

MINUTES
JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY,
AND WINDSOR WATER DISTRICT MEETING

Wednesday, October 20, 2010
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

Mayor Salmon called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:00 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Vice Mayor Allen, Councilmembers Fudge, Goble, Mayor Salmon and Councilmember Scholar.

3. PLEDGE OF ALLEGIANCE

Vice Mayor Allen led the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 Proclamation honoring Director Victor A. (Vic) Pozzi, Windsor Fire Founder, Volunteer Firefighter, and Director for his 45 Years of Service to the Windsor Volunteer Fire Department, the Windsor Fire Protection District, and the Windsor Community.

Councilmember Fudge read and presented Victor (Vic) Pozzi with a proclamation honoring him for his 45 years of service to the Windsor Volunteer Fire Department, the Windsor Fire Protection District, and the Windsor community.

4.1 Proclamation Honoring Vic Pozzi Windsor Volunteer Firefighter

4.2 Proclamation honoring Fire Chief Doug Williams, Rincon Valley Fire Protection District, as "California's Fire Chief of the Year."

Vice Mayor Allen read and presented Fire Chief Doug Williams with a proclamation honoring him as "California's Fire Chief of the Year."

4.2 Proclamation Honoring Fire Chief Doug Williams w Rincon Valley Fire Dist

4.3 Proclamation declaring the month of October 2010, as "Domestic Violence Awareness Month."

Councilmember Scholar read a proclamation declaring October 2010 as "Domestic Violence Awareness Month" and presented it to Jackie Reed, Family Justice Center Navigator.

4.3 Proclamation Declaring October 2010 as Domestic Violence Awareness Month

4.4 Proclamation proclaiming October 24, 2010, as "World Polio Day."

Councilmember Goble read a proclamation proclaiming October 24, 2010 as "World Polio Day" and presented it to Renée Hyde, Windsor Rotary President.

4.4 Proclamation Proclaiming October 24 2010 as World Polio Day

5. ANNOUNCEMENTS

a. Upcoming Town Events

Mayor Salmon and Councilmembers announced various upcoming events.

b. One Cool Green Thing

Councilmembers reported on eco-friendly alternatives.

6. CONFLICT OF INTEREST DECLARATION

With regard to Item 9.5 (Sewer Master Plan Infiltration and Inflow Study), Councilmember Goble declared that she will abstain on the approval of the Professional Services Agreement with Winzler and Kelly.

7. **CHANGES TO THE AGENDA**

None.

8. **CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item not listed on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium. If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

Tim Abrihim spoke in support of the proposed Old Redwood Highway Streetscape Design Guidelines specifically the concept of roundabouts.

9. **CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

Vice Mayor Allen moved to adopt the Consent Calendar items as indicated below. Councilmember Goble seconded the motion. The motion passed by a 5/0 vote on all items except Item 9.5 (Sewer Master Plan Infiltration & Inflow Study) which passed by a 4/0/1 vote (Councilmember Goble abstained).

9.1 **Check Register No. 441**

By motion, approve disbursements in the amount of \$1,222,680.08.

5/0 vote. By motion, approved disbursements in the amount of \$1,222,680.08.

9.1 Approve Check Register No. 441

9.2 **Approval of Minutes**

By motion, approve the minutes of the regular meeting of October 6, 2010.

5/0 vote. By motion, approved the minutes of the regular meeting of October 6, 2010.

9.2 Approval of Minutes of October 6 2010

9.3 **Acceptance of Work for the Landscape Screening at Eastside Road Reservoir Site**

Adopt a resolution accepting the contract work performed by Empire Landscaping for the construction of the Landscape Screening at Eastside Road Reservoir Site and directing the Town Clerk to record a Notice of Completion.

5/0 vote. Adopted Resolution No. 2741-10 accepting the contract work performed by Empire Landscaping for the construction of the Landscape Screening at Eastside Road Reservoir Site and directing the Town Clerk to record a Notice of Completion.

9.3 Acceptance of Work for Landscape Screening at Eastside Rd Reservoir Site

2741-10 Acceptance ERSP Landscape Screening

9.4 Award of Construction Contract for the Reclamation Plant Biosolids Removal Project

By motion, approve an agreement to Terra Renewal Services, Inc., in the amount not to exceed \$430,000.00 (annual) for construction of the Reclamation Plant Biosolids Removal Project, and authorize the Town Manager to execute the construction contract for a term of three (3) years with options for two (2), one-year renewal periods in amounts authorized by the adopted Town Budgets.

5/0 vote. By motion, approved an agreement to Terra Renewal Services, Inc., in the amount not to exceed \$430,000.00 (annual) for construction of the Reclamation Plant Biosolids Removal Project, and authorize the Town Manager to execute the construction contract for a term of three (3) years with options for two (2), one-year renewal periods in amounts authorized by the adopted Town Budgets.

9.4 Award Contract for Reclamation Plant Biosolids Removal Project

9.5 Sewer Master Plan Infiltration & Inflow Study

By motion, approve a Professional Services Agreement with Winzler & Kelly to prepare the Sewer Master Plan Infiltration & Inflow Study and authorize the Town Manager to execute said agreement for an amount not to exceed \$122,127.00, including necessary change orders up to the amount approved in the 2010-11 Budget.

4/0/1 vote (Councilmember Goble abstained). By motion, approved a Professional Services Agreement with Winzler & Kelly to prepare the Sewer Master Plan Infiltration & Inflow Study and authorized the Town Manager to execute said agreement for an amount not to exceed \$122,127.00, including necessary change orders up to the amount approved in the 2010-11 Budget.

9.5 Approve Agrmt for Sewer Master Plan Infiltration and Inflow Study

9.6 Approval of Amendment to the Professional Services Agreement for Field Oversight and Consulting Services for the Well Replacement Program

By motion, approve an amendment to the Professional Services agreement with RMC Water and Environment for field oversight and consulting services for the Well Replacement Program and authorize the Town Manager to execute said amendment in the amount of \$93,800.

5/0 vote. By motion, approved an amendment to the Professional Services agreement with RMC Water and Environment for field oversight and consulting services for the Well Replacement Program and authorized the Town Manager to execute said amendment in the amount of \$93,800.

9.6 Approve Amndt to Agrmt for Field Oversight and Services for Well Replacement Program

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 Old Redwood Highway Streetscape Design Guidelines

Adopt a resolution approving the Old Redwood Highway Streetscape Design Guidelines (Downtown Segment). Please note related attachments are large in size and have been made available to view as follows: part 1 of 4, part 2 of 4, part 3 of 4, part 4 of 4.

Senior Planner Jones reported on this item and acknowledged receipt of additional correspondence distributed on the dais prior to commencement of the meeting.

Bill Mastick, Quadriga Principal, gave a PowerPoint presentation during which he discussed the design concepts and criteria for the Old Redwood Highway Streetscape Design Guidelines.

Allan Tilton, Consultant and Traffic Engineer, discussed the size of the currently proposed roundabouts and comparisons to alternate sizes.

Consultant Bill Mastick and Senior Engineer Hayre responded to Council questions related to the application of structural soils to trees.

Mayor Salmon opened the public hearing.

Jeff Civian, representing Bell Village, expressed concern regarding the realigned centerline considered in Discussion Item 4 (Shift centerline south of Market Street roundabout). He noted that the bike lane detour may provide safety risks for bicyclists and pedestrians, and also felt the retention of parking for these commercial buildings would be of greater benefit to the Town than the preservation of one tree. Mr. Civian stated his commitment to further efforts to remove building footprints from the tree protection zone of Tree #387, as recommended in the plan. He expressed his support for the plan, and encouraged the Council to adopt the plan so that the Bell Village Project could continue to move forward.

Robert (last name illegible) spoke in support of roundabouts and reverse angle parking.

Mayor Salmon closed the public hearing.

Mayor Salmon reopened the public hearing to allow Richard Mendelsohn, Owner of the Windsor Vineyards property, speak in support of the plan. Mayor Salmon closed the public hearing.

After Council discussion, Vice Mayor Allen moved to adopt Resolution No. 2742-10 approving the Old Redwood Highway Streetscape Design Guidelines (Downtown Segment) subject to the following modifications:

1. Retain the existing oak on the east side of Old Redwood Highway immediately north of Richardson Street and remove one adjacent parking space to accommodate tree protection zone.
2. Retain cross-section for Old Redwood Highway in front of Town Hall as presented, but explore possible benefits of reverse angle parking for this block segment.
3. Remove Tree #124 and 126 at the north end of the Bell Village frontage as recommended and replace with appropriate corner focal point and alternative street tree program.

Councilmember Fudge seconded the motion. The motion passed by a 5/0 vote.

10.1 Old Redwood Highway Streetscape Design Guidelines Report

10.1 Part-1 ORH streetscape design guidelines (2) Final Draft

10.1 Part-2 ORH streetscape design guidelines (2) Final Draft

10.1 Part-3 ORH streetscape design guidelines (2) Final Draft

10.1 ORH Part-4 Street Tree Examples Preserved Tree Appraisals 102010

10.2 Introduction of Ordinances regarding the 2010 California Code of Regulations, Title 24, Building Code

- a. Introduce, by title only, an Ordinance repealing Ordinance 2007-223 and amending the existing Title VI, Fire Prevention and Protection municipal code.
- b. Introduce, by title only, an Ordinance repealing Ordinances 2007-244 and 2007-215 and replacing Title VII, Housing and Building municipal code with the 2010 edition of the California Code of Regulations, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11 and 12, including all appendices, as published by the International Code Council.

Building Official Pantazes reported on this item and acknowledged letters received in support of the proposed ordinances.

It was noted that Battalion Chief/Fire Marshall Matt Gustafson was available to respond to questions.

Mayor Salmon opened the public hearing. There being no public testimony, Mayor Salmon closed the public hearing.

Councilmember Goble moved to introduce the following ordinances:

1. Introduced, by title only, an Ordinance repealing Ordinance 2007-223 and amending the existing Title VI, Fire Prevention and Protection municipal code.
2. Introduced, by title only, an Ordinance repealing Ordinances 2007-244 and 2007-215 and replacing Title VII, Housing and Building municipal code with the 2010 edition of the California Code of Regulations, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11 and 12, including all appendices, as published by the International Code Council.

Vice Mayor Allen seconded the motion. The motion passed by a 5/0 vote.

10.2 Intro Ordinance RE 2010 CA Code Regulations Title 24 Building Code

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Town Funding Program Update

- a. Adopt a resolution amending the Fiscal Year 2010-2011 Budget to appropriate additional funds in the amount of \$12,266 to the Town Funding Program for Human Service food distribution projects.

Parks and Recreation Director Legge reported on this item.

Mayor Salmon called for comments from audience.

The following people spoke on their funding requests:

Barbara Stevens, Our Lady of Guadalupe Church
Jean Larsen, Redwood Empire Food Bank
Rob Huebschmann, Windsor Garden Club

There were no further comments from the audience.

Council made the following funding requests for Human Service Food Distribution projects for Fiscal Year 2010-2011 as follows:

Hope Chapel	\$2,000
Our Lady of Guadalupe Parish	\$2,350
Redwood Empire Food Bank	\$4,000 (All funds shall be ear-marked to serve Windsor residents only)
Windsor Garden Club	\$1,650 (One garden plot shall be funded by the Windsor Garden Club for either the Windsor Service Alliance or Hope Chapel)

Vice Mayor Allen moved to adopt Resolution No. 2743-10, as amended, amending the 2010-11 budget (Amendment 16-11) to appropriate additional funds in the amount of \$7,266 for Town funding of Human Service Food Distribution projects within the Town. Mayor Salmon seconded the motion. Following a roll call vote, the motion passed by a 5/0 vote.

- b. Review Windsor Kiwanis Club Windsor Day Parade and Festivalé proposal and provide staff direction.

Parks and Recreation Director Legge reported on this item.

Mayor Salmon called for comments from the audience.

Richard Fuller, Kiwanis Club of Windsor, discussed their proposal to hold the Windsor Days Parade and Festivalé the second weekend in May 2011.

There were no further comments from the audience.

Some Councilmembers expressed concern that the Windsor Day Parade will continue to conflict with the Sonoma County Human Race event and other events.

By consensus, Council expressed support for the Windsor Kiwanis Club Parade and Festivalé proposal given that the Town Green Village residents and businesses are acceptable with the additional impacts of the festivalé.

11.1 Town Funding Program Update

11.2 Status report on Sonoma County/City Solid Waste Advisory Group (SWAG) Accept status report on Sonoma County/City Solid Waste Advisory Group (SWAG) and consider whether Council concurs with the SWAG's priorities and objectives for developing a regional long-term solid waste option.

Assistant Town Manager Johnson reported on this item.

Sonoma County Transportation and Public Works Director Phil Demery gave Council an update on the SWAG's activities since its formation.

Mayor Salmon called for comments from audience.

The following speakers addressed Council in support of SWAG's priorities and objectives:

Marlene Soiland, Sonoma County Alliance
Steve (last name illegible), Sierra Club

There were no further comments from the audience.

By consensus, Council accepted a status report on the Sonoma County/City Solid Waste Advisory Group (SWAG) presented by the Sonoma County Transportation and Public Works Director Phillip Demery.

By consensus, Council concurred with the SWAG's priorities for implementing a regional long-term solid waste option.

11.2 Status Report on SC-City Solid Waste Advisory Group SWAG

11.3 Recession Economic Enhancement Strategy Analysis Review staffs analysis of the Economic Development Measures adopted by the City of Santa Rosa and provide staff direction on any necessary code changes.

Associate Planner Cangson reported on this item and indicated that Planning Director Chamberlin was present to respond to questions.

Council reviewed staff's analysis of the Economic Development Measures adopted by the City of Santa Rosa. Following discussion, Council supported the Town's current review process and requirements for development and concurred that no changes were necessary to the Town's ordinance.

11.3 Recession Economic Enhancement Strategy Analysis

12. FEDERAL, STATE OR LOCAL LEGISLATION **Discussion and/or action on proposed legislation or issues.**

12.1 League of California Cities Policy Resolutions Discussion and/or action on activities or information provided by the League of California Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

Mayor Salmon reported on his attendance at the October 14, 2010 Sonoma County Mayors' and Councilmembers' Association meeting.

a. Legislative Committee Update

- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

Councilmember Scholar reported on her attendance at a Windsor Healthcare Access Project meeting. She requested agendaing a presentation on a future agenda on the findings and recommendations of the Windsor Healthcare Access Project.

13.2 Reports on Meetings/Conferences

None.

13.3 Reports from Councilmembers on activities of miscellaneous agencies

None.

13.4 Requests for Future Council Agenda Items

- a. A presentation on the Windsor Healthcare Access project.


14. TOWN MANAGER'S REPORT (No Written Report).

None.

15. ADJOURNMENT

Adjourn to the next regular meeting scheduled for Wednesday, November 3, 2010, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

The meeting adjourned at 10:05 p.m. to the next regular meeting scheduled for Wednesday, November 3, 2010, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.



Maria De La O, CMC
Town Clerk