

MINUTES
JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY,
AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 21, 2010
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. **CALL TO ORDER**
Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

Mayor Salmon called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:05 p.m.

2. **COUNCIL ROLL CALL**

Present at Roll Call were Vice Mayor Allen, Councilmember Fudge, Councilmember Goble, Mayor Salmon and Councilmember Scholar.

3. **PLEDGE OF ALLEGIANCE**

Councilmember Goble led the Pledge of Allegiance.

4. **PRESENTATION(S)/PROCLAMATION(S)**

- 4.1 **Presentation on the Old Downtown Windsor Business Association re: July 3rd Fundraising Efforts**

Mayor Salmon presented certificates of appreciation to the following July 3rd Event Sponsors:

Kurt Mitchler, Mitchler Dental Care
KC's Downtown Grill
Steve McCaffrey, Windsor Refuse and Recycling
Windsor Certified Farmers Market, Glenda Castelli
Vine Tastings Wine and Bar and Bistro, Bill and Cathy Fallis
Michael Powell/Powell's Sweet Shoppe Franchising, LLC
Bistro M/Mire Poix, Bryan Bousquet

Old Downtown Windsor Merchants Association (ODWMA):
Dennis Rutkowski, President
Bill Fallis, Vice President
Cathy Fallis, Secretary
Anushka Coverdale, Treasurer
Sonoma County Independent Business Operators (SCIBO):
Leo Toccini, Santa Rosa Entertainment Group
Carla Marestein

5. **ANNOUNCEMENTS**

a. **Upcoming Town Events**

Mayor Salmon, Councilmembers and members of the community announced upcoming events.

b. **One Cool Green Thing**

Councilmembers reported on eco-friendly alternatives.

6. **CONFLICT OF INTEREST DECLARATION**

None.

7. **CHANGES TO THE AGENDA**

None.

8. **CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item not listed on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

None.

9. **CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

Vice Mayor Allen moved to approve the Consent Calendar items as indicated below. Councilmember Goble seconded the motion. The motion passed by a 5/0 vote.

9.1 Check Register No. 434

By motion, approve disbursements in the amount of \$1,598,776.03.

5/0 vote. By motion, approved disbursements in the amount of \$1,598,776.03.

9.1 Check Register No. 434

9.2 Approval of Minutes

By motion, approve the minutes of the regular meeting of July 7, 2010.

5/0 vote. By motion, approved the minutes of the regular meeting of July 7, 2010.

9.2 Approval of Minutes for July 7, 2010

9.3 Approve a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services

By motion, approve a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services and authorize the Town Manager to execute said agreement for an amount not to exceed \$133,280.00.

5/0 vote. By motion, approved a Professional Services Agreement with Brelje and Race Consulting Engineers for Utility Engineering Services and authorized the Town Manager to execute said agreement for an amount not to exceed \$133,280.00.

9.3 Approve Professional Svcs Agmt w Brelje and Race for Utility Engineering Services

9.4 Adoption of an Ordinance Amendment to Title III, Chapter 22 (Massage Establishments), Section 3-22-110 Permit Required

Adopt, by title only, an ordinance amending Title III, Chapter 22 (Massage Establishments), Section 3-22-110 Permit Required, Section 3-2-115 Display of Permits, and Section 3-22-170 Violations and Penalties to comply with SB 731, which created a voluntary statewide certification for massage therapists and practitioners.

5/0 vote. Adopted, by title only, Ordinance No. 2010-264 amending Title III, Chapter 22 (Massage Establishments), Section 3-22-110 Permit Required, Section 3-2-115 Display of Permits, and Section 3-22-170 Violations and Penalties to comply with SB 731, which created a voluntary statewide certification for massage therapists and practitioners.

9.4 Adoption of Ordinance Amendment to Massage Establishments

9.5 Approval of a Professional Services Agreement and a Budget Amendment for the Preparation of the 2010 Urban Water Management Plan

By motion, approve a Professional Services Agreement with West Yost Associates for Preparation of the 2010 Urban Water Management Plan, budget amendment and authorize the Town Manager to execute said agreement for an amount not to exceed \$127,818.00 and any required amendments up to an additional amount of \$10,000.

5/0 vote. By motion, approved a Professional Services Agreement with West Yost Associates for Preparation of the 2010 Urban Water Management Plan, budget amendment and authorized the Town Manager to execute said agreement for an amount not to exceed \$127,818.00 and any required amendments up to an additional amount of \$10,000.

9.5 Approve Prof Svcs Agmt and Budget Amendment for 2010 Urban Water Management Plan

9.6 Agreement for Services with Sonoma County Tourism Bureau

By motion, approve a professional services agreement with the Sonoma County Tourism Bureau in an amount not to exceed \$37,500 for marketing and promotion services during Fiscal Year 2010-2011 and authorizing the Town Manager to execute the agreement on behalf of the Town.

5/0 vote. By motion, approved a professional services agreement with the Sonoma County Tourism Bureau in an amount not to exceed \$37,500 for marketing and promotion services during Fiscal Year 2010-2011 and authorizing the Town Manager to execute the agreement on behalf of the Town.

9.6 Agreement for Services w Sonoma County Tourism Bureau

10. PUBLIC HEARING - None

11. REGULAR CALENDAR Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Open Space District presentation by Bill Keene

Assistant General Manager Maria Cipriani and Assistant Planner DeAnna Kamber gave a brief overview of the authority, eligible projects, criteria review and the requirements for the Matching Grant Program. The program is currently budgeted at \$2 million for FY 09-10.

11.2 Limiting Vehicle Access Behind Green Village Building "B"

Consider a request by the Town Green Village Homeowner's Association to limit motor vehicle access behind Town Green Village Building "B". If approved, adopt a resolution authorizing the Town Green Village Homeowner's Association to install bollards at the westerly junction of the private alley serving Building "B" from Marshall Way, a private street, to limit through motor vehicle traffic flow on the private alley while maintaining the public access easements on Marshall Way and the private alley.

11.2 Limiting Vehicle Access Behind Town Green Village Bldg B

Senior Engineer Hayre briefly reported on this item.

Allan Tilton, Consultant, discussed the issues that staff focused on during the evaluation of this matter.

Mayor Salmon opened the public comment period.

Frank Blooman, Windsor resident, spoke in support of the Town's recommendation. However, he pointed out that over the years, there have been numerous safety issues with regard to speeding traffic through that street.

Kurt Mitchler, President of Homeowners Association, also spoke in support of staff's recommendation and requested that the Town pay for the costs associated with the installation of the bollards.

There were no further comments from the public.

At this time, Council considered Mr. Mitchler's request. Discussion ensued, after which Council supported staff's recommendation to require that the Town Green Village Homeowners Association pay for the installation of the bollards because it benefits the residents of Building "B" and is on private property.

Councilmember Goble moved to adopt Resolution No. 2721-10 authorizing the Town Green Village Homeowners Association to install bollards on the private alley serving Building "B" at Marshall Way (A Private Street) to limit through motor vehicle traffic flow on the private alley while maintaining the public access easements on Marshall Way and the Private Alley. Vice Mayor Allen seconded the motion. The motion passed by a 5/0 vote.

11.3 Skateboard Prohibition Ordinance

Introduce, by title only, an ordinance amending Town of Windsor Municipal code Title IV, Chapter 6 (Skateboard Prohibition Area), Section 4-6-110 (Definitions), Subsection F (Skateboard Prohibition Area) restricting the use of skateboards, rollerblades, scooter and bicycles in certain public areas.

Senior Management Analyst Kelley reported on this item.

Mayor Salmon opened the public comment period. There were no comments forthcoming.

Senior Management Analyst Kelley noted a correction to the ordinance.

Vice Mayor Allen moved to introduce, by title only, an ordinance amending Town of Windsor Municipal code Title IV, Chapter 6 (Skateboard Prohibition Area), Section 4-6-110 (Definitions), Subsection F (Skateboard Prohibition Area) restricting the use of skateboards, rollerblades, scooter and bicycles in certain public areas. Councilmember Fudge seconded the motion. The motion passed by a 5/0 vote.

11.3 Skateboard Prohibition Ordinance

11.4 Approve Concept of Dog Park Expansion Project **Approve the concept of the Dog Park Expansion Project in Pleasant Oak Park proposed by the Windsor Dog Park Committee.**

Parks and Recreation Director Legge briefly introduced the item.

Jon Davis, Recreation Division Manager, reported on this item.

Mayor Salmon opened the public comment period. There were no comments forthcoming.

Councilmember Fudge moved to approve the concept of the Dog Park Expansion project in the Pleasant Oak Park proposed by the Windsor Dog Park Committee. Councilmember Scholar seconded the motion. The motion passed by a 5/0 vote.

11.4 Approve Concept of Dog Park Expansion Project

11.5 Appoint Station Area Plan Steering Committee **By motion, appoint two Councilmembers and one alternative, two Planning Commissioners and one alternate and key Town staff to the Station Area Plan Steering Committee.**

Planning Director Chamberlin reported on this item.

Mayor Salmon opened the public comment period. There were no comments forthcoming.

Mayor Salmon moved to form the Station Area Plan Steering Committee composed of the following members:

Councilmember Debora Fudge
Councilmember Cheryl Scholar
Councilmember Robin Goble (Alternate)

Planning Commissioner Kim Voge
Planning Commissioner Mitch Conner
Planning Commissioner Ken Cyphers (Alternate)

Assistant Town Manager
Town Engineer/Public Works Director
Parks and Recreation Director
Planning Director

Vice Mayor Allen seconded the motion. The motion passed by a 5/0 vote.

11.5 Appoint Station Area Plan Steering Committee

11.6 Provide Direction to Staff on the Sonoma County Water Agency's (SCWA) Water Supply Strategy Action Plan **Receive an informational report on the Sonoma County Water Agency's Water Supply Strategy Action Plan (Action Plan) and provide direction to Town staff regarding the Town's input to SCWA on the Action Plan.**

Senior Engineer Scott reported on this item.

Leslie Dumas, RMC Water and Environment, discussed the key actions under each strategy and summarized the recommended comments on the strategies.

Town Engineer/Public Works Director Burt and Interim Chief Engineer Jay Jasperse responded to questions from Council.

Mayor Salmon opened the public comment period. There were no comments forthcoming.

Mayor Salmon expressed concern about the costs associated with providing facilities for peak water demands.

Council also raised concerns regarding the setting of milestones of success for the first three miles of the Dry Creek habitat restoration.

Council reviewed the plan and supported the recommended comments that were brought forward by staff. However, Council stated that should the habitat enhancements not be successful than the Water Agency should look at ways of minimizing delay of constructing the Dry Creek pipeline.

11.6 Provide Direction to Staff on SC Water Agency's Water Supply Strategy Action Plan

12. FEDERAL, STATE OR LOCAL LEGISLATION Discussion and/or action on proposed legislation or issues.

12.1 League of California Cities Discussion and/or action on activities or information provided by the League of California Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

No comments were made.

13.2 Reports on Meetings/Conferences

No reports were made.

13.3 Reports from Councilmembers on activities of miscellaneous agencies

None.

13.4 Requests for Future Council Agenda Items

Mayor Salmon requested, and Council concurred, that the following item be agendized for action on a future agenda:

- a. SB 435 (Vehicles: Pollution Control Devices)

14. TOWN MANAGER'S REPORT (No Written Report).

Acting Town Manager Johnson reported that yesterday the Fifth Amendment to the Town's Redevelopment Plan became final.

15. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday, August 4, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

The meeting adjourned at 8:10 p.m. to the next regular Council meeting scheduled for Wednesday, August 4, 2010, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Maria De La O, CMC
Town Clerk