

**MINUTES
SPECIAL MEETING
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION**

Council Chambers

9291 Old Redwood Highway, Building 400

Windsor, CA 95492

Wednesday, September 8, 2010

5:00 p.m.

1. CALL TO ORDER

Commissioner Holman called to order a special meeting of the Windsor Parks and Recreation Commission at 5:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Holman, Vice Chair Cain, Commissioners Brown, Torres, and Youth Commissioners Mudgett and Winter.

Commissioner Meza arrived at 5:08 p.m.

Staff present were Parks and Recreation Director Donna Legge, Recreation Division Manager Jon Davis, Recreation Program Supervisor Cindy Toms, Parks and Recreation Specialist Pearl Reed and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Vice Chair Cain led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

The minutes of the meeting of July 14, 2010 were approved as submitted.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. WORKSHOP

Parks and Recreation staff facilitated a public workshop and discussion in review of the *Summer Nights on the Green* events during the 2010 summer season. The events reviewed comprised the following: Windsor Fine Arts Show; Tuesday Night Kids Movies (10); Farmers Market (3 Thursday night concerts and 11 Thursday night markets); ODWMA Classic Car Shows (17); Shakespeare Performances (6); Town Concerts

Community Feedback was provided by the following:

Jack Hyde, Rotary Club of Windsor

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Dave and Kathy Culley, Downtown Grill
Frank Ploumen and Christina Mortenson, Town Green Village residents
Dave Doht, Windsor resident and dancer
Lucille Hynes, Lions Club
Michael Brook, Board Member, Shakespeare on the Green
Kurt Mitchler, owner of business on Town Green and President of Town Green Village Homeowners Association
Gary Quackenbush, Director of Chamber of Commerce
Carol Melendez, property manager for Town Green Village Property Owners Association
Clayton Mitchell, longtime Windsor resident
Marie Coakley, 41-year Windsor resident
Sam Salmon, Town of Windsor Mayor
Mary Jacksom resident of Town Green Village
Michael Powell, instigator of Kids Night Movies. Town Green Village Resident.
Glenda Castelli, Windsor Certified Farmers Market Manager
Steve Henricksen, local business owner

8. REGULAR CALENDAR

8.1 2010 Summer Nights on the Green

Recreation Manager Jon Davis delivered a PowerPoint presentation summarizing the Summer Nights on the Green events of summer 2010 and presenting staff recommendations.

Glenda Castelli, Windsor Certified Farmers Market Manager was asked to present a new policy to be enforced next summer: With a continuing emphasis on good health, participating food vendors will be required to purchase their food from the Farmers Market.

The Commission discussed and considered staff recommendations for Summer Nights on the Green 2011. To the nineteen staff recommendations, the Commission added the following:

- Consider programming one of the Tuesday movies to appeal to teens
- Pets on the Green is of concern to the Commission
- The Commission encouraged an emphasis on “responsible drinking” at the event and encouraging “designated driver” practices.

8.2 Town Funding of Human Services Organizations Subcommittee

Commissioner Torres volunteered to serve on the Ad Hoc subcommittee established by Town Council to recommend the allocation of funds approved by Council to the four new human services organization Town Funding applicants.

9. COMMISSIONERS' REPORTS

Vice Chair Cain indicated that he and his family attended the City of Fremont Water Park and recommended viewing that park when Windsor is ready to build its own water park.

10. PARKS AND RECREATION DIRECTOR'S REPORT

Parks and Recreation Director Legge shared items of interest.

11. FUTURE AGENDA ITEMS

- Presentation by non-profit organization – Windsor Chamber of Commerce (Oct)

12. ADJOURNMENT

The meeting adjourned at 8:45 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, October 13, 2013 at 6:00 p.m. at Windsor Town Hall Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: October 14, 2009