

MINUTES
JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY,
AND WINDSOR WATER DISTRICT MEETING

Wednesday, September 15, 2010
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. **CALL TO ORDER** Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

Vice Mayor Allen called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:04 p.m.

2. **COUNCIL ROLL CALL**

Present at Roll Call were Vice Mayor Allen, Councilmember Fudge, Councilmember Goble. Mayor Salmon and Councilmember Scholar were absent.

3. **PLEDGE OF ALLEGIANCE**

Darlene Whitlock, CEO of W-Trans, led the Pledge of Allegiance.

4. **PRESENTATION(S)/PROCLAMATION(S)**

- 4.1 **Presentation of California Society of Municipal Finance Officers (CSMFO) Budget Award.**

Vice Mayor Allen read the award of appreciation of California Society of Municipal Finance Officers (CSMFO) Budget Award and presented it to Jim Arend, Administrative Services Finance Manager.

- 4.2 **Proclamation proclaiming the week of September 25 - October 2, 2010, as "Creek Week."**

4.2 Proclamation Creek Week Sept 25-Oct 2, 2010

Vice Mayor Allen read a proclamation proclaiming the week of September 25 - October 2, 2010, as "Creek Week" and presented it to Patrick Givone, Public Works, Assistant Town Engineer.

4.3 Proclamation declaring September 25, 2010, as "Russian River Cleanup Day."

4.3 Proclamation Russian River Cleanup Day Sept 25, 2010

Councilmember Fudge read and accepted a proclamation declaring September 25, 2010, as "Russian River Cleanup Day".

5. ANNOUNCEMENTS

a. Upcoming Town Events

Vice Mayor Allen and Councilmembers announced various upcoming events.

b. One Cool Green Thing

No report was made.

6. CONFLICT OF INTEREST DECLARATION

None.

7. CHANGES TO THE AGENDA

Council, by consensus, pulled Item 10.2 (Merit Presentation Ranking and Comment) from the agenda. It will be considered as part of the Public Hearing for the Annual Growth Control Report which is tentatively scheduled for the November 3, 2010 Town Council meeting.

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item not listed on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

None.

9. CONSENT CALENDAR Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

Vice Mayor Allen opened the public comment period. No comments were forthcoming.

Councilmember Goble moved to approve the following Consent items. Councilmember Fudge seconded the motion. The motion passed by a 3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent).

9.1 Check Register No. 438

By motion, approve disbursements in the amount of \$1,226,618.78.

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3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). By motion, approved disbursements in the amount of \$1,226,618.78.

9.2 Approval of Minutes

By motion, approve the minutes of the regular meeting of August 18, 2010.

9.2 Approval of Minutes August 18, 2010

3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). By motion, approved the minutes of the regular meeting of August 18, 2010.

9.3 Adoption of an Ordinance Amending Section 16-2-210(c), Payment in Lieu of Dedication or Improvement or Both

Adopt, by title only, an Ordinance amending Title XVI, Section 16-2-210(c) of the Town of Windsor Municipal Code, Payment in Lieu of Dedication or Improvement or Both.

9.3 Ordinance Amending Payment in Lieu of Dedication, Improvement or Both

3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). Adopted, by title only, Ordinance No. 2010-267 amending Title XVI, Section 16-2-210(c) of the Town of Windsor Municipal Code, Payment in Lieu of Dedication or Improvement or Both.

2010-267 Amendment - Standard Unit Costs

9.4 Approval of Agreement for Industrial Waste Program Services with the City of Santa Rosa

By motion, approve an agreement with the City of Santa Rosa to provide Industrial Waste Program services to the Town in compliance with newly Amended Town of Windsor Municipal Code; Title XII-Chapters 1 and 4, and authorize the Town Manager to execute said Agreement in the amount of \$130,000.00 for the first year and any required amendments up to an additional amount of \$10,000.

9.4 Agrmt for Industrial Waste Program Services with City of Santa Rosa

3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). By motion, approved an agreement with the City of Santa Rosa to provide Industrial Waste Program services to the Town in compliance with newly Amended Town of Windsor Municipal

Code; Title XII-Chapters 1 and 4, and authorize the Town Manager to execute said Agreement in the amount of \$130,000.00 for the first year and any required amendments up to an additional amount of \$10,000.

9.5 Windsor Road at Reiman Lane Crossing Enhancement Project

Adopt a resolution accepting the contract work performed by Republic ITS for the construction of the Windsor Road at Reiman Lane Crossing Enhancement Project and directing the Town Clerk to record a Notice of Completion.

9.5 Windsor Rd at Reiman Lane Crossing Enhancement Project

3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). Adopted Resolution No. 2733-10 accepting the contract work performed by Republic ITS for the construction of the Windsor Road at Reiman Lane Crossing Enhancement Project and directing the Town Clerk to record a Notice of Completion.

2733-10 Windsor Rd at Reiman Lane Crossing Enhancement Proj

9.6 Supplemental Law Enforcement services Fund Grant, also known as COPS (Citizens' Option for Public Safety Program)

Adopt a resolution appropriating \$100,000 in the Town's Police Department operating budget for FY 10/11 through Citizens' Option for Public Safety Program (State COPS) funding. No local match is required.

9.6 Supplemental Law Enforcement Services Fund Grant or COPS

3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). Adopted Resolution No. 2734-10 appropriating \$100,000 in the Town's Police Department operating budget for FY 10/11 through Citizens' Option for Public Safety Program (State COPS) funding. No local match is required.

2734-10 Appropriating Funds in Town Police Dept Through COPS Program

9.7 Adopt a Resolution Approving a Construction Agreement with National Meter and Automation Inc. and authorizing the Town Manager to Execute said Agreement on Behalf of the Town of Windsor

Adopt a resolution approving a construction service agreement with National Meter and Automation Inc. to purchase and install water meters with radio transmitters in the amount not to exceed \$223,196 and authorizing the Town Manager to execute said agreement on behalf of the Town.

9.7 Approve Agrmt w National Meter and Automation Inc

3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent). Adopted Resolution No. 2735-10 approving a construction service agreement with National Meter and Automation Inc. to purchase and install water meters with radio transmitters in the

amount not to exceed \$223,196 and authorizing the Town Manager to execute said agreement on behalf of the Town.

2735-10 Approve National Meter and Automatic Inc to install Water Meters w Radio Trans

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 Amendment to the Traffic Impact Fee

Adopt a resolution accepting the updates to the Traffic Impact Fee Report for development within the Town of Windsor amending Resolution No. 2392-08.

10.1 Amendment to the Traffic Impact Fee

Senior Engineer Hayre briefly reported on this item. He mentioned that the intensification of development in the Downtown core is expected to generate additional trips which will offset the increase in costs for the 3 amended projects. He also mentioned that the Traffic Impact Fee will not increase.

Dalene Whitlock, Consultant and CEO of W-Trans, discussed the issues that staff focused on during the evaluation of this matter.

Vice Mayor Allen opened the public comment period. There were no comments forthcoming.

Councilmember Goble moved to adopt Resolution No. 2736-10 accepting the updates to the Traffic Impact Fee Report for development within the Town of Windsor amending Resolution No. 2392-08. Councilmember Fudge seconded the motion. The motion passed by 3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent).

10.2 Merit Presentation Ranking and Comment

Based on a request from Mayor Salmon, it is recommended that this item be continued to the October 6, 2010 meeting.

10.2 Letter from Salmon

This item was pulled from the agenda. It will be considered as part of the Public Hearing for the Annual Growth Control Report which is tentatively scheduled for the November 3, 2010 Town Council meeting.

11. REGULAR CALENDAR Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Adjustment to Maximum Compensation and Rates for Solid Waste, Recyclables and Green Waste Collection Services
Adopt a resolution approving the second amendment to the collection service agreement with Windsor Refuse and Recycling, Inc. for the collection of solid waste, green waste and recyclables effective October 1, 2010 including maximum compensation and rates and authorizing the Town Manager to execute it on behalf of the Town.

11.1 Adjustment to Max Compensation and Rates for Solid Waste Services

Assistant Town Manager Johnson reported on this item.

Vice Mayor Allen opened the public comment period.

Steve McCaffrey, Director of Governmental Affairs with Windsor Refuse & Recycling, acknowledged Town staff for their efforts on this matter.

He also presented and discussed a new educational program that will be offered to the Windsor residents called the "Blue cart" pollution.

There being no further comments from the public, Vice Mayor Allen closed the public comment period.

Councilmember Goble moved to adopt Resolution No. 2737-10 approving the second amendment to the collection service agreement with Windsor Refuse and Recycling, Inc. for the collection of solid waste, green waste and recyclables effective October 1, 2010 including maximum compensation and rates and authorizing the Town Manager to execute it on behalf of the Town. Councilmember Fudge seconded the motion. The motion passed by 3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent).

11.2 Request to support H.R. 1806, the Freight Rail Infrastructure Capacity Expansion Act
Consider a request from Growth Options for the 21st Century (Go21) to support H.R. 1806, the Freight Rail Infrastructure Capacity Expansion Act, by authorizing Mayor to send letters of support to the Town's federal legislative representatives.

11.2 Request to Support H.R. 1806 the Freight Rail Infrastructure Capacity Expansion Act

Assistant Town Manager Johnson and Roberta Mendonca with Go21 presented a brief report on this item.

Vice Mayor Allen opened the public comment period.

There being no further comments from the public, Vice Mayor Allen closed the public comment period.

Councilmember Fudge made a motion to consider a request from Growth Options for the 21st Century (Go21) to support H.R. 1806, the Freight Rail Infrastructure Capacity Expansion Act, by authorizing Mayor to send letters of support to the Town's federal legislative representatives. Councilmember Goble seconded the motion. The motion passed by 3/0/2 vote (Mayor Salmon and Councilmember Scholar were absent).

11.3 Selection of Association of Bay Area Government's (ABAG) Fall General Assembly Delegate and Alternate
By motion, select a voting delegate and an alternate for the ABAG Fall General Assembly and Annual Business meeting that will be held Thursday, October 21, 2010 in San Jose.

11.3 Selection of ABAG Fall General Assembly Delegate and Alternate

By motion, Councilmember Goble selected Mayor Salmon as delegate for the ABAG Fall General Assembly and Annual Business meeting that will be held Thursday, October 21, 2010 in San Jose. No alternate was selected. Vice Mayor Allen seconded the motion. The motion passed by 3/0/2 vote. (Mayor Salmon and Councilmember Scholar were absent).

12. FEDERAL, STATE OR LOCAL LEGISLATION Discussion and/or action on proposed legislation or issues.

12.1 League of California Cities Policy Resolutions Discussion and/or action on activities or information provided by the League of California Cities.

None

12.2 Sonoma County Mayors' and Councilmembers' Association Update

a. Legislative Committee Update

None.

b. Discussion of Upcoming Association Meeting Agendas or Issues

None.

c. Miscellaneous Issues

None.

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

None.

13.2 Reports on Meetings/Conferences

None.

13.3 Reports from Councilmembers on activities of miscellaneous agencies

None.

13.4 Requests for Future Council Agenda Items

None.

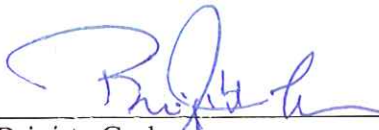
14. TOWN MANAGER'S REPORT (No Written Report).

Assistant Town Manager Johnson reminded Council of the scheduled Old Redwood Highway Walking Tour, which will take place on October 7, 2010 from 3:00 pm to 5:00 pm.

15. ADJOURNMENT

Adjourn to the next regular meeting scheduled for Wednesday, October 6, 2010, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

The meeting adjourned at 6:37 pm to the next regular Council meeting scheduled for Wednesday, October 6, 2010, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.



Brigitte Graham
Deputy Town Clerk