

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, January 19, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 [Mayor's Certificates of Appreciation to Justin Martin, Ryan Martin, Shawn Martin and Sam Miller for their role in recovering the lost bronze memorial plaque honoring Windsor native son Chief Warrant Officer, Michael A. Hall, United States Army, who gave his life in the service of his country.](#)

5. ANNOUNCEMENTS

- a. Upcoming Town Events
- b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 446](#)

By motion, approve disbursements in the amount of \$2,743,808.05.

9.2 [Approval of Minutes](#)

By motion, approve the minutes of the regular Town Council meeting of January 5, 2011, the Special Closed Session Meeting of January 7, 2011 and the Special Meeting Workshop of January 8, 2011.

- 9.3 [Cancellation of the February 2, 2011 Regular Town Council Meeting](#)**
By motion, cancel the regular meeting of the Town Council scheduled for February 2, 2011.
- 9.4 [Resolution Authorizing Sunday Work Hours From 9:00 AM to 5:00 PM for the Manzanita Self-Help Project Located on Los Amigos Road](#)**
Adopt a resolution authorizing Sunday work hours from 9:00 a.m. to 5:00 p.m. for the Manzanita Self-Help Project located on Los Amigos Road.
- 9.5 [Award a Contract for the Traffic Signal and Streetlight Maintenance and Emergency Repair Services and authorize the Town Manager to execute on behalf of Town](#)**
- a. By motion, approve an agreement with Republic ITS, Inc., in the amount not to exceed \$100,000, annually, for the maintenance of Traffic Signals and Streetlights and Emergency Repair Services.
 - b. By motion, authorize the Town Manager to execute a contract for a term of three (3) years with options for two (2), one-year renewal periods in amounts authorized by the adopted Town budgets.
- 9.6 [Acceptance of Work for the Reclamation Plant Pond 5 Inlet Repair](#)**
Adopt a resolution accepting the contract work performed by Piazza Construction, Inc., for the construction of the Reclamation Plant Pond 5 Inlet Repair Project and directing the Town Clerk to record a Notice of Completion.
- 9.7 [Award of Construction Contract for the Windsor Senior Center ADA Accessibility Improvements Project](#)**
By motion, approve a contract with FRC, Inc. for construction of the Windsor Senior Center ADA Accessibility Improvements Project (Base Bid work only) in the amount of \$12,200.00 and authorizing the Town Manager to execute the contract and any required construction change orders up to the authorized project budget.
- 9.8 [Approve an Amendment to the Professional Services Agreement with David Lopez, Permit Services, LLC for Public Works Project Management Services and authorize the Town Manager to execute on behalf of Town](#)**
By motion, approve an amendment to the Professional Services Agreement with David Lopez, Permit Services, LLC in an amount not to exceed \$90,000 for Public Works Project Management Services and authorize the Town Manager to execute the amendment on behalf of the Town.

- 9.9** [North Old Redwood Highway Area Utility Infrastructure Study](#)
- a. Adopt a joint resolution of the Town Council and the Board of Directors of the Redevelopment Agency of the Town of Windsor authorizing the use of an additional \$14,000 of Tax Increment Funds for public improvements of benefit to the Town of Windsor.
 - b. Make findings required by California Health and Safety Code Section 33445.
 - c. Amend the Fiscal Year 2010-11 Budget (Amendment 20-11) to appropriate funds for amending the scope of work for the preparation of the North Old Redwood Highway Area Utility Infrastructure Study.
 - d. Approve Amendment No. 3 to the Professional Services Agreement with Winzler & Kelly to prepare the North Old Redwood Highway Area Utility Infrastructure Study and authorize the Town Manager to execute said amendment for an amount not to exceed \$14,000.

9.10 [Approve an Amendment to the Professional Services Agreement with Wheeler Engineering & Surveying, Inc. for Public Works Project Management Services](#)

By motion, approve an Amendment to the Professional Services Agreement with Wheeler Engineering & Surveying, Inc. in an amount not to exceed \$90,000 for Public Works Project Management Services and authorize the Town Manager to execute said Amendment on behalf of the Town.

9.11 [Approve the Plans and Specifications and Award a Contract for the 2010 Annual Pavement Marking Project and authorize the Town Manager to execute on behalf of the Town](#)

- a. By motion, approve the plans and specifications for construction of the 2010 Annual Pavement Marking Project.
- b. By motion, award a contract to Sierra Traffic Marking, Inc. for construction of the 2010 Annual Pavement Marking Project in the amount of \$47,552.50, and authorize the Town Manager to execute the contract and any required change orders up to the authorized project budget.

9.12 [Approve Joint Use Master Agreement between Windsor Unified School District and the Town of Windsor and authorize the Town Manager to execute the agreement on behalf of the Town](#)

By motion, approve Joint Use Master Agreement between the Windsor Unified School District and the Town of Windsor and authorize the Town Manager to execute on behalf of the Town.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 [Resolution Approving an Updated Water Capacity Fee for Future Development](#)

Acting as the Board of Directors of the Windsor Water District, adopt a resolution approving updated water capacity fees for future development within the Town of Windsor and superseding the existing water capacity fee established by Resolution No. 916-00 and amended by Resolution No. 1630-04 (Continued from the December 1, 2010 Town Council Meeting).

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 [2011 July 3rd Event Planning Status Report](#)

Review status report on the planning of the 2011 July 3rd event and provide staff direction.

11.2 [Highway 101 Sound Walls Design and Aesthetics](#)

By motion, approve the design and aesthetics of the proposed sound walls on Highway 101 along the Windsor corridor.

11.3 [Town Commission Appointments](#)

Make appointments to fill vacancies on Town Commissions as indicated in staff report.

11.4 [Appointments to Council Committees](#)

Make appointments to the various committees that Councilmembers serve on as indicated in staff report.

11.5 [Appointments by the Sonoma County Mayors' and Councilmembers' Association's Board of Directors and City Selection Committee on February 10, 2011](#)

Provide direction to the Mayor regarding appointments that will be made by the Sonoma County Mayors' and Councilmembers' Association's Board of Directors and City Selection Committee at its February 10, 2011 meeting.

12. FEDERAL, STATE OR LOCAL LEGISLATION

Discussion and/or action on proposed legislation or issues

12.1 League of California Cities

Activities, Actions or Recommendations on behalf of Cities.

- 12.2 Sonoma County Mayors' and Councilmembers' Association Update**
 - a. Legislative Committee Update
 - b. Discussion of Upcoming Association Meeting Agendas or Issues
 - c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Reports from Councilmembers on activities of miscellaneous agencies.

13.4 Requests for Future Council Agenda Items

14. TOWN MANAGER'S REPORT (ORAL REPORT)

15. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday, February 16, 2011, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor. The regular meeting of February 2, 2011 is scheduled to be cancelled.