

MINUTES
JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY,
AND WINDSOR WATER DISTRICT MEETING

Wednesday, November 17, 2010
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

Vice Mayor Allen called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:00 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Vice Mayor Allen, and Councilmembers Goble and Scholar.

Councilmember Fudge and Mayor Salmon were absent.

3. PLEDGE OF ALLEGIANCE

Councilmember Scholar led the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S) - None.

5. ANNOUNCEMENTS

a. Upcoming Town Events

Vice Mayor Allen and Councilmembers Goble and Scholar announced various upcoming events.

b. One Cool Green Thing

None.

6. **CONFLICT OF INTEREST DECLARATION**

None.

7. **CHANGES TO THE AGENDA**

None.

8. **CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item not listed on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. **CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

Councilmember Goble moved to adopt the Consent Calendar items as indicated below. Councilmember Scholar seconded the motion. The motion passed by a 3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent).

9.1 **Check Register No. 443**

By motion, approve disbursements in the amount of \$2,496,248.25.

3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent). By motion, approved disbursements in the amount of \$2,496,248.25.

9.1 Approve Check Register No. 443

9.2 **Approval of Minutes**

By motion, approve the minutes of the regular meeting of October 20, 2010.

3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent). By motion, approved the minutes of the regular meeting of October 20, 2010.

9.2 Approval of Minutes for October 20 2010

9.3 Acceptance of Work for the Joe Rodota Way Sidewalk Improvements
Adopt a resolution accepting the contract work performed by Siri Grading & Paving Inc., for the construction of the Joe Rodota Way Sidewalk Improvements Project and directing the Town Clerk to record a Notice of Completion.

3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent). Adopted Resolution No. 2751-10 accepting the contract work performed by Siri Grading & Paving Inc., for the construction of the Joe Rodota Way Sidewalk Improvements Project and directing the Town Clerk to record a Notice of Completion.

9.3 Acceptance of Work for Joe Rodota Way Sidewalk Improvements

2751-10 Accepting Contract Work for Joe Rodota Way Sidewalk Improvements Project

9.4 Annual Review of Development Agreements
Accept a report regarding annual review of the Town's currently active development agreement.

3/0/2 vote (Councilmember Fudge and Mayor Salmon). Accepted a report regarding annual review of the Town's currently active development agreement.

9.4 Annual Review of Development Agreements

10. PUBLIC HEARING - None

None.

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Community Development Block Grant Projects

Adopt a resolution prioritizing projects for Community Development Block Grant Funds (CDBG) and authorizing the submittal of funding applications to the Sonoma County Community Development Commission (CDC) for Fiscal Year (FY) 2011-12.

Senior Management Analyst Kelley reported on this item and introduced Assistant Town Manager Johnson.

Vice Mayor Allen called for comments from the audience. None were forthcoming.

Councilmember Goble moved to adopt Resolution No. 2752-10 prioritizing the Windsor Library ADA Improvement as its number one priority project and the Starr Road Sidewalk ADA Improvement as its second priority project for Community Development Block Grant Funds (CDBG) and authorized the submittal of funding applications to the Sonoma County Community Development Commission (CDC) for Fiscal Year (FY) 2011-12. Councilmember Scholar seconded the motion. The motion passed by a 3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent).

11.1 Community Development Block Grant Projects

2752-10 Prioritizing Projects for Community Development Block Grant Funds

11.2 Progress Update and Report to the American Disabilities Act (ADA) Transition Plan

Accept a report as part of an on-going update to the American Disabilities Act (ADA) Self Evaluation and Transition Plan (Informational item only).

Building Official Pantazes reported on this item.

Vice Mayor Allen called for comments from the audience. None were forthcoming.

Councilmember Goble moved to accept a report as part of an on-going update to the ADA Self Evaluation and Transition Plan. Councilmember Scholar seconded the motion. The motion passed by a 3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent).

11.2 Progress Update and Report to the ADA Transition Plan

11.3 Adopt a Resolution Updating the Commissioner Handbook and authorize the Town Manager and his/her designee to revise the Handbook without further action or approval by the Council.

Adopt a resolution Rescinding Resolution No. 1378-03 and adopting the updated edition of the Commissioner Handbook to include new requirements and clarifying current regulations regarding the roles and responsibilities of the Commissioners and conduct of meetings; and, to authorize the Town Manager and his/her designee to revise the Commissioner Handbook without further action or approval by the Council to the extent that the modifications are not inconsistent with the current resolutions and governing documents.

Town Clerk De La O briefly reported on this item and introduced Parks and Recreation Director Legge.

Vice Mayor Allen called for comments from the audience. None were forthcoming.

Councilmember Goble moved to adopt Resolution No. 2753-10 rescinding Resolution No. 1378-03 and adopting the updated edition of the Commissioner Handbook to include new requirements and clarifying current regulations regarding the roles and responsibilities of the Commissioners and conduct of meetings; and authorized the Town Manager and his/her designee to revise the Commissioner Handbook without further action or approval by the Council to the extent that the modifications are not inconsistent with the current resolutions and governing documents. Councilmember Scholar seconded the motion. The motion passed by a 3/0/2 vote (Councilmember Fudge and Mayor Salmon were absent).

11.3 Adopt Resolution Updating Commissioner Handbook

12. FEDERAL, STATE OR LOCAL LEGISLATION **Discussion and/or action on proposed legislation or issues.**

12.1 League of California Cities Policy Resolutions **Discussion and/or action on activities or information provided by the League of California Cities.**

Town Manager Mullan briefly reported on the State's budget issues and the passing of Proposition 22 (The Local Taxpayer, Public Safety and Transportation Protection Act of 2010).

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues

Town Manager Mullan reported that the Town will be hosting the next Sonoma County Mayors' and Councilmembers' Association meeting on February 10, 2011. He noted that arrangements are being made to have the event catered by the Windsor High School Culinary students.

Councilmember Goble informed Council that she will not be able to attend the Sonoma County Mayor's and Councilmembers' Association meeting in February 2011.

- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

None.

13.2 Reports on Meetings/Conferences

Councilmembers reported on meetings they attended which were of interest to them.

13.3 Reports from Councilmembers on activities of miscellaneous agencies

None.

13.4 Requests for Future Council Agenda Items

None.

14. TOWN MANAGER'S REPORT (No Written Report).

None.

15. ADJOURNMENT

Adjourn to the next regular meeting scheduled for Wednesday, December 1, 2010, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

The meeting adjourned at 6:37 p.m. to the next regular meeting scheduled for Wednesday, December 1, 2010, at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.



Maria De La O, CMC
Town Clerk