

# A G E N D A

## JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 21, 2010  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Cable Channel 27.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

**2. COUNCIL ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATION(S)/PROCLAMATION(S)**

**4.1 Mayor's Certificates of Appreciation to July 3rd Event Sponsors.**

**5. ANNOUNCEMENTS**

- a. Upcoming Town Events
- b. One Cool Green Thing

**6. CONFLICT OF INTEREST DECLARATION**

**7. CHANGES TO THE AGENDA**

**8. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**9.1 [Check Register No. 434](#)**

By motion, approve disbursements in the amount of \$1,598,776.03.

**9.2 [Approval of Minutes](#)**

By motion, approve the minutes of the regular meeting of July 7, 2010.

**9.3 [Approve a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services](#)**

By motion, approve a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services and authorize the Town Manager to execute said agreement for an amount not to exceed \$133,280.00.

**9.4 [Adoption of an Ordinance Amendment to Title III, Chapter 22 \(Massage Establishments\), Section 3-22-110 Permit Required](#)**

Adopt, by title only, an ordinance amending Title III, Chapter 22 (Massage Establishments), Section 3-22-110 Permit Required, Section 3-2-115 Display of Permits, and Section 3-22-170 Violations and Penalties to comply with SB 731, which created a voluntary statewide certification for massage therapists and practitioners.

**9.5 [Approval of a Professional Services Agreement and a Budget Amendment for the Preparation of the 2010 Urban Water Management Plan](#)**

- a. By motion, approve a Professional Services Agreement with West Yost Associates for Preparation of the 2010 Urban Water Management Plan, and authorize the Town Manager to execute said agreement for an amount not to exceed \$127,818 and any required amendments up to an additional amount of \$10,000.
- b. Adopt a resolution amending the FY 2010/11 budget to appropriate funds in the amount of \$137,818 for the preparation of the 2010 Urban Water Management Plan from the unappropriated funds in the Water Operations Fund.

**9.6 [Agreement for Services with Sonoma County Tourism Bureau](#)**

By motion, approve a professional services agreement with the Sonoma County Tourism Bureau in an amount not to exceed \$37,500 for marketing and promotion services during Fiscal Year 2010-2011 and authorizing the Town Manager to execute the agreement on behalf of the Town.

**10. PUBLIC HEARING - None**

**11. REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**11.1 Presentation on the Open Space District presentation by Bill Keene**

No written report.

- 11.2 Limiting Vehicle Access Behind Green Village Building “B”**  
 Consider a request by the Town Green Village Homeowner’s Association to limit motor vehicle access behind Town Green Village Building “B”. If approved, adopt a resolution authorizing the Town Green Village Homeowner’s Association to install bollards at the westerly junction of the private alley serving Building “B” from Marshall Way, a private street, to limit through motor vehicle traffic flow on the private alley while maintaining the public access easements on Marshall Way and the private alley.
- 11.3 Skateboard Prohibition Ordinance**  
 Introduce, by title only, an ordinance amending Town of Windsor Municipal Code Title IV, Chapter 6 (Skateboard Prohibition Area), Section 4-6-110 (Definitions), Subsection F (Skateboard Prohibition Area) restricting the use of skateboards, rollerblades, scooter and bicycles in certain public areas.
- 11.4 Approve Concept of Dog Park Expansion Project**  
 Approve the concept of the Dog Park Expansion Project in Pleasant Oak Park proposed by the Windsor Dog Park Committee.
- 11.5 Appoint Station Area Plan Steering Committee**  
 By motion, appoint two Councilmembers and one alternate, two Planning Commissioners and one alternate and key Town staff to the Station Area Plan Steering Committee.
- 11.6 Provide Direction to Staff on the Sonoma County Water Agency’s (SCWA) Water Supply Strategy Action Plan**  
 Receive an informational report on the Sonoma County Water Agency’s Water Supply Strategy Action Plan (Action Plan) and provide direction to Town staff regarding the Town’s written comments on SCWA on the Action Plan.
- 12. FEDERAL, STATE OR LOCAL LEGISLATION**  
 Discussion and/or action on proposed legislation or issues.
- 12.1 League of California Cities**  
 Discussion and/or action on activities or information provided by the League of California Cities.
- 12.2 Sonoma County Mayors’ and Councilmembers’ Association Update**
- a. Legislative Committee Update
  - b. Discussion of Upcoming Association Meeting Agendas or Issues
  - c. Miscellaneous Issues
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1 Individual Councilmember Reports and Comments**
- 13.2 Reports on Meetings/Conferences**

**13.3 Reports from Councilmembers on activities of miscellaneous agencies**

**13.4 Requests for Future Council Agenda Items**

**14. TOWN MANAGER'S REPORT (No Written Report).**

**15. ADJOURNMENT**

Adjourn to the next regular Council meeting scheduled for Wednesday, August 4, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.