

**MINUTES  
TOWN OF WINDSOR  
PARKS AND RECREATION COMMISSION**

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**Wednesday, December 8, 2010  
6:00 p.m.**

**1. CALL TO ORDER**

Chair Holman called to order a meeting of the Windsor Parks and Recreation Commission at 6:22 p.m.

**2. COMMISSION ROLL CALL**

Present at roll call were Chair Holman, Vice Chair Cain, Commissioners Brown, Meza, Torres, and Youth Commissioner Mudgett

Absent at roll call: Youth Commissioner Winter (excused)

Staff present included Parks and Recreation Director Donna Legge and Recording Secretary Maureen Bufton.

**3. PLEDGE OF ALLEGIANCE**

Commissioner Cain led the Pledge of Allegiance.

**4. APPROVAL OF MINUTES**

By motion, the minutes of the meeting of November 15, 2010 were approved as submitted.

**5. CONFLICT OF INTEREST DECLARATION**

None.

**6. CITIZEN PUBLIC APPEARANCE**

None.

**7. REGULAR CALENDAR**

**7.1 Windsor Unified School District Presentation**

Parks and Recreation Director Donna Legge introduced Windsor Unified School District Superintendent Steve Herrington who gave a presentation on the past, present and future of the Windsor Unified School District.

**7.2 2011 Parks and Recreation Commission Meeting Calendar**

No action was taken.

**8. COMMISSIONERS' REPORTS**

Commissioner Torres remarked on what a great event she thought that the Holiday Celebration had been last week. She noted how nice it was having Peet's Coffee provide free coffee. She noted seeing Youth Commissioner Kayla Winter volunteering at the crafts in the library. She also reported on the Safe Route to Schools Program.

Commissioner Cain reported on the progress of the Band Selection Committee for 2011 *Summer Nights on the Green*. The committee is putting together names of bands and hopes to have this completed by the end of January. Commissioner Cain announced this Friday's Posada event with an evening of ballet folklórico.

Youth Commissioner Winter reported on the Safe Route to School Program and would like to meet with Windsor High School principal to promote further education on the program.

**9. PARKS AND RECREATION DIRECTOR'S REPORT**

Parks and Recreation Director Legge shared items of interest as well as updates on Town Council actions.

**10. FUTURE AGENDA ITEMS**

- Recreation Program – Ongoing
- Non-profit Presentation – Windsor Education Foundation

**11. ADJOURNMENT**

The meeting adjourned at 7:17 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, January 12, 2011 at 6:00 p.m. at Windsor Town Hall Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor.

Minutes prepared by: Maureen Bufton

Minutes approved: