7 Street Vendors of Title III Public Welfare of the Town's Municipal Code to establish a comprehensive business license program.

5/0 vote. Adopted, by title only, Ordinance No. 2010-262 amending Chapter 6 Business Registration and Chapter 7 Street Vendors of Title III Public Welfare of the Town's Municipal Code to establish a comprehensive business license program.

9.4 Adopt Ordinance Establish Comprehensive Business License Program

2010-262 Amending Municipal Code Establish Business License Program

9.5 Adopt Resolution Supporting Extended Producer Responsibility (EPR) Adopt a resolution supporting Extended Producer Responsibility (EPR).

5/0 vote. Adopted Resolution No. 2676-10 supporting Extended Producer Responsibility (EPR).

9.5 Adopt Resolution Supporting Extended Producer Responsibility EPR

2676-10 Supporting Extended Producer Responsibility EPR

- 9.6 Adopt a Resolution Updating Job Classifications and Job Titles to Reflect the Renaming of Community Services Department to Parks and Recreation Department Adopt a resolution adopting updated job classifications and title changes for the Parks and Recreation Department.**

5/0 vote. Adopted Resolution No. 2677-10 adopting updated job classifications and title changes for the Parks and Recreation Department.

9.6 Updating Job Classifications Titles Reflect Renaming Comm Serv Dept to Parks and Rec Dept

2677-10 Updated Job Class and Titles for Parks and Recreation Department

- 9.7 Amendment to Town of Windsor Personnel Policies and Procedures Adopt a resolution amending Resolution No. 1163-02, updating the Town of Windsor Personnel Policy and Procedures, Family and Medical Leaves, Section 11.**

5/0 vote. Adopted Resolution No. 2678-10 amending Resolution No. 1163-02, updating the Town of Windsor Personnel Policy and Procedures, Family and Medical Leaves, Section 11.

9.7 Amendment to Town of Windsor Personnel Policies and Procedures

2678-10 Updating Town Personnel Policy and Procedures Family and Medical Leaves Section 11

- 9.8 Budget Appropriation for the Old Redwood Highway Preliminary Streetscape Design Adopt a joint resolution of the Town Council and the Board of Directors of the Redevelopment Agency of the Town of Windsor authorizing the use of \$60,000 of Tax Increment Funds for public improvements of benefit to the Town of Windsor and making findings required by California Health and Safety Code Section 33445 and amending the 2009-10 Budget (Amendment 21-10) to appropriate funds for the preparation of the Old Redwood Highway Preliminary Streetscape Design between Windsor Road and Windsor River Road.**

5/0 vote. Adopted joint Resolution No. 2679-10 of the Town Council and the Board of Directors of the Redevelopment Agency of the Town of Windsor authorizing the use of \$60,000 of Tax Increment Funds for public improvements of benefit to the Town of Windsor and making findings required by California Health and Safety Code Section 33445 and amending the 2009-10 Budget (Amendment 21-10) to appropriate funds for the preparation of the Old Redwood Highway Preliminary Streetscape Design between Windsor Road and Windsor River Road.

9.8 Budget Appropriation for ORH Preliminary Streetscape Design

2679-10 Use of RDA Funds for ORH Streetscape Design project and budget amendment

Councilmember Goble moved to approve the following Consent Calendar items. Councilmember Fudge seconded the motion. The motion passed by a 5/0 vote on all items.

10. PUBLIC HEARING Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 Adopt Resolution Approving Multi-year Rate Increases and Revised Rate Structure for Dedicated Irrigation Services for the Town's Water and Water Reclamation Funds Acting as the Board of Directors of the Windsor Water District, adopt a resolution approving updated water and water reclamation rates applicable to all Windsor Water District water and water reclamation services customers and superseding all the existing rates established by Resolution Nos. 2066-07 and 2519-09.

10.1 Approving Multi year Increases Revise Rate Structure Water and Water Reclamation Funds

Bob Reed, The Reed Group, Consultant, summarized the findings of the water utility increases and water reclamation utility fees.

Mayor Salmon opened the public hearing.

The following people addressed Council in protest of the water and water reclamation increases. They asked Council to provide incentives for water conservation and take into consideration those individuals who are on fixed incomes. Concerns were also raised regarding the hardship to budget for a bi-monthly utility bill.

Roger Elbot, Windsor resident

Heather Cullen, Windsor resident

Vera Patten, Windsor resident

Randy Jones, Windsor resident

Doris Hampton, Windsor resident and representing the Vineyard of Faith/Lutheran Church

Lizabeth Tradem, Windsor resident

Bill Saga, Windsor resident

Mayor Salmon closed the public hearing.

Bob Reed, The Reed Group, Consultant, responded questions raised by the speakers.

Assistant Town Attorney Gogna explained the public hearing process as it relates to protests.

Staff was directed to explore costs associated with converting to monthly utility billing and report back to Council at a future meeting.

Acting as the Board of Directors of the Windsor Water District, Member Goble moved to adopt Resolution No. 2680-10 approving updated water and water reclamation rates applicable to all Windsor Water District water and water reclamation services customers and superseding all the existing rates established by Resolution Nos. 2066-07 and 2519-09. Vice Chair Allen seconded the motion. The motion passed by a 5/0 vote.

2680-10 WWD Updated Water Water Reclamation Rates Applicable to Services for Customers

11. REGULAR CALENDAR Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Funding request by the Downtown Windsor Merchants Association for Police Services during the 2010 Tuesday Night Movie series

- a) Adopt a Resolution amending the 2009-2010 budget (Amendment 22-10) to appropriate funds for Police overtime during the 2010 Tuesday Movie Nights in the amount of \$4,475 to be offset by a minimum of a

\$2,000 contribution from the Downtown Windsor Merchants Association.

- b) Adopt a Resolution amending the 2010-2011 budget (Amendment 07-11) to appropriate funds for Police overtime during the 2010 Tuesday Movie Nights in the amount of \$4,475 to be offset by anticipated contributions from the Downtown Windsor Merchants Association.

11.1 Request by Downtown Merchants Police Services on Tuesday Night Movie Series

Parks and Recreation Director Legge reported on this item.

Mayor Salmon called for comments from the audience.

Michael Powell discussed the reasons why they are asking Council to support their funding request for Police overtime services for the 2010 Tuesday Movie Nights.

There were no further comments from the audience.

Councilmember Fudge moved to adopt the following resolutions:

- a) Resolution No. 2681-10 amending the 2009-2010 budget (Amendment 22-10) to appropriate funds for Police overtime during the 2010 Tuesday Movie Nights in the amount of \$4,475 to be offset by a minimum of a \$2,000 contribution from the Downtown Windsor Merchants Association.
- b) Adopted Resolution No. 2682-10 amending the 2010-2011 budget (Amendment 07-11) to appropriate funds for Police overtime during the 2010 Tuesday Movie Nights in the amount of \$4,475 to be offset by anticipated contributions from the Downtown Windsor Merchants Association.

Councilmember Goble seconded the motion. The motion passed by a 5/0 vote.

Council recessed from 8:14 p.m. until 8:20 p.m. and reconvened with all members present.

2681-10 Amending 09-10 Budget 22-10 Funds Police Overtime Tuesday Movie Nights

2682-10 Amending 10-11 Budget 07-11 Funds Police Overtime Tuesday Movie Nights

11.2 Approving Sonoma County Solar Implementation Plan Adopt a resolution approving the Sonoma County Solar Implementation Plan.

11.2 Approving Sonoma County Solar Implementation Plan

Building Official Pantazes reported on this item.

Ken Wells, representing Solar Sonoma County, discussed the goals of the Solar Sonoma County Implementation Plan and next steps.

Mayor Salmon opened the public comment period. There being no public testimony, Mayor Salmon closed the public comment period.

Councilmember Fudge moved to adopt Resolution No. 2683-10 approving the Sonoma County Solar Implementation Plan. Vice Mayor Allen seconded the motion. The motion passed by a 5/0 vote.

2683-10 Adopting Sonoma County Solar Implementation Plan

11.3 Complete Streets Concepts Presentation Receive information on Complete Streets and provide direction to staff on Complete Streets concepts for future revisions of the Town's street design guidelines and standards, and General Plan Circulation Element policies.

11.3 Complete Streets Concepts Presentation

Public Works Director/Town Engineer Burt reported on this item.

Mary Jo Yung, Consultant, W-Trans, discussed the benefits of the Complete Streets concepts and how they can be incorporated into the Town's roadway system.

Mayor Salmon opened the public comment period. There being no public testimony, Mayor Salmon closed the public comment period.

Council supported the Complete Streets concepts and directed staff to incorporate these concepts into the next update of the Town's Street Design Guidelines and Street Standards.

12. FEDERAL, STATE OR LOCAL LEGISLATION Discussion and/or action on proposed legislation or issues.

a. Adopt a Resolution Supporting Health Action's Safe Routes to School Initiative Adopt a resolution supporting Health Action's Safe Routes to

School Initiative.

12.a Adopt a Reso Supporting Health Actions Safe Routes to School Initiative

Tina Panza, Director of the Sonoma County Bicycle Coalition, discussed the purpose of the Health Action Program and urged Council to support the resolution supporting safe routes to school.

Mayor Salmon explained the reasons why he requested that this item be brought forward for consideration.

Councilmember Goble and Vice Mayor Allen discussed the reasons for opposing the resolution but clarified that they support the safe routes to school.

Councilmember Scholar moved to adopt Resolution No. 2684-10 supporting the Health Action's Safe Routes to School Initiative. Councilmember Fudge seconded the motion. The motion passed by a 3/2 vote (Vice Mayor Allen and Councilmember Goble opposing).

2684-10 Supporting Health Actions Safe Routes to School Initiative

12.1 League of California Cities Discussion and/or action on activities or information provided by the League of California Cities.

Town Manager Mullan reported on the court ruling on the lawsuit against the State of California on the local take of redevelopment funds.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

None.

13.2 Reports on Meetings/Conferences

None.

13.3 Requests for Future Council Agenda Items

None.

14. TOWN MANAGER'S REPORT (No Written Report)

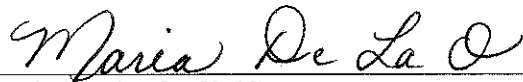
No report was made.

15. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday, May 19, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

The meeting adjourned at 9:40 p.m. to the next regular Council meeting scheduled for Wednesday, May 19, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 19th day of May 2010.



Maria De La O, CMC
Town Clerk