

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 7, 2010
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Mayor's Certificates of Appreciation to Earth Day on the Green and Cinco de Mayo sponsors.

5. ANNOUNCEMENTS

- a. Upcoming Town Events
- b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 433](#)

By motion, approve disbursements in the amount of \$1,528,293.21.

9.2 [Approval of Minutes](#)

By motion, approve the minutes of the regular meeting of June 16, 2010.

9.3 [Award of Construction Contract and Approval of Professional Services Agreement for Construction Management and Engineering Services for the Geysers Connection Project](#)

- a. By motion, approve the plans and specifications for construction of the Geysers Connection Project.
- b. By motion, award a contract to KG Walters Construction Company, Inc. for construction of the Geysers Connection Project in the amount of \$1,875,508.00 and authorize the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.
- c. By motion, approve a professional services agreement with RMC Water and Environment for Construction Management and Engineering Services for the Geysers Connection Project, and authorize the Town Manager to execute the agreement for an amount not to exceed \$479,567.00 and any amendments up to an additional amount of \$48,000.00.

9.4 [Rejection of a bid protest and Award of a Construction Contract for the Reclamation Plant No. 3 Water System Upgrades Project](#)

- a. By motion, approve the plans and specifications for the Reclamation Plant No. 3 Water System Upgrades Project.
- b. Adopt a resolution rejecting the bid protest filed by Cats4U, Inc. dated May 28, 2010, and awarding a contract to Fort Bragg Electric, Inc. for construction of the Reclamation Plant No. 3 Water System Upgrades Project in the amount of \$226,590.00 and authorizing the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.

9.5 [Approval of an amendment to a Professional Services Agreement for Construction Administration Services for the Reclamation Plant No. 3 Water System Upgrades Project](#)

By motion, approve an amendment to the Professional Services Agreement with Brelje & Race Consulting Engineers for Construction Administration Services for the Reclamation Plant No. 3 Water System Upgrades Project and authorize the Town Manager to execute said amendment for an amount not to exceed \$6,500.00.

9.6 [Approve Contract for Annual Traffic Engineering Services](#)

By motion, approve a Professional Services Agreement with Whitlock & Weinberger Transportation, Inc. (W-Trans), in the amount of \$120,000 for annual traffic engineering services for Fiscal Year 2010/2011 and authorize the Town Manager to execute the agreement.

9.7 **[Adoption of an Ordinance Amending Town of Windsor Municipal Code, Title XII, Windsor Water District, Chapter 1. Code of Windsor Water District and Chapter 4. Sewer](#)**

Adopt, by title only, an Ordinance amending the Town of Windsor Municipal Code, Title XII, Windsor Water District, Chapter 1. Code of Windsor Water District, and Chapter 4. Sewer, for the purposes of managing wastewater discharges from non-residential users.

9.8 **[Award of Construction Contract for the Pleasant Avenue Drainage Improvement Project](#)**

- a. By motion, approve the plans and specifications for construction of the Pleasant Avenue Drainage Improvement Project.
- b. By motion, award a contract to Gentry General Engineering, Inc. for construction of the Pleasant Avenue Drainage Improvement Project in the amount of \$76,627.00.
- c. By motion, authorize the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget.

9.9 **[Authorization of the Town Manager and Town Engineer to Obtain Necessary Services to Repair Pond 5](#)**

Adopt a resolution recognizing an emergency repair at Pond 5 and authorizing the Town Manager and Town Engineer to order any action required by the emergency and to procure the necessary equipment, services, and supplies, without giving notice for bids to award contracts, to repair Pond 5 at the Town's Water Reclamation Facility. This item requires a four-fifths vote by the Town Council.

9.10 **[Design and construction management services for the repair of the Pond 5](#)**

By motion, approve a Professional Services agreement with Brelje & Race Consulting Engineers for engineering and construction administration for the repair of the inlet/outlet of Pond 5 at the Town's Wastewater Treatment Facility and authorize the Town Manager to execute an agreement for an amount not to exceed \$136,000.00.

9.11 **[Appointment to Marin/Sonoma Mosquito and Vector Control District Board](#)**

Appoint Mark Burger to serve on the Marin/Sonoma Mosquito and Vector Control District Board for the remainder of a four-year term expiring January 2012.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 [FY 2010-11 Engineer's Report – Windsor 1982 Act Benefit Assessment District \(82-AAD\)](#)

Adopt a resolution approving the Engineer's Report, confirming the assessment diagram and assessment amounts, and authorizing the levy and collection of assessments for the FY 2010-11 Windsor 1982 Act Benefit Assessment District (82-AAD).

10.2 [Annual FY 2010-11 Engineer's Report - Windsor Landscaping and Lighting Special Assessment District \(LLAD-1\)](#)

Adopt a resolution approving the annual Engineer's Report, confirming the assessment diagram and annual assessment amounts, and authorizing the levy and collection of assessments for the FY 2010-11 Windsor Landscaping and Lighting Special Assessment District (LLAD-1).

10.3 [Annual FY 2010-11 Engineer's Report - Windsor Landscaping and Lighting Assessment District No. 2 \(LLAD-2\)](#)

Adopt a resolution approving the annual Engineer's Report, confirming the assessment diagram and annual assessment amounts, and authorizing the levy and collection of assessments for the FY 2010-11 Windsor Landscaping and Lighting Assessment District No. 2 (LLAD-2).

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 [Adopt Fees for Animal Care and Control Services](#)

Adopt a resolution adopting fees for Animal Care and Control Services for FY 2010-2011.

11.2 [Ordinance Amendment to Title III, Chapter 22 Massage Establishments, Section 3-22-110 Permit Required, Section 3-2-115 Display of Permits, and Section 3-22-170 Violations and Penalties](#)

Introduce, by title only, an Ordinance amending Title III, Chapter 22 (Massage Establishments), Section 3-22-110 Permit Required, Section 3-2-115 Display of Permits, and Section 3-22-170 Violations and Penalties to comply with SB 731, which created a voluntary statewide certification for massage therapists and practitioners.

12. FEDERAL, STATE OR LOCAL LEGISLATION

Discussion and/or action on proposed legislation or issues.

12.1 League of California Cities

Discussion and/or action on activities or information provided by the League of California Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Reports from Councilmembers on activities of miscellaneous agencies

13.4 Requests for Future Council Agenda Items

- a. [MetroQuest Proposal](#)
Provide direction regarding scheduling MetroQuest proposal on a future Town Council agenda.

14. TOWN MANAGER'S REPORT

14.1 [Update on the Federal and State Stimulus Plan Efforts for the Town of Windsor](#)

Economic Stimulus Project Status American Recovery and Reinvestment Act (ARRA).

15. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday, July 21, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.